

DRAFT BUSINESS BOARD FORWARD PLAN

PUBLISHED: 24 AUGUST 2018

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
	24 September- (Induction)						
1.	Induction for new Members	Business Board	24 September 2018			Martin Whiteley, Chief Executive, Kim Sawyer, Monitoring Officer for Combined Authority	
	24 September 2018 (Launch of Business Board and AGM)						
2.	Minutes of the Meeting on 23 July 2018	Business Board	24 September 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
3.	Membership of the Business Board	Business Board	24 September 2018	Decision	To agree the Membership of the Business Board (private and public members)	Harriet Fear, Interim Director of Business and Skills	Chair
4.	Appointment of Chair and Vice Chair of Business Board	Business Board	24 September 2018	Decision	To appoint a Chair and Vice Chair of the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
5.	Terms of Reference & Constitutional Arrangements	Business Board recommendation to Combined Authority	24 September 2018	For recommendation to CA Board	To review and finalise constitutional arrangements for recommendation to Combined Authority Board (a) Membership/substitutes (b) Terms of reference, (c) Scheme of Delegation	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

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6.	Government review of LEPs - Strengthened Local Enterprise Partnerships	Business Board recommendations to Combined Authority	24 September 2018	For consultation	To consider and agree proposals in response to government's request that LEPs review their geographic boundaries, to remove overlaps where it is appropriate; and how to improve alignment and collaboration between the LEPs and Mayoral Combined Authorities	Martin Whiteley, Chief Executive	Councillor Charles Roberts, Deputy Mayor
7.	Growth Funds Update	Business Board	24 September 2018	For information	To provide an update on Growth Funds performance as at 31 August 2018	Harriet Fear, Interim Director Business and Skills	Chair
8.	Growth Prospectus	Business Board recommendations to Combined Authority	24 September 2018	Key Decision	To consider and agree the draft Growth Prospectus and the funding programmes contained within.	Harriet Fear, Interim Director of Business and Skills	Chair
9.	Cambridgeshire and Peterborough Independent Economic Review (Final)	Business Board recommendations to Combined Authority	24 September 2018	For consultation	To consider and review the final Independent Economic Review	Harriet Fear, Interim Director of Business and Skills Dan Thorp Assistant Director Place	Chair
10.	Eastern Agri-Growth Initiative	Business Board recommendations to Combined Authority	24 September 2018	Key Decision	To consider continued funding from the Growth Deal for the Eastern Agri-Tech Growth Initiative	Harriet Fear, Interim Director of Business & Skills	Councillor Charles Roberts, Deputy Mayor
11.	Wisbech Access Strategy	Business Board recommendation to Combined Authority	24 September 2018	Key Decision	To consider approval of the Growth Deal funding for Wisbech transport improvements.	Harriet Fear, Interim Director Business & Skills	Councillor Charles Roberts, Deputy Mayor

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12.	Skills Strategy	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For consultation	To consider and review strategy	Stephen Rosevear Interim Director of Skills	Councillor John Holdich Portfolio Holder for Employment and Skills
13.	Assurance Framework	Business Board	24 September 2018	Decision	To agree the single pot assurance framework	Chief Executive, Darren Edey, Compliance Manager	Councillor Charles Roberts, Deputy Mayor
14.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
15.	Forward Plan	Business Board	24 September 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	26 November 2018						
16.	Minutes of the Meeting on 24 September 2018	Business Board	26 November 2018	Decision	Relevant internal and external stakeholders	Kim Sawyer, Monitoring Officer	Chair
17.	University of Peterborough progress	Business Board	26 November 2018	Decision	To note progress with the Skills Strategy	Stephen Rosevear, Assistant Director Skills	Councillor John Holdich, Portfolio Holder for Skills
18.	Growth Fund Pipeline	Business Board	26 November 2018	Decision	New project pipeline – recommend first project approvals to Combined Authority Board	Alex Francis Growth Deal Programme Manager	Chair

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19.	Progress on Growth Fund Programme and Risk Register	Business Board	26 November 2018	Decision	To monitor and review programme performance and risks Agree submission for 18/19 Annual Conversation to BEIS/CLOG	Alex Francis Growth Deal Programme Manager	Chair
20.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	26 November 2018	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
21.	Investment Strategy and Budget – Update	Business Board	26 November 2018	Decision	To review the Investment Strategy and budget	Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
22.	Growth Hub progress	Business Board	26 November 2018	For consultation	To consider progress	Harriet Fear, Director Business & Skills	Chair
23.	Local Industrial Strategy development and CaMKOx vision project	Business Board recommendations to Combined Authority	26 November 2018	For consultation	To consider programme progress.	Harriet Fear Director Business & Skills Dan Thorp Interim Assistant Director	Chair
24.	Forward Plan	Business Board	26 November 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	28 January 2019-						

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25.	Minutes of the Meeting on 26 November 2018	Business Board	28 January 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
26.	Growth Fund Pipeline	Business Board	28 January 2019	Decision	To agree further projects for approval by the Combined Authority 13 February Budget meeting	Alex Francis Growth Deal Programme Manager	Chair
27.	Progress on Growth Fund Programme and Risk Register	Business Board	28 January 2019	Decision	To monitor and review programme performance and risks	Alex Francis Growth Deal Programme Manager	Chair
28.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	28 January 2019	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
29.	Investment Strategy and Budget - Update	Business Board	28 January 2019	Decision	To review the Investment Strategy and budget	Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
30.	Forward Plan	Business Board	28 January 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	25 March 2019-						

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
31.	Minutes of the Meeting on 28 January 2019	Business Board	25 March 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
32.	Progress on Growth Fund Programme and Risk Register	Business Board	25 March 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char
33.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	25 March 2019	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
34.	Investment Strategy and Budget - Update	Business Board	25 March 2019	Decision	To review the Investment Strategy and budget	Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
35.	Forward Plan	Business Board	25 March 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	28 May 2019						
36.	Minutes of the Meeting on 25 March 2019	Business Board	28 May 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
37.	Schedule of meetings 2019/20	Business Board	28 May 2019	Decision	To agree schedule of meetings for 2019/20	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
38.	Progress on Growth Fund Programme and Risk Register	Business Board	28 May 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char
39.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	28 May 2019	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
40.	Investment Strategy and Budget - Update	Business Board	28 May 2019	Decision	To review the Investment Strategy and budget	Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
41.	Forward Plan	Business Board	28 May 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name
Address
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Tel:
Email:

Who would you like to respond?