

# **BUSINESS BOARD FORWARD PLAN**

PUBLISHED: 24 MAY 2018

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>DECISION</b>	<b>PURPOSE</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>LEAD MEMBER</b>
	<b>25 June 2018</b>						
<b>1.</b>	<b>Minutes of the Meeting on 30 April 2018</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
<b>2.</b>	<b>Forward Plan</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
<b>3.</b>	<b>Appointment of Substitute Members</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>Decision</b>	To appoint substitute Members to the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
<b>4.</b>	<b>Combined Authority 4 year Plan</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>For Information</b>	To note the 4 year plan for the Combined Authority	Pearl Roberts, Strategy and Planning Lead	James Palmer, Mayor
<b>5.</b>	<b>CPIER Interim report</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>For Information</b>	To note Economic Commission's Interim report	Harriet Fear Interim Director of Business and Skills  Dan Thorp Interim Assistant Director	James Palmer, Mayor
<b>6.</b>	<b>Eastern Agri-Growth Initiative</b>	<b>Business Board recommendation to Combined Authority</b>	<b>25 June 2018</b>	<b>Key Decision</b>	To consider the Eastern Agri-Tech Growth Initiative transferred over from the previous Local Enterprise Partnership arrangements & take decisions on 5 key issues.	Harriet Fear, Interim Director of Business & Skills	Councillor Charles Roberts, Deputy Mayor
<b>7.</b>	<b>Wisbech Access Strategy Growth Deal</b>	<b>Business Board recommendation to Combined Authority</b>	<b>25 June 2018</b>	<b>Key Decision</b>	To consider next phase of funding for Wisbech transport improvements.	Rowland Potter, Transport Project Manager	Councillor Charles Roberts, Deputy Mayor

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8.	<b>Progress on Growth Fund Programme and Quarterly Return to BEIS</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>Decision</b>	To review Growth Deal programme performance and risks	Alex Francis Growth Deal Programme Manager	Chair
9.	<b>Local Energy East Strategy</b>	<b>Business Board recommendation to Combined Authority</b>	<b>25 June 2018</b>	<b>Decision</b>	To review Strategy	Paul Bourgeois Head of Sustainability	
10.	<b>Business Board membership</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>Decision</b>	To update on progress on Business Board membership	Harriet Fear Interim Director of Business and Skills	Chair
11.	<b>Forward Plan</b>	<b>Business Board</b>	<b>25 June 2018</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	<b>23 July 2018-</b>						
12.	<b>Minutes of the Meeting on 25 June 2018</b>	<b>Business Board</b>	<b>23 July 2018</b>	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
13.	<b>Growth Deal Prospectus 18/19-20/21</b>	<b>Business Board recommendation to Combined Authority</b>	<b>23 July 2018</b>	<b>Decision</b>	To agree the prospectus for Growth Fund Bids and timetable	Alex Francis Growth Deal Programme Manager	Chair
14.	<b>Forward Plan</b>	<b>Business Board</b>	<b>23 July 2018</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	<b>Joint meeting of Leaders and Chief Executives - Informal</b>	<b>Private meeting</b>			<b>To consult and explain the arrangements for the new LEP business board</b>		
	<b>24 September- (Induction)</b>						

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15.	Induction for new Members	Business Board	24 September 2018			Martin Whiteley, Chief Executive, Kim Sawyer, Monitoring Officer for Combined Authority	
	24 September 2018 (Launch of Business Board and AGM)						
16.	Minutes of the Meeting on 23 July 2018	Business Board	24 September 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
17.	Membership of the Business Board	Business Board	24 September 2018	Decision	To agree the Membership of the Business Board (private and public members)	Laura Welham-Halstead, Head of Communications & Connectivity	
18.	Appointment of Chair and Vice Chair of Business Board	Business Board	24 September 2018	Decision	To appoint a Chair and Vice Chair of the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	
19.	Terms of Reference & Constitutional Arrangements	Business Board recommendation to Combined Authority	24 September 2018	For recommendation to CA Board	To review and finalise constitutional arrangements for recommendation to Combined Authority Board (a) Membership/substitutes (b) Terms of reference, (c) Scheme of Delegation	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
20.	Industrial Strategy - Launch	Business Board	24 September 2018	For consultation	To consider and review strategy agreed by Combined Authority on 30 May	Martin Whiteley, Chief Executive  Dan Thorp Interim Assistant Director	James Palmer, Mayor

