



Ministry of Housing,  
Communities &  
Local Government



Department for  
Business, Energy  
& Industrial Strategy

## Governance Assurance Statement

The LEP Chair and Chief Executive should here provide a brief formal assurance statement on the status of governance and transparency. This should include any overview and scrutiny function undertaken by the Accountable Body. This should be sent to the Assurance Team via [localgrowthassurance@communities.gov.uk](mailto:localgrowthassurance@communities.gov.uk), copying the Cities and Local Growth Unit Area Lead, by **14 January 2022**. This statement should also be published on the LEP's website by **28 February 2022** and confirmation sent to the email address above. **(max 500 words)**

As Chair and Chief Executive for the Business Board, we are committed to good Governance and Transparency. Clear systems, rules, practice, and processes adopted through the Local Assurance Framework are always followed. This ensures that decisions are made on a transparent basis, by the correct decision makers. Members of the Business Board are aware of and adhere to such requirements, while demonstrating high standards of conduct including registering and declaring interests, as applicable.

Processes set out within the Local Assurance Framework for recruiting Board members have been complied with and transparency of all decision-making includes publication of agendas, minutes, and decision summaries, within timescales stipulated. Furthermore, the implementation of an induction programme has also supported Business Board Members to demonstrate high standards of conduct. To further enhance transparency and decision-making, all Business Board meetings are now held in public.

The Cambridgeshire and Peterborough Combined Authority is the accountable body for the Business Board and not only forms part of the ratification process for decision making but provides external Overview and Scrutiny functions. This includes reviewing and/or scrutinising decisions made by the Combined Authority, in its role as accountable body for the Business Board and requesting members of Business Board attend the Overview and Scrutiny Committee when required. This to ensure that we continue to deliver a quality and transparent Board, and that the principles we operate are fully bedded into our way of working.

Signed:

Name: Austen Adams  
Position: Chair,  
Business Board

Signed:

Name: John T Hill  
Position: Chief Officer,  
Business Board



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Date: 12<sup>th</sup> January 2022

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