

Freedom of Information Publication Scheme

| Principles | Documents | Current |
|-----------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Who we are and what we do | Membership of the Combined Authority | http://cambridgeshirepeterborough-ca.gov.uk/caboard/ |
| | Senior Management Team/Organisation Chart | http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/who-we-are/ |
| | Senior Salaries | To be published with the annual accounts in July 2018 |
| | Location and contact information | http://cambridgeshirepeterborough-ca.gov.uk/contact-us |
| | About the Combined Authority | http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/ |
| | Membership of the Overview and Scrutiny Committee and Audit and Governance Committee | http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/overview-and-scrutiny-committee/ http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/audit-and-governance-committee/ |
| What we spend and how we spend it | Summary of revenue and capital expenditure plans | Not available at the current time |
| | Annual Statement of Accounts | |
| | Final Statement of Account ending 31 March 2017 | http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Final-Statement-Of-Accounts-period-ending-310317.pdf |
| | Annual Audit Letter 2016-17 | http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Annual-Audit-Letter-16-17.pdf |
| | Audit results report | http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/Final-ISA-260-CPCA-EY-Audit-Results-Report-2016-17.pdf |

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| | Audit certificate ended 31 March 2017 | http://cambridgeshirepeterborough-ca.gov.uk/assets/Audit-and-Governance-Committee/CPCA-Notice-of-Conclusion-of-Audit-for-period-ending-310317.pdf |
| | Anti Fraud Policy and Fraud Investigations | http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Anti-Fraud-Corruption-Policy.pdf |
| | Member and Offices Expenditure | |
| | Member Allowances Scheme | http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/ |
| | Allowances and Expenses paid to Members (published annually in April) | To be published as part of accounts 2018 |
| | Expenses paid to Senior Officers (published annually) | To be published as part of the accounts 2018 |
| | Expenditure exceeding £500 | |
| | List of expenditure over £500 | http://cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/ |
| | Procurement information | |
| | Procurement Procedures/Contract Standing Orders | http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Combined-Authority-Constitution.pdf |
| | Procurement Information/List of contracts and values | Quarterly publications- To be published from July 2018 onwards Publish details of any contract, commissioned activity, purchase order, framework agreement and any other legally enforceable agreement with a value that exceeds £5,000. |
| | Tendering Contracts | Quarterly publications – To be published from July 2018 onwards Publish details of every invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000. |

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| | Grants to voluntary, community and social enterprise organisations | No grants paid to voluntary, community and social enterprise organisations to date (end March 2018) |
| | Financial Regulations | http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Combined-Authority-Constitution.pdf |
| | Officer Delegation Scheme | http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Combined-Authority-Constitution.pdf |
| | Corporate Card expenditure/ Any Government Procurement Card transactions | http://cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/ |
| What our priorities are and how we are doing | Cambridgeshire and Peterborough 2030 Cambridgeshire and Peterborough – 4 Year Plan | To be published in September 2018 |
| | Interim Transport Plan | http://cambridgeshirepeterborough-ca.gov.uk/assets/Transport/Interim-Transport-Plan-170628.pdf |
| | Skills Strategy | To be published in October 2018 |
| | Assurance Framework | http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Assurance-Framework.pdf |
| | Evaluation Framework | http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Monitoring-and-Evaluation-Framework.pdf |
| How we make decisions | Schedule of meetings open to the public | Dates on board meetings and links to agendas and minutes http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/ |
| | Agendas and approved minutes of Combined Authority Board | Agendas and minutes of the Combined Authority Board http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/ |
| | Agenda and minutes of Business Board meetings | Agendas and minutes of the Business Board |
| | Agendas and approved minutes of Overview and Scrutiny Committees | Membership and agendas http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/overview-and-scrutiny-committee/ |

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| | Agendas and approved minutes of Audit and Governance Committees | Membership and agendas http://cambridgeshirepeterborough-ca.gov.uk/about-us/committees/audit-and-governance-committee/ |
| | Forward Plan for Combined Authority Board Forward Plan for Business Board | Forward Plan http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/ Is this one better? http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/CPCA-Forward-Plan-25-May-2018.pdf |
| | Public Consultation | To be developed in 2018/19 |
| Our policies and procedures | Conduct of Authority Business | |
| | Constitution | http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Combined-Authority-Constitution-2018.pdf |
| | Code of Corporate Governance | http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Code-of-Corporate-Governance.pdf |
| | Annual Governance Statement | Published with accounts in July each year |
| | Procedure for considering complaints alleging a failure to comply with Member Code of conduct | Please see chapter 15 of the constitution – Member Code of Conduct and making a complaint. Complaints can be made using the complaints procedure form |
| | Code of Conduct for officers | http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/who-we-are/ |
| | Provision of Services | |
| | Guide for dealing with FOI requests | http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/CPCA-FOI-and-Publication-Scheme.pdf |
| | Employment of staff | |
| | Attendance Policy | To be developed in 2018 |

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| | Disciplinary, conduct and capability policy | To be developed in 2018 |
| | Employee Equality and Diversity Policy | To be developed in 2018 |
| | Grievance Policy | To be developed in 2018 |
| | Health and Safety Policy | To be developed in 2018 |
| | Whistleblowing Policy | http://cambridgeshirepeterborough-ca.gov.uk/assets/Transparency/Whistleblowing-Policy.pdf |
| | Confidential reporting of complaints | http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Confidential-Reporting3.pdf |
| | Records management and personal data | |
| | ICT Security Policy | IT provided 3 C shared service (Huntingdonshire DC, Cambridge City Council and South Cambs District Council) |
| | Data Protection Policy | http://www.cambridgeshirepeterborough-ca.gov.uk/about-us/transparency/data-protection-policy |
| Lists and registers | Land and Buildings Register Annual publication Publish details of all land and building assets | The Combined Authority does not currently hold any land |
| | Register of Members Financial and other interests | http://cambridgeshirepeterborough-ca.gov.uk/caboard/ |
| | Register of Gifts and Hospitality | To be published in July 2018 |
| The services we offer | The Combined Authority does not currently run any services. | |