

## BOARD AGENDA AND BOARD PAPERS

**DATE AND TIME:** 25<sup>th</sup> April 2017, 15.00 – 17.00

**VENUE:** THE CLUB BUILDING, ALCONBURY WEALD ENTERPRISE CAMPUS,  
ALCONBURY, CAMBS PE28 4WX

Item	Brief description	Time
1. Welcome and Introductions	From Chairman, Mark Reeve	15.00 5 mins
2. Conflicts of Interest Policy	To review and agree Conflicts of Interest Policy	15.05 10 mins
3. Declarations of Interest	Board Members are asked to confirm any personal interest in the items set out in this agenda	
4. Chairman's Update	Verbal update from Mark Reeve	15.15 15 mins
5. Progress Review of Governance Issues	i) Updated Scheme of Delegation – Paper by Laura Welham-Halstead ii) Independent Governance Review – Paper by Cllr John Holdich	15.30 15 mins
6. Skills Area Review Update	Item held until a future Board Meeting	15.45 15 mins
7. Growth Deal and SEP Update	To review Growth Deal and SEP progress Paper by Adrian Cannard	16.00 15 mins
8. Cambridgeshire and Peterborough Combined Authority Meetings	To agree LEP substitute for Combined Authority meetings Verbal discussion	16.15 5 mins
9. Minutes from Board Meeting held on 7 March 2017	To agree Minutes	16.20 5 mins
10. AOB - Wisbech Rail Reconnection		16.25 35 mins

**DATE OF NEXT MEETING: 15:00 on Tuesday 6 June 2017**

**VENUE: THE CLUB BUILDING, ALCONBURY WEALD ENTERPRISE CAMPUS, ALCONBURY,  
CAMBS PE28 4WX**

## **Item 3i): Progress Review of Governance Issues - Conflicts of Interest Policy**

### **Recommendation**

- i) That the Board approves the Register of Interests and Conflicts of Interest Policy**

#### **The Register of Interests**

Members of the Greater Cambridge Greater Peterborough LEP Board are required to list any direct or indirect pecuniary interests or other material benefits which members of the public might reasonably think could lead to a conflict of interest arising in his or her participation in the decisions of the Greater Cambridge Greater Peterborough LEP Board, or action taken in his or her capacity as a Member of the Greater Cambridge Greater Peterborough LEP Board.

Members are required to keep that overall purpose in mind when registering their interests. It is left to individual Members to give the required information; each Member is ultimately responsible for his or her own entry.

References to "interests" in this policy include actual and/or potential interests.

Members should also register the interests of close family members and persons living in the same household as the Member. Close family members include personal partners, parents, children (adult and minor), brothers, sisters, and the personal partners of these.

Members' register of interest declarations will be made available on the Greater Cambridge Greater Peterborough LEP website. The register of interests will be reviewed and updated bi-annually.

#### **The Declaration of Interests**

In addition to the register of interests, Members are required to declare any relevant interest at the time when they contribute to the discussions, considerations and decisions of the Board or when they communicate with other Members.

Members of the Board are requested to declare any relevant interest at the beginning of each Board meeting which relate the items due to be discussed. These declarations are recorded in the minutes, which will be made available on the Greater Cambridge Greater Peterborough LEP website.

The proceedings of Members at Board meetings shall be subject to the Articles of Association of Greater Cambridge Greater Peterborough LEP, from time to time.

## **The Categories of Disclosable Interests**

Interests are registered under six categories, which are represented by the following non-exhaustive headings.

### **1. Remunerated Directorships, Partnerships and Trusteeships**

Members are required to register remunerated directorships, partnerships or trusteeships which they may hold in public or private companies, partnerships or trusts with which the Greater Cambridge Greater Peterborough LEP is currently contractually involved or where there is some reasonable likelihood of a future contractual involvement. This also applies to directorships which may themselves be unremunerated but where the companies in question are associated with or subsidiaries of a company in which the Member holds a remunerated directorship.

### **2. Remunerated employment, office, profession etc.**

Members are required to register outside employment, professions and sources of remuneration not covered elsewhere. However, this would apply only to connections with public or private companies with which Greater Cambridge Greater Peterborough LEP is currently contractually involved or where there is some reasonable likelihood of a future contractual involvement.

