

**CAMBRIDGESHIRE &  
PETERBOROUGH  
COMBINED AUTHORITY'S  
FORWARD PLAN OF  
EXECUTIVE DECISIONS**

PUBLISHED: 2 AUGUST 2017

# FORWARD PLAN

## **KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, the Cambridgeshire and Peterborough Combined Authority intends to take 'key decisions' where indicated in the table below. Key decisions means a decision of a decision maker, which in the view of the overview and scrutiny committee for a combined authority is likely—

- (i) to result in the combined authority or the mayor incurring significant expenditure, or the making of significant savings, having regard to the combined authority's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the combined authority.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Kim Sawyer, the interim Monitoring Officer for the Combined Authority. For each decision a public report will be available one week before the decision is taken.

## **NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Combined Authority, this Plan also includes an overview of non-key decisions to be taken by the Combined Authority

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Kim Sawyer, the interim Monitoring Officer for the Combined Authority.

All decisions will be posted on Cambridgeshire County Council website, or the Combined Authority website, once established. If you wish to make comments or representations regarding the decisions outlined in this Plan, please submit them to Kim Sawyer, the interim Monitoring Officer for the Combined Authority using the form attached.

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>KEY DECISION / DECISION</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>LEAD MEMBER</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION)</b>
1.	<b>Minutes of the Meeting on 26 July 2017</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	<b>Budget Preparation and Consultation Proposals, and Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	<b>Land Commission Governance</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Martin Whiteley, Chief Executive	Councillor Lewis Herbert	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
4.	<b>University of Peterborough – Phase 3 grant funding</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Key Decision 2017/017</b>	Relevant internal and external stakeholders	Jo Lancaster, Chief Executive Huntingdonshire District Council	Councillor John Clark	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	<b>Priority Transport and Infrastructure Schemes</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Key Decision 2017/019</b>	Relevant internal and external stakeholders	Martin Whiteley, Chief Executive,	Mayor James Palmer/ Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

6.	<b>Apprenticeship Hub</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Key Decision 2017/012</b>	Relevant internal and external stakeholders	Jo Lancaster, Chief Executive Huntingdonshire District Council	Councillor John Clark	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	<b>Housing Investment Fund Management</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Key Decision 2017/020</b>	Relevant internal and external stakeholders	Antoinette Jackson Lead for New Homes Work Stream	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
8.	<b>Skills Strategy</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Key Decision 2017/008</b>	Relevant internal and external stakeholders	Jo Lancaster, Lead Officer for Learning Skills Work Stream	Councillor John Clark	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	<b>Support Services HR and Payroll Services</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council/Interim Chief Finance Officer	Not applicable	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	<b>Employment Committee</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council	Not applicable	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

12.	<b>St Neots Masterplan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Key Decision 2017/018</b>	Relevant internal and external stakeholders	Dan Thorp Programme Manager	Councillor Robin Howe	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	<b>DCLG Housing Infrastructure Fund</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Martin Whiteley, Chief Executive	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14.	<b>New Combined Authority Visioning and Strategic Priorities</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Martin Whiteley, Chief Executive	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15.	<b>Appointment of Interim Chief Finance Officer</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>27 September 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Martin Whiteley, Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
16.	<b>Minutes of the Meeting on 27 September 2017</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 October 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 October 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

18.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 October 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19.	<b>Housing Programme – Modular Housing</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 October 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Martin Whiteley, Chief Executive	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20.	<b>Minutes of the Meeting on 25 October 2017</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>29 November 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>29 November 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>29 November 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
23.	<b>Minutes of the Meeting on 29 November 2017</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>20 December 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

24.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>20 December 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
25.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>20 December 2017</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
26.	<b>Minutes of the Meeting on 20 December 2017</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>31 January 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
27.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>31 January 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
28.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>31 January 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
29.	<b>Minutes of the Meeting on 31 January 2018</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 February 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

31.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 February 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
32.	<b>Skills Strategy</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 February 2018</b>	<b>Key Decision 2018/002</b>	Relevant internal and external stakeholders	Jo Lancaster, Lead Officer for Learning Skills Work Stream	Councillor John Clark	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
33.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 February 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
34.	<b>Budget Report 2018/19 to 2021/22</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 February 2018</b>	<b>Key Decision 2018/001</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
35.	<b>Minutes of the Meeting on 28 February 2018</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 March 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
36.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 March 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



37.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 March 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
38.	<b>Housing Delivery Strategy and Action Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>28 March 2018</b>	<b>Key Decision 2018/003</b>	Relevant internal and external stakeholders	Antoinette Jackson Lead for New Homes Work Stream	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
39.	<b>Minutes of the Meeting on 28 March 2018</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 April 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
40.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 April 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
41.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>25 April 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
42.	<b>Annual Meeting:– To consider actions detailed in Section 3.2 of the Combined Authority’s Constitution</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>Annual Meeting 31 May 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Kim Sawyer, Interim Monitoring Officer for Combined Authority	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

43.	<b>Minutes of the Meeting on 25 April 2018</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>Annual Meeting 31 May 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
44.	<b>Forward Plan</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>Annual Meeting 31 May 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
45.	<b>Budget Update</b>	<b>Cambridgeshire and Peterborough Combined Authority</b>	<b>Annual Meeting 31 May 2018</b>	<b>Decision</b>	Relevant internal and external stakeholders	Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**SUBMIT YOUR COMMENTS OR QUERIES TO  
CAMBRIDGESHIRE AND PETERBOROUGH COMBINED  
AUTHORITY**

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond?