

# BOARD AGENDA AND BOARD PAPERS

**DATE AND TIME:** 26<sup>TH</sup> April 2016, 15.00 - 17.00

**VENUE:** CLUB ROOM 4, 2<sup>ND</sup> FLOOR, THE CLUB BUILDING, ALCONBURY WEALD ENTERPRISE CAMPUS, ALCONBURY, CAMBS PE28 4WX

Item	Brief description	Time	Access/circulation prior to board meeting
1. Welcome and Introductions	From Chairman, Mark Reeve	15.00 5 mins	
2. Board Appointments and Resignations	To approve the appointment and resignation of Board Members  Paper by Michael Tolond, Company Secretary	15.05 10 mins	Board & Corporate Members
3. Devolution Update	To discuss developments relating to the East Anglia Devolution Deal - Paper A: East Anglia Devolution Deal	15.15 90 mins	Board & Corporate Members
4. Minutes from Board Meeting held on 26 <sup>th</sup> January 2016	To agree Minutes	16.45 5 mins	Board & Corporate Members
5. AOB		16.50 10 mins	Board & Corporate Members

**DATE OF NEXT MEETING: 15:00 on Wednesday 4 May 2016**

**VENUE: THE CLUB BUILDING, ALCONBURY WEALD ENTERPRISE CAMPUS,  
ALCONBURY, CAMBS PE28 4WX**

## **ITEM 2: BOARD APPOINTMENTS AND RESIGNATIONS**

### **GREATER CAMBRIDGE GREATER PETERBOROUGH LEP**

#### **GOVERNANCE – Changes to the Board of Directors**

**APRIL 2016 – For approval at Board Meeting 26<sup>th</sup> April 2016**

The following Directors have tendered their resignations:

Professor Michael Thorne (Anglia Ruskin University, Education Sector Director)

Professor Ian White (Cambridge University, Education Sector Director)

Anglia Ruskin University have nominated Professor Iain Martin to replace Professor Thorne.

Cambridge University have nominated Professor Nigel Slater to replace Professor White.

It is proposed that Terry Elphick, Managing Director of Skanska be co-opted as an additional Private Sector Director.

In accordance with Article 8.1 of the Company's Articles of Association, the Board is asked to approve the appointment of these three nominees for an initial three year period.

### **ITEM 3: DEVOLUTION UPDATE**

PDF version of the East Anglia Devolution Deal is attached as a separate document.

## ITEM 4: MINUTES OF PREVIOUS MEETING

### MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF GREATER CAMBRIDGE AND GREATER PETERBOROUGH ENTERPRISE PARTNERSHIP LTD HELD IN PETERBOROUGH ON TUESDAY 26<sup>TH</sup> JANUARY 2016

Present: Mark Reeve (Chairman)  
 Cllr Jason Ablewhite  
 John Bridge  
 Cllr Steve Count  
 Trevor Ellis  
 Claire Higgins  
 Cllr John Holdich  
 Mark Read  
 Cllr James Waters  
 Prof Ian White

In attendance: Neil Darwin – Chief Executive  
 Graham Hughes – Board Advisor  
 Steve Bowyer – Board Advisor  
 Adrian Cannard – Director of Strategy  
 Pete Northover – BIS observer  
 Michael Tolond – Company Secretary  
 Laura Welham-Halstead – Head of Communications and Connectivity  
 Mark Cooper – GCGP  
 Terry Jones – CEO & Principal PRC  
 Prof Lesley Dobree – Deputy Vice Chancellor ARU  
 Gillian Beasley – CE CCC and PCC  
 Jonathan Burroughs – Creative Places (for Minute No 2016/03)

} For Minute No 2016/06

MINUTE NO.		ACTION
2016/01	APOLOGIES FOR ABSENCE Apologies for absence were received from David Gill, Cllr Terry King and Prof Michael Thorne.	
2016/02	CHIEF EXECUTIVE UPDATE	