### **3. Registerable shareholdings**

Members are required to register the name of any public or private company or other body in which, to their knowledge, they have a beneficial interest in a shareholding having a nominal value greater than 1% of the issued share capital of the company or body. This requirement applies only to public or private companies with which Greater Cambridge Greater Peterborough LEP is currently contractually involved or where there is some reasonable likelihood of a future contractual involvement. The requirement does not apply to shareholdings controlled on a discretionary basis by investment managers and which are outside the Member's day to day control.

### **4. Registerable interest in land or property**

Members are required to register the details of any land or property in which the Member has a direct interest. This requirement applies only in circumstances where Greater Cambridge Greater Peterborough LEP is contractually involved or where there is some reasonable likelihood of a future contractual involvement in relation to that land or property.

### **5. Miscellaneous and unremunerated interests**

This is for use by Members wishing to register interests, including unremunerated interests, which do not clearly fall within any of the specific categories above but which they consider to be relevant to the definition of the Register's purpose.

### **6. Other interests**

Members register their other interests under this section.

*Members are not required to disclose the amount of any remuneration or benefit they receive in respect of their registerable interests.*

### **Identifying Conflicts of Interest**

Conflicts can inhibit open discussions and may result in irrelevant considerations being taken into account or decisions being taken that are not in the best interests of Greater Cambridge Greater Peterborough LEP. Conflicts may arise, for instance, where a Member's personal interests, for instance, as a shareholder in a company that is a potential beneficiary of grant funding, conflict with the interests of Greater Cambridge Greater Peterborough LEP.

### **Procedure for Managing Conflicts**

When an interest materially affects a member's ability to vote without prejudice, this will be deemed to be non-trivial and a conflict of interest. In such circumstances the Member will withdraw from the meeting while the vote takes place.

Upon the declaration of any conflicts of interest at a meeting of the Board, the non-conflicted Members will:

1. assess the nature of the conflict;
2. assess the risk or threat to Member decision-making;
3. decide whether the conflict is non-trivial (that is, it is material or has the potential to be detrimental to the conduct or decisions taken by the Members); and
4. decide what steps to take to avoid or manage the conflict.

The conflicted Member must not take part in the discussion or decision and will not be counted when determining whether the Board meeting is quorate.

The non-conflicted Members will consider whether it is necessary to seek the advice of Greater Cambridge Greater Peterborough LEP's legal adviser on whether the conflict is non-trivial and/or on how to manage the conflict declared.

Subject to the provisions set out in the Articles of Association of Greater Cambridge Greater Peterborough LEP, if the non-conflicted Members consider that the declared conflict is trivial, they may agree that the conflicted Member may continue to participate in discussions and the decision-making process.

If the non-conflicted Members consider that the conflict is non-trivial, the non-conflicted Members will determine what action is appropriate in light of the nature and extent of the conflict. A number of steps can be taken to deal with the conflict, including:

1. excluding the conflicted Member from discussions in relation to the matter to avoid inadvertently influencing the non-conflicted Members;

2. excluding the conflicted Members from decision-making in relation to the matter while the conflict exists;
3. delegating the conflicted Member's vote on the matter on which he or she has a conflict to one of the non-conflicted Members;
4. delegating the matter to a sub-committee of non-conflicted Members;
5. seeking independent advice to help with a decision;
6. appointing an alternative, non-conflicted Member;
7. appointing an independent Members (perhaps for a limited duration or restricted to a particular decision-making process);
8. resignation of the conflicted Member where the conflict is acute or pervasive; and / or
9. applying to the court for directions.

The Chairman of the Board will inform the conflicted Member of the non-conflicted Members' decision. The secretary to the Board will note in the minutes of the meeting the conflict declared, an outline of the discussion and the actions taken to manage the conflict.

### **Confidential Information**

A Member should inform the Chairman of the Board if he or she is aware or in possession of information that he or she would normally be required to disclose to their co-Members, but is prevented from doing so as a result of a duty of confidentiality to a third party. The Chairman of the Board will then decide what action to take under the procedure for managing conflicts set out in this policy.

If a Member is in any doubt over whether to disclose confidential information to his or her co-Members, they should seek independent legal advice.

