

## BOARD AGENDA AND BOARD PAPERS

**DATE AND TIME:** 14 November 2012, 15:00 (Prompt)

**VENUE:** Alconbury Enterprise Zone, Urban&Civic Limited, 137 North Gate, Alconbury Airfield, Huntingdon, PE28 4WX

Item	Brief description	Time allocated	Access/circulation prior to board meeting
1. Introduction and welcome to new Chair		15:00 5 mins	Board Corporate Members
2. Minutes from previous board meeting	Held on 13 September 2012 at Granta Park	15:05 5 mins	Board Corporate Members
3. Performance, finance and resources	Overview of progress to date on business plan and emerging issues for this and next year; financial reporting and proposed budget amendments; projected budget for 2013/14	15:10 15 mins	Board Corporate Members
4. Recruitment and HR	Outline of potential team size; priority recruitment activities for decision	15:25 15 mins	Board Corporate Members
5. Growth Prospectus	Interim findings from the consultation exercise	15:40 10 mins	Board Corporate Members
6. A14 plans and proposals	A paper will be circulated on Monday 12 November	15:50 10 mins	Board Corporate Members
7. Skills Strategy subgroup Proposals for delivery and funding support	A paper will be circulated after the Skills Strategy Subgroup meet on Friday 09 November.	16:00 15 mins	Board Corporate Members
8. Growing Places Fund Round 1	Overview of progress; contingency plans for underspend on existing project profile after 31 January deadline.	16:15 10 mins	Board
9. Invitations to join the boards of other initiatives	<ul style="list-style-type: none"> <li>• A47 Alliance</li> <li>• Local Nature Partnership</li> <li>• Local Transport Board</li> </ul>	16: 25 10 mins	Board Corporate Members
10. Other items for information	<ul style="list-style-type: none"> <li>• BIS/CLG Core Funding</li> <li>• LEP funding opportunity: Recycling RDA venture capital and loan funds</li> <li>• Local Authority Scrutiny</li> <li>• Heseltine Review</li> <li>• European Funding</li> </ul>	16:35 10 mins	Board Corporate Members
11. Forthcoming items for January 15 <sup>th</sup> board meeting	<ul style="list-style-type: none"> <li>• Corporate Governance – updates to the company articles and membership</li> </ul>	16:45 5 mins	Board Corporate Members
12. Any other business	Verbal updates on the day	16:50	

**DATE OF NEXT BOARD MEETING:** JANUARY 15<sup>th</sup>, 15:00, Alconbury Enterprise Zone