

## Freedom of Information Publication Scheme

Principles	Documents	Current
Who we are and what we do	Membership of the Combined Authority	<a href="http://cambridgeshirepeterborough-ca.gov.uk/caboard/">http://cambridgeshirepeterborough-ca.gov.uk/caboard/</a>
	Senior Management Team/Organisation Chart – up to date?	<a href="http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/who-we-are/">http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/who-we-are/</a>
	Senior Salaries	To be published with the annual accounts in July 2018
	Location and contact information	<a href="http://cambridgeshirepeterborough-ca.gov.uk/contact-us">http://cambridgeshirepeterborough-ca.gov.uk/contact-us</a>
	About the Combined Authority	<a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/</a>
	Membership of the Overview and Scrutiny Committee and Audit and Governance Committee	<a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/overview-and-scrutiny-committee/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/overview-and-scrutiny-committee/</a>  <a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/audit-and-governance-committee/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/audit-and-governance-committee/</a>
What we spend and how we spend it	Summary of revenue and capital expenditure plans	Not available at the current time
	<b>Annual Statement of Accounts</b>	
	Final Statement of Account ending 31 March 2018	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-SOA-17.18-final.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-SOA-17.18-final.pdf</a>
	Annual Audit Letter 2017-18	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Annual-Audit-Letter-201718-002.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Annual-Audit-Letter-201718-002.pdf</a>
	Audit results report	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/EY-CPCA-Audit-Results-Report-ISA260-2017-18.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/EY-CPCA-Audit-Results-Report-ISA260-2017-18.pdf</a>
	Audit certificate ended 31 March 2018	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Notice-of-Conclusion-of-Audit-1718.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Notice-of-Conclusion-of-Audit-1718.pdf</a>
	Anti Fraud Policy and Fraud Investigations	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Anti-Fraud-Corruption-Policy.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Anti-Fraud-Corruption-Policy.pdf</a>

	<b>Member and Offices Expenditure</b>	
	Member Allowances Scheme	<a href="http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/">http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/</a>
	Allowances and Expenses paid to Members (published annually in April)	To be published as part of accounts 2018
	Expenses paid to Senior Officers (published annually)	To be published as part of the accounts 2018
	<b>Expenditure exceeding £500</b>	
	List of expenditure over £500	<a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/</a>
	<b>Procurement information</b>	
	Procurement Procedures/Contract Standing Orders	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-Constitution-Sept18.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-Constitution-Sept18.pdf</a>
	Procurement Information/List of contracts and values	Quarterly publications- To be published from July 2018 onwards  Publish details of any contract, commissioned activity, purchase order, framework agreement and any other legally enforceable agreement with a value that exceeds £5,000.
	Tendering Contracts	Quarterly publications – To be published from July 2018 onwards Publish details of every invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000.
	Grants to voluntary, community and social enterprise organisations	No grants paid to voluntary, community and social enterprise organisations to date (end March 2018)
	Financial Regulations	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-Constitution-Sept18.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-Constitution-Sept18.pdf</a>
	Officer Delegation Scheme	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-Constitution-Sept18.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-Constitution-Sept18.pdf</a>
	Corporate Card expenditure/ Any	<a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/</a>

	Government Procurement Card transactions	
What our priorities are and how we are doing	Cambridgeshire and Peterborough 2030 Cambridgeshire and Peterborough – 4 Year Plan	To be published in September 2018
	Interim Transport Plan	<a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/programmes/transport/key-documents/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/programmes/transport/key-documents/</a>
	Skills Strategy	To be published in October 2018
	Assurance Framework	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Assurance-Framework.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Assurance-Framework.pdf</a>
	Evaluation Framework	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Monitoring-and-Evaluation-Framework.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Monitoring-and-Evaluation-Framework.pdf</a>
How we make decisions	Schedule of meetings open to the public	Dates on board meetings and links to agendas and minutes <a href="http://cambridgeshirepeterborough-ca.gov.uk/meetings">http://cambridgeshirepeterborough-ca.gov.uk/meetings</a>
	Agendas and approved minutes of Combined Authority Board	Agendas and minutes of the Combined Authority Board <a href="http://cambridgeshirepeterborough-ca.gov.uk/meetings">http://cambridgeshirepeterborough-ca.gov.uk/meetings</a>
	Agenda and minutes of Business Board meetings	Agendas and minutes of the Business Board <a href="http://cambridgeshirepeterborough-ca.gov.uk/business-board/meetings/">http://cambridgeshirepeterborough-ca.gov.uk/business-board/meetings/</a>
	Agendas and approved minutes of Overview and Scrutiny Committees	Membership and agendas <a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/overview-and-scrutiny-committee/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/overview-and-scrutiny-committee/</a>
	Agendas and approved minutes of Audit and Governance Committees	Membership and agendas <a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/audit-and-governance-committee/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/audit-and-governance-committee/</a>
	Forward Plan for Combined Authority Board Forward Plan for Business Board	Forward Plan <a href="http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/">http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/</a>
	Public Consultation	To be developed in 2018/19
Our policies and procedures	<b>Conduct of Authority Business</b>	
	Constitution	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-">http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Final-</a>

		<a href="#">Constitution-Sept18.pdf</a>
	Code of Corporate Governance	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Code-of-Corporate-Governance.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Code-of-Corporate-Governance.pdf</a>
	Annual Governance Statement	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-SOA-17.18-final.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-SOA-17.18-final.pdf</a>
	Procedure for considering complaints alleging a failure to comply with Member Code of conduct	Please see chapter 15 of the constitution – Member Code of Conduct and making a complaint. Complaints can be made using the complaints procedure form
	Code of Conduct for officers	<a href="http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/who-we-are/">http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/who-we-are/</a>
	<b>Provision of Services</b>	
	Guide for dealing with FOI requests	<a href="http://cambridgeshirepeterborough-ca.gov.uk/contact-us/freedom-of-information-requests-foi/">http://cambridgeshirepeterborough-ca.gov.uk/contact-us/freedom-of-information-requests-foi/</a>
	<b>Employment of staff</b>	
	Attendance Policy	To be developed in 2018
	Disciplinary, conduct and capability policy	To be developed in 2018
	Employee Equality and Diversity Policy	To be developed in 2018
	Grievance Policy	To be developed in 2018
	Health and Safety Policy	To be developed in 2018
	Whistleblowing Policy	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Whistleblowing-Policy.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Whistleblowing-Policy.pdf</a>
	Confidential reporting of complaints	<a href="http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Confidential-Reporting3.pdf">http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Confidential-Reporting3.pdf</a>
	<b>Records management and personal data</b>	
	ICT Security Policy	IT provided 3 C shared service (Huntingdonshire DC, Cambridge City Council and South Cambs District Council)
	Data Protection Policy	<a href="http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/data-protection-policy">http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/data-protection-policy</a>

Lists and registers	<b>Land and Buildings Register</b> Annual publication Publish details of all land and building assets	The Combined Authority does not currently hold any land
	Register of Members Financial and other interests	<a href="http://cambridgeshirepeterborough-ca.gov.uk/caboard/">http://cambridgeshirepeterborough-ca.gov.uk/caboard/</a>
	Register of Gifts and Hospitality	To be published in July 2018
The services we offer	The Combined Authority does not currently run any services.	