## **Item 3ii): Progress Review of Governance Issues - Updated Scheme of Delegation**

### **Recommendation:**

1. That the Board approves amendments to the LEP's Financial Scheme of Delegation as outlined in the accompanying PDF.

**Please refer to separate PDF showing version with tracked changes**

## **Item 3iii): Progress Review of Governance Issues - Independent Governance Review**

### **1. Independent Governance Review**

#### *Background*

1.1 At its meeting on 17 January 2017, our Board decided as follows:-

The Board agreed that the LEP's corporate governance should be reviewed externally subject to any specific issues being identified and reported to the LEP Executive and the new standards for LEPs being introduced by the Government during February 2017. The Executive would seek support for this work and seek confirmation from the Board to appoint support.

1.2 Following this agreement, three Board Members were tasked with setting up the review, Councillor Howe, Councillor Count and Claire Higgins. On 21<sup>st</sup> March they met with Caroline Eade from Taylor Vinters where it was concluded that, such was the importance of these issues and the need to be mindful of impartiality, an independent firm, preferably out of area, which has a national reputation for Law and Accountancy practice, should be commissioned to conduct the review. At the same time as this meeting took place, it became clear that the National Audit Office (NAO) and DCLG were conducting their own review of LEP governance as a result of a series of allegations made by Stephen Barclay MP.

1.3 As the Board has previously resolved to conduct an independent review, it now needs to consider its position and resolve its next steps in the light of the NAO review.

1.4 Below is set out a proposed motion for the Board to adopt. In essence it allows for the NAO review to be conducted, however if the Board concludes that further independent consideration of its governance needs to take place for the reasons set out in the proposed motion, then it allows for those matters to be taken forward. If the motion is raised it puts on record our absolute commitment to ensure our governance is robust and updates our position as a Board following our resolution in January 2017.

1.5 The proposed motion is as follows:-

“In January 2017 the Board agreed to commission an independent review of its governance. Since that time, as a result of allegations made by Steve Barclay MP, the National Audit Office (NAO)

have decided to look into the matters raised by Mr Barclay supported by DCLG. In the light of this the Board resolves:-

1. To carefully consider the outcome of the NAO review and act on any of their recommendations as appropriate;
  2. To further consider whether an independent review is necessary if the Board concludes that there are outstanding matters which need to be reviewed or there are allegations that have not been adequately addressed to the Board's satisfaction by the NAO review"
2. Recommendation
- 2.1 The Board is asked to consider this matter and to approve the motion set out in paragraph 1.5

## Item 5: Growth Deal and SEP Update

### Recommendation

- i) That the Board notes progress with Growth Deal and Economic Strategy.

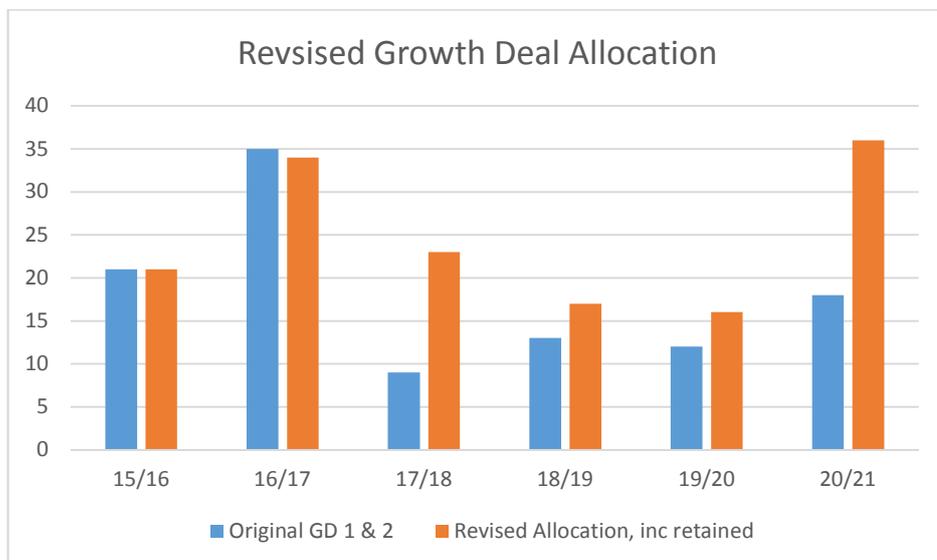
### Introduction

This report provides an update on GCGP's Growth Deal and refresh of the Strategic Economic Plan.