	<p>Neil Darwin reported that the MOD had recently announced that the 3 airbases Mildenhall, Alconbury and Molesworth would be used for building of 15,000 houses in the LEP area. Directors shared their concerns at this announcement and its effect on local businesses and residents.</p> <p>Neil Darwin confirmed that a recent meeting had been held with the Highways Agency to discuss local infrastructure and economic growth issues relating to the A14 improvements.</p> <p>An approach had been received from the SELEP requesting assistance with the Dartford crossing project and details would be circulated to Board members.</p>	<b>ND</b>
2016/03	<p>Prof Ian White retired from the meeting for Item 2016/03 and Cllr Steve Count declared an interest.</p> <p><b>CAMBRIDGE SOUTH PROPOSED DEVELOPMENT</b></p> <p>Jonathan Burroughs introduced the proposal for Cambridge South adjacent to the Bio-Medical Campus and explained the context for development in this area.</p> <p>The proposal was for a mixed use scheme close to Junction 11 of the M11 on land owner by Jesus College and would include an 850,000 sq ft Life Sciences Park, 1250 houses on a sustainable location and additional infrastructure, without the need for a City Deal involvement, and retail and leisure facilities to serve the local community.</p> <p>John Bridge confirmed that the business community in Cambridgeshire fully supported the proposal for implementation as soon as possible. The LEP would facilitate a discussion with local authorities to ensure as quick a solution as possible within the framework of local plans.</p>	
2016/04	<p>Steve Bowyer retired from the meeting for item 2016/04</p> <p><b>SKILLS DEVELOPMENT UPDATE</b></p> <p>Neil Darwin presented the Skills Development Update which included a delivery structure for a programme of work that supported the careers aspirations of young people in the whole of the GCGP area, sought approval for the release of funds to support brokerage of delivery and gap activities and sought agreement of a forward process and considered the omission by Government of New College Stamford for the GCGP Area Review.</p> <p>The required funding was £75,000 to support a clean changeover with Opportunity Peterborough by September 2016, the use of £285,000 for an 18 month contract to support the whole GCGP area not covered by the Greater Cambridge City Deal funding. £150,000 would act as a match for the first year Careers Enterprise funding which included mapping and gap identification work.</p> <p>The LEP would ensure the skills agenda was delivered through its partners to support schools in the delivery of their plan. This was particularly important because organisations from outside the LEP area were contacting local business to deliver skills development programmes.</p> <p>The Board approved the delivery structure and the release of funds to support brokerage of delivery and gap activities. It was agreed that New College Stamford</p>	

	should become part of the Area Based Review within the GCGP area based on learner, economic and geographical evidence.	
2016/05	<p><b>DEVOLUTION UPDATE</b></p> <p>Mark Reeve reported that at a recent workshop held to discuss devolution issues a range of outcomes were identified including the need for the business voice to be part of the overall devolution issue. As yet there was no significant interest in a defined arrangement with Norfolk and Suffolk although a memorandum of understanding could be signed by all authorities concerned. A wide range of organisations attended the workshop including health services, fire and police authorities, local government and businesses.</p> <p>Mark Reeve confirmed that the LEP would require an evidence based proposition before any commitment to a devolution deal.</p> <p>Details would be circulated to Board members and the LEP would engage with the local business community before reaching a defined position for submission to Government.</p> <p>Devolution issues would continue to be reviewed at future meetings of the LEP Board.</p>	<b>ND</b>
2016/06	<p><b>DEVELOPMENT OF UNIVERSITY OF PETERBOROUGH</b></p> <p>Terry Jones of PRC supported by Prof Lesley Dubree of ARU and Gillian Beasley of CCC and PCC, presented the proposal for the development of the University of Peterborough (UCP) which sought approval to fund UCP to deliver Taught Degree Awarding Powers (£600,000 over 24-36 months) and to fund the HE Stakeholder Group to establish a project team and to deliver a University Project Plan (£120,000 over 12 months).</p> <p>The project was supported by Academic, Business, Government and Community Stakeholders to deliver an independent campus based university of 12,500 students by 2035. There would be 4 Faculties based on business need and employment opportunities: Business and Law, Technology Design and Environment, Education Health and Life Sciences, Arts Humanities and Social Sciences.</p> <p>Gillian Beasley confirmed that both Councils, PCC and CCC, would provide support in kind to the project and Prof Dubree confirmed that ARU would provide full support on academic issues.</p> <p>Prof Ian White asked for clarification on when the University would become independent.</p> <p>The Board fully supported the proposal and would provide the level of funding requested subject to submission of a detailed business plan.</p>	<b>ND</b>
2016/07	<p><b>SOUTH KESTEVEN MEMBERSHIP OF GCGP</b></p> <p>Neil Darwin presented the expression of interest from South Kesteven District Council (SKDC) to enter into a strategic alliance with GCGP and outlined the economic context and the relationship of South Kesteven with GCGP and the Greater Peterborough area. Future local growth for businesses would be enhanced by an effective and seamless SKDC-GCGP relationship aligned to take advantage of Government priorities in Transport and Infrastructure Skills and labour market reforms, local growth hubs and pan regional synergies.</p>	