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21.	<b>Progress on Growth Deal Programme</b>	<b>Business Board</b>	<b>24 September 2018</b>	<b>Decision</b>	To review programme performance and agree shortlist for new investments	Alex Francis Growth Deal Programme Manager	Chair
22.	<b>Cambridgeshire and Peterborough Independent Economic Review (Interim)</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>24 September 2018</b>	<b>For consultation</b>	To consider and review the Independent Economic Review agreed by Combined Authority on 30 May	Martin Whiteley, Chief Executive	Councillor Lewis Herbert Portfolio Holder for Strategic Planning
23.	<b>Skills Strategy</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>24 September 2018</b>	<b>For consultation</b>	To consider and review strategy agreed by Combined Authority on 30 May	Stephen Rosevear Interim Director of Skills	Councillor John Holdich Portfolio Holder for Employment and Skills
24.	<b>Assurance Framework</b>	<b>Business Board</b>	<b>24 September 2018</b>	<b>Decision</b>	To agree the single pot assurance framework	Chief Executive, Darren Edey, Compliance Manager	Councillor Charles Roberts, Deputy Mayor
25.	<b>Non-Statutory Strategic Spatial Framework and Market Town Masterplans</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>24 September 2018</b>	<b>For Information</b>	To note the framework and Masterplans agreed by the Combined Authority	Dan Thorp Interim Assistant Director	Councillor Charles Roberts, Deputy Mayor
26.	<b>Forward Plan</b>	<b>Business Board</b>	<b>24 September 2018</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	<b>26 November 2018</b>						
27.	<b>Minutes of the Meeting on 24 September 2018</b>	<b>Business Board</b>	<b>26 November 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Kim Sawyer, Monitoring Officer	Chair

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28.	<b>Growth Fund Pipeline</b>	<b>Business Board</b>	<b>26 November 2018</b>	<b>Decision</b>	New project pipeline – recommend first project approvals to Combined Authority Board	Alex Francis Growth Deal Programme Manager	Chair
29.	<b>Progress on Growth Fund Programme and Risk Register</b>	<b>Business Board</b>	<b>26 November 2018</b>	<b>Decision</b>	To monitor and review programme performance and risks Agree submission for 18/19 Annual Conversation to BEIS/CLOG	Alex Francis Growth Deal Programme Manager	Chair
30.	<b>Investment Strategy and Budget – Update</b>	<b>Business Board</b>	<b>26 November 2018</b>	<b>Decision</b>	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
31.	<b>Forward Plan</b>	<b>Business Board</b>	<b>26 November 2018</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	<b>28 January 2019-</b>						
32.	<b>Minutes of the Meeting on 26 November 2018</b>	<b>Business Board</b>	<b>28 January 2019</b>	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
33.	<b>Growth Fund Pipeline</b>	<b>Business Board</b>	<b>28 January 2019</b>	<b>Decision</b>	To agree further projects for approval by the Combined Authority 13 February Budget meeting	Alex Francis Growth Deal Programme Manager	Chair

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34.	<b>Progress on Growth Fund Programme and Risk Register</b>	<b>Business Board</b>	<b>28 January 2019</b>	<b>Decision</b>	To monitor and review programme performance and risks	Alex Francis Growth Deal Programme Manager	Chair
35.	<b>Investment Strategy and Budget - Update</b>	<b>Business Board</b>	<b>28 January 2019</b>	<b>Decision</b>	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
36.	<b>Forward Plan</b>	<b>Business Board</b>	<b>28 January 2019</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	<b>25 March 2019-</b>						
37.	<b>Minutes of the Meeting on 28 January 2019</b>	<b>Business Board</b>	<b>25 March 2019</b>	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
38.	<b>Progress on Growth Fund Programme and Risk Register</b>	<b>Business Board</b>	<b>25 March 2019</b>	<b>Decision</b>	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char

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39.	<b>Investment Strategy and Budget - Update</b>	<b>Business Board</b>	<b>25 March 2019</b>	<b>Decision</b>	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
40.	<b>Forward Plan</b>	<b>Business Board</b>	<b>25 March 2019</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	<b>28 May 2019</b>						
41.	<b>Minutes of the Meeting on 25 March 2019</b>	<b>Business Board</b>	<b>28 May 2019</b>	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
42.	<b>Schedule of meetings 2019/20</b>	<b>Business Board</b>	<b>28 May 2019</b>	<b>Decision</b>	To agree schedule of meetings for 2019/20	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
43.	<b>Progress on Growth Fund Programme and Risk Register</b>	<b>Business Board</b>	<b>28 May 2019</b>	<b>Decision</b>	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char
44.	<b>Investment Strategy and Budget - Update</b>	<b>Business Board</b>	<b>28 May 2019</b>	<b>Decision</b>	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal



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<b>45.</b>	<b>Forward Plan</b>	<b>Business Board</b>	<b>28 May 2019</b>	<b>Decision</b>	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

# SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....  
Address .....  
.....  
Tel: .....  
Email: .....

Who would you like to respond?