### Growth Programmes - Progress to Date

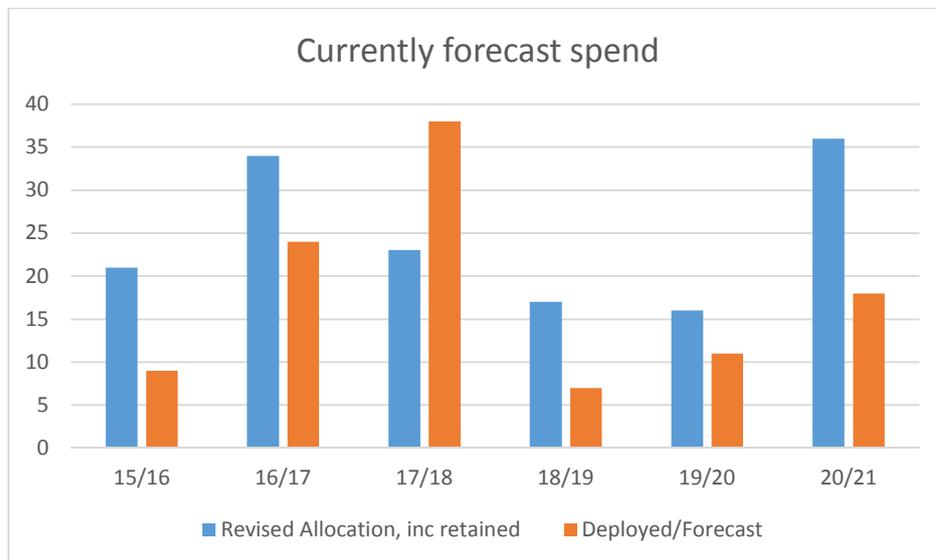
On the 2<sup>nd</sup> February 2017 Communities Secretary Sajid Javid announced the award of an additional £37.6 million for the Greater Cambridge Greater Peterborough area to help create jobs, support businesses and encourage growth. This is the third (and probably final) allocation from the national Local Growth Fund to Local Enterprise Partnerships for the period to 2021. The total award could see 8,000 jobs created, 2,000 homes built and attract £29 million extra investment over the next five years.

Government has confirmed the annual profile of the additional allocation. As expected the bulk of the allocation is in the 2020-2021 financial year. Table 1 below shows this combined with the existing Growth Deal profile (totalling £146m).



Negotiations with Government by GCGP officers have been successful in bringing forward funding for Ely Southern Bypass into 2017/18 from later Growth Deal years. This means GCGP has a larger allocation in 2017/18 than otherwise would be the case, allowing other projects to progress.

The first year of Growth Deal was 2015/16 and £21.1m. Outturn spend was £9.9m. Figures for 2016/17 are currently being finalised. Provisional outturn is included on the following Table.



Over-programming in 2017/18 was already agreed by the Board to take into account the carry forward of scheme allocations from previous years. As reported above, the shift of resources into 2017/18 for Ely Southern Bypass and the new Growth Deal 3 allocation mean that additional funding is now available. This is estimated at £6m, depending on 16/17 carry forward and revised profiles of currently approved schemes. Final amounts will be confirmed at the next meeting.

### Refresh of Strategic Economic Plan

In order to gather the best evidence, an additional phase of work has been undertaken of meeting local authorities on an individual basis to understand local growth aspirations, plans and constraints. These have been very productive and useful meetings. Discussions with business representatives covering different sectors of the economy are also underway. This phase of work is being drawn together for the June Board meeting, to agree the Draft Narrative for a wider programme of consultation and debate across the business sector, public and other stakeholders. This leads to approval by the Board of a revised Economic Strategy in autumn.

### Growth Deal Projects Dashboard and Risk Register

Attached is the updated Dashboard showing progress. Since the last meeting the A47 Junction 20 project has been successfully completed by Peterborough City Council and Highways England. Early indications are that the improvements are performing very successfully.