	<p>SKDC's membership of GCGP would give the LEP complete logical coverage of the South Lincolnshire economic and business community, additional critical mass and synergies for business involvement in major cluster and sector development priorities, the ability to enhance relevant national influencing, advocacy and investment programming for strategic infrastructure and a more appropriate Greater Peterborough focussed footprint in order to logically expand sub-regional strategic growth and skills initiatives.</p> <p>The Board supported the rationale for SKDC to enter into a strategic alliance with the GCGP LEP with SKDC having the same representation and on the same terms within the LEP as other councils.</p>	
2016/08	<p><b>GROWTH DEAL UPDATE</b></p> <p>Adrian Cannard presented the Growth Deal update which include overall progress on the 2015/16 allocation, investment committee decisions and details of the IfM's Prisms Programme.</p> <p>The Board noted the progress on the Growth Deal projects and the attendant risks and the verbal report from the Investment Committee. The Board agreed to the expenditure of £270,000 (£90,000 per annum over three years) to support the Prisms 2 project and for the executive to seek external support to significantly enhance IMET's Learner Case for the centre project.</p> <p>The largest uncommitted amount was £3m for Q4 set against the Ely Bypass which was now deferred to 2016/17.</p> <p>Mark Reeve confirmed that the Investment Committee required further details for grant expenditure on a brown field site for PCC offices relocation.</p> <p>The Investment Committee had considered a request to vary the funding agreement for the TWI project and would fully review the project at its next meeting. It was agreed that more discussion was needed to support the iMET Centre project once external support and advice was accessed and details would be circulated to Directors.</p>	<b>ND</b>
2016/09	<p><b>SCIENCE INNOVATION AUDIT</b></p> <p>Neil Darwin presented the proposal which sought approval for the four-LEP partnership's approach to the Science Innovation Audits for which GCGP had led the development. The four areas for the proposed audits in order of priority were Life Sciences, Agri-Tech, ICT and Advanced Materials and Engineering, and the engagement of a range of key stakeholders in all four sectors had been secured.</p> <p>There were no immediate financial implications at present but limited sums could be required to match contributions from the other 3 LEPs if a broader evidence base became necessary.</p> <p>The Board approved the four-LEP partnership's approach to the Science Innovation Audits with a deadline for submission of 29 January 2016.</p> <p>GCGP would become identified as the lead LEP in this programme which covered areas of significant interest to the LEP and would achieve pathfinder status nationally.</p>	
2016/10	<p><b>APPROVAL OF MINUTES</b></p> <p>The minutes of the meeting held on 1<sup>st</sup> December 2015 were approved.</p>	

	Neil Darwin noted that the various action points and recommendations had been implemented.	
2016/11	<p>ANY OTHER BUSINESS</p> <p>There was none.</p>	
2016/12	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting was fixed for Tuesday 8<sup>th</sup> March 2016 at 3pm at Alconbury Weald.</p>	