#Project/Programme	Progress	Major Risks	Action to minimise Risk
<i>Italics show change last report. Colours show risk rating (RAG). Arrows show movement in risk rating.</i>			
[INFRASTRUCTURE] A14 Cambridge to Huntingdon Improvement. ✓	Approved by Minister May 2016 – under construction.	Local funders fail to make contributions.	<i>(a) Alconbury Weald EZ to be supported to achieve outcomes</i>
[SKILLS] Food Centre of Excellence, Peterborough Regional College ✓	Construction complete.	Training outcomes achieved	Monitoring process established. <i>Working with PRC to achieve learner outcomes.</i>
[INFRASTRUCTURE] Bourges Boulevard Phase 1 ✓	Project completed.	Impact achieved	Monitoring process established
[DEVELOPMENT] High Tech Company Expansion ✓	Construction complete	Business outcomes achieved	Monitoring process established
[DEVELOPMENT] Cambridge Biomedical Innovation Centre ✓	Construction complete	Business outcomes achieved	Monitoring process established
[SKILLS] Highways Academy. ✓	Construction complete. Minister opened.	Training outcomes achieved	Monitoring process established
[INFRASTRUCTURE] Peterborough A47 Junction 20 ✓	Construction complete	Impact achieved	Monitoring process established
[SKILLS]iMET Technical and Vocational Centre, Alconbury Weald ↔	Full Business Case 17 <sup>th</sup> March 2016. <i>HRC merger with CRC due July 2017. Roof going on April.</i>	(a) Operating model (b) <i>Prospect of cost increases due to revised fit out requirements</i>	(a) CRC bringing their curriculum expertise (b) Close working with CRC/HRC to progress project
[SKILLS] Institute of Advanced Construction (CITB) ↔	Dec 2015 Board delegated approval. Contract let Jan 2017 after retendering exercise.	(a) Supplier delivery on time	(a) Project Management ongoing by CITB
[BUSINESS SUPPORT] Agri-tech Grant Initiative ↔	<i>Programme extended by Board March 2017.</i>	(a) Pipeline projects don't translate into viable approvals	(a) Healthy pipeline of projects
[BUSINESS SUPPORT] Signpost2Grants.	Signpost 2 Grants was launched April 2016.	(a) Achieving quality applications	(a) Using experience on previous grant schemes to

			make it clear to potential applicants about criteria.
[DEVELOPMENT] Haverhill Innovation Centre	Dec 2015 Board approved the project with certain conditions, including seeing business Plan for operations.	(a) Developer not willing to proceed	(a) Developer exploring options. St Eds BC commissioned consultant advice in Jan 17. <i>(b) support through Enterprise Zone activity</i>
[INFRASTRUCTURE] Bourges Boulevard Phase 2	Dec 2015 Board approved Business Case. Thorpe Lea Road - pedestrian improvement scheme - Work started on site.	(a) Normal scheme delay risks	(a) Regular engagement with applicant (b) Scheme split into 7 smaller schemes to better programme manage.
[INFRASTRUCTURE] Ely Southern Bypass	Dec 2015 Board. Government approval Dec 2016. Under construction.	(a) Construction risks	(a) Project management process
[INFRASTRUCTURE] King's Dyke Level Crossing	Dec 2015 Board approved business case.	(a) Construction – risk of delays over willing of landowners to allow access (without CPO)	(a) County Council in dialogue with the landowner.
[INFRASTRUCTURE] Wisbech Access Strategy - Rail - Access Study	Board agreed £1m over 2 yrs. Rail - GRIP2 Study July 15. Level Crossing Report end April 16. <i>Note on revised BCR March 17.</i> Transport Access Study – report due June 17.	(a) Projects fails to achieve VfM assessment (b) GRIP3 revenue funding.	(a) A47 Thorney to Wisbech Walton Highway Initial Options Study completed. <i>(b) County Council submitting proposal for GRIP3 Rail funding</i>
[INFRASTRUCTURE] A428 St. Neots to Cambridge public transport access (post 15/16 Provisional project, co-funded with City Deal)	Consultation on schemes along the A428 corridor into western Cambridge: • Madingley Road • A428-M11 • Bourn Airfield / Cambourne busway	(a) <i>City Deal considered consultation results on options in October 2016. Further work commissioned on options.</i>	(a) Partners working together through both City Deal Executive Board and GCGP Board
[INFRASTRUCTURE] M11 Junction 8	Discussions on potential options. Scheme not	(a) No viable business case	(a) Develop business case with Uttlesford DC and Essex CC.

	due to enter programme until 2020		
	[INFRASTRUCTURE] Growing Places Fund 2 in Growth Deal  Lancaster Way Project 1 completed (£1m). WATA EZ Plant Training completed. Medtech Accelerator investment made. Lancaster Way 2 Loan and Grant agreed <i>– on site and progressing</i>	(a) Need good quality projects	(a) Working with businesses and partners on pipeline

Legend

Arrows show change in risk since last report. Colour shows nature of risk (Red, Amber, green).

Red italics are updated text.

Updated

7<sup>th</sup> April 2017

**Item 7: Minutes from Board Meeting held on 7 March 2017**

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF GREATER CAMBRIDGE GREATER PETERBOROUGH ENTERPRISE PARTNERSHIP HELD AT ALCONBURY WEALD ENTERPRISE CAMPUS ON TUESDAY 7<sup>TH</sup> MARCH 2017**

Present: Mark Reeve (Chair)  
John Bridge  
David Gill  
Cllr Roger Hickford (alternate for Cllr Steve Count)  
Claire Higgins  
Cllr John Holdich  
Mark Read  
Cllr Oliver Hemsley – Rutland County Council

In attendance: Neil Darwin – Chief Executive GCGP  
Laura Welham-Halstead – GCGP  
Michael Tolond – Company Secretary  
Karl Gardiner - GCGP  
Adrian Cannard - GCGP  
Pete Northover – BIS  
Steve Bowyer – Opportunity Peterborough

MINUTE NO.		ACTION
2017/19	<p><b>APOLOGIES FOR ABSENCE</b> Apologies for absence were received from Peter Abel, Cllr Steve Count, Trevor Ellis, Steve Elsom, Terry Elphick, Prof Iain Martin, Cllr Robin Howe and Cllr James Waters.</p>	
2017/20	<p><b>DECLARATIONS OF INTEREST</b> Cllr Holdich declared an interest in respect of Item 9 – University of Peterborough</p>	
2017/21	<p><b>GCGP GOVERNANCE, DELEGATIONS AND AF UPDATE</b> Mark Reeve stated that the GCGP Assurance Framework had been signed off as appropriate by Cambridgeshire County Council and has been submitted to Government. It was confirmed that work was underway on the independent Corporate Governance review which has been commissioned through Taylor Vinters Solicitors. Dialogue was continuing with Steve Barclay MP on a range of issues and Mark Reeve reported that Mr Barclay had issued a public statement on 6<sup>th</sup> March. The LEP would be</p>	

	responding accordingly and the statement and response would be circulated to Board members.	
2017/22	<p><b>STRATEGIC ECONOMIC PLAN UPDATE</b></p> <p>Adrian Cannard presented an update on the progress of the Strategic Economic Plan which was gathering together a world-class evidence base to underpin a strategy to drive sustainable economic growth to the benefit of the area and UK plc. The stages of development of the plan including individual conversations with local authority and key stakeholders, workshops, consultation processes, final GCGP Board approval and sectoral implementation plans were outlined.</p> <p>The indicated timetable had been amended and the final report and approval of consultation on a draft SEP would be now reviewed at the June Board meeting.</p> <p>The Board confirmed the revised timetable for implementation during the remainder of 2017.</p>	<b>AC</b>
2017/23	<p><b>GROWTH DEAL UPDATE</b></p> <p>Adrian Cannard presented an update on progress with the Growth Deal. The Government had announced the award for an additional £37.6million for the GCGP area to help create jobs, support businesses and encourage growth.</p> <p>The total amount of Growth Deal allocated to GCGP was now £146m for capital growth projects over the six financial years 2015 to 2021.</p> <p>The current forecast outturn of Growth Deals 1 &amp; 2 was noted and the completion of the Ely Southern Bypass was noted to be in place from March 9<sup>th</sup>.</p> <p>In respect of the Ely Area Improvements, the Board had previously supported the technical and financial case set out by Network Rail to progress feasibility work on the Ely Area Scheme. The LEP's grant would be matched by an equal amount from New Anglia LEP. Further reports will be brought to Board once there is a clearer steer from Government</p> <p>The Board agreed a grant of £3.3m to support the Ely Area Improvement GRIP work, subject to a Business Cost Ratio clause and agreement of project governance, following the recommendation of the Local Transport Panel.</p> <p>The Board reviewed the proposal for growth funds for the Centre for Advanced Knowledge Engineering in Downham Market, King's Lynn and West Norfolk. A grant had been requested of £50,000 by Downham Market Development Ltd towards initial planning and design costs. It was agreed that further investigation would be made into the project and a further submission would be invited from CfAKE.</p>	<b>AC</b>       <b>ND</b>
2017/24	<p><b>STRENGTHENING INWARD INVESTMENT SUPPORT ACROSS GCGP</b></p> <p>This item was withdrawn from the agenda for discussion at the April Board meeting.</p>	
2017/25	<p><b>SCIENCE INNOVATION AUDIT PROGRESS</b></p> <p>Neil Darwin reported on the progress of the Science and Innovation Audit (SIA) awarded by the Government to the 'East' comprising 4 LEPs led by GCGP. The background,</p>	

	<p>activity to date and future activity, the areas where GCGP investment was needed and the resulting outcomes were outlined together with the shape of the SIA and the impact of additional funds.</p> <p>The Board supported the request for £200,000 to support delivery of the Audit and enable quick wins in the programme to be brought forward.</p>	<b>ND</b>
2017/26	<p><b>AGRI-TECH EXTENSION APPROVAL AND SUPPORT INITIATIVE</b></p> <p>Neil Darwin presented the proposal for investing in key Agri-Sector initiatives and outlined the need for a clear Food and Drink strategy, the progress to date of the Agri-Tech programme, how the development of the Food and Drink sector priorities had been developed and how the initiatives for tackling modern slavery and supporting vulnerable workers had been progressed.</p> <p>The Board supported the development of a GCGP 'Food and Drink' strategy to help future conversations with Government regarding the sector and to present a coherent and engaging plan to the Food and Drink Industry.</p> <p>The Board agreed to extend the existing Agri-Tech Growth Programme to support another £1.55m of the projects in the GCGP area into 2017-18.</p> <p>The Board supported the delivery of the GLAA providing funding to support the implementation of a Slavery Act strategy and training for up to 60 businesses up to a total value of £150,000.</p> <p>The Board supported the delivery of a GCGP dedicated Food Skills programme in partnership with the National Skills Academy for Food and Drink at a cost of £150,000 per annum.</p>	<b>ND</b>
2017/27	<p><b>UNIVERSITY OF PETERBOROUGH PHASE 1 FUNDING</b></p> <p>Neil Darwin reported that a Higher Education Steering Group had been formed to provide leadership and governance to the initial project work to develop a University of Peterborough by investing in Taught Degree Awarding Powers. An outline of the funding required to support the second phase of the project would be formally presented to the Combined Authority on 20<sup>th</sup> March.</p> <p>GCGPEP had funded Phase 1 of the Project with a grant of £600,000 for delivery of TDAP and £120,000 for establishment of a Project Team Leader.</p> <p>The Board authorised in accordance with the Company's Articles that Cllr Holdich could vote on the item to maintain quoracy.</p> <p>The Board confirmed its commitment to the University of Peterborough and, by way of a contingency, agreed in principle to fund the first year of Phase 2 at a cost of £964,584. This was subject to the Combined Authority agreeing their involvement in the project going forward. Covering the next phase would enable continuing discussion with the Combined Authority, finalise the longer-term funding plan and would maintain the momentum of the project.</p> <p>The LEP agreed to seek repayment within 18 months of this amount from the Combined Authority.</p>	

2017/28	<p><b>LOCAL AUTHORITY CONTRIBUTIONS</b></p> <p>Neil Darwin presented the proposal to approve the contributions from Local Authority partners required by Government in order for CLG to release the matched amount of £250,000 for GCGP's core costs, as had been the request for the previous 4 years. It was reported that the LA Leaders Committee had received the same paper and had agreed to the contributions set out in the paper.</p> <p>The Board agreed to seek the total contribution of £250,000 from Local Authority partners.</p>	
2017/29	<p><b>WRITTEN RESOLUTIONS</b></p> <p>The written resolutions, to approve the commissioning of a new website for the LEP up to a value of £25,000 and to work with and subscribe to the European Partnership office in Brussels at an annual cost of £15,000 for 2017/18 through a Service Level Agreement were noted as having been approved by the Board.</p>	
2017/30	<p><b>APPROVAL OF MINUTES AND MATTERS ARISING</b></p> <p>The minutes of the Extraordinary Board meeting held on 21<sup>st</sup> February 2017 were approved and the various matters arising would be noted as having been actioned.</p>	
2017/31	<p><b>ANY OTHER BUSINESS</b></p> <p>There was none.</p>	
2017/32	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next meeting was fixed for Tuesday 25<sup>th</sup> April 2017 at 3pm at Alconbury Weald Enterprise Campus.</p>	