

## JOB DESCRIPTION

<b>Role</b>	<b>LNZA Project Officer – Green Finance</b>
<b>Reports to</b>	<b>LNZA Programme Lead</b>
<b>Directorate</b>	<b>Connectivity &amp; Place</b>
<b>Department</b>	<b>Greater South East Net Zero Hub</b>
<b>Grade Current Salary Banding (2025)</b>	<b>Grade 10 £37,938 - 41,510</b>
<b>Contract</b>	<b>Fixed term contract: 30/3/26</b>

### Job Purpose

The Local Net Zero Accelerator (LNZA) team are seeking a capable and passionate postgraduate to join the team for a fixed-term placement at an exciting time for our programme. This position offers an exciting opportunity for professional growth in the field of green finance and sustainable investment.

The LNZA pilot projects are developing place-based investment prospectuses containing aggregated bundles of projects across multiple net zero sectors, and testing the scalability of this approach with the investment community. The Greater South East Net Zero Hub (GSENZH) is responsible for oversight and management of the pilot as an independent Hub, working closely with the South West Net Zero Hub who are commissioned to manage the delivery of the Green Finance Support Service, procured via the GSENZH. The role will report into the LNZA Programme Lead but work on a day-to-day basis with the SWNZH Investment Manager.

The role will include providing support to places to call off services from the Green Finance Support, providing support for independent review and quality assurance of the services provided and undertaking intelligence gathering to capture processes and decisions on a day-to-day basis to inform and shape future support to public sector organisations.

The post holder will have an excellent understanding of and experience in project investment and produce written work to a high standard, ensuring alignment with programme goals and requirements of the Department for Energy Security and Net Zero (DESNZ, funding the LNZA programme).

### Key Responsibilities

- Assist in the independent evaluation of financial assessments and risk analysis of potential investments.
- Contribute to the evaluation of green finance investment strategies for the place-based initiatives.
- Collaborate with the project teams to identify and prioritise and investment opportunities.
- Gather intelligence that captures the processes and decisions made on a day-to-day basis.
- Prepare comprehensive reports and documentation on the net zero projects, detailing financial structures (options analysis) and risk mitigation strategies.
- Support the management of the Hub procured green finance support service.
- Assist with the development of resources produced by the Green Finance Support Service, such as templates, legal contracts, financial structures.
- Engage with public sector stakeholders, central government, financial institutions and strategic delivery partners to foster collaboration.
- Assist in building and maintaining relationships with key stakeholders in the green finance sector.

- Assist in the conduct of due diligence and commercial appraisal on potential net zero investments.
- Support presentations for internal and external stakeholders.
- Support with performance and progress reporting to the LNZA Programme Lead, DESNZ Programme Board and DESNZ Green Finance Project Board

## Person Specification

### QUALIFICATIONS & KNOWLEDGE

#### Essential

- Bachelor's or master's degree in Finance, Environmental Economics, Sustainable Business, or a related field.
- At least 1 year's relevant work experience
- Knowledge of green finance principles and sustainability metrics.
- Strong analytical and financial modelling skills.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively in a team and independently.

#### Desirable

- Hold or be willing to work towards a Chartered Financial Analyst (CFA) qualification.
- Familiarity with public sector financing
- Familiarity with Net Zero national and regional policy
- Project Management qualification e.g. Prince 2, APM PMQ

### EXPERIENCE

#### Essential

- Experience of undertaking intelligence gathering or research activities and production of high-quality written reports
- Able to write reports/proposals/professional briefings and adapt outputs for different audiences.
- Excellent presentation skills: the ability to present complex ideas in a comprehensive but accessible format.
- Well-developed interpersonal and communication skills: able to form effective relationships with a wide range of stakeholders from public and private sectors, senior management.

#### Desirable

- Project management skills
- Experience of decision-making processes, ideally in project development and delivery in the public sector

### LEADERSHIP

#### Essential

- Always maintain the highest level of confidentiality and discretion during the course of their work.
- Highly organised with a clear understanding of objectives, pipelines of future work, activities and timeframes
- Be transparent and fair in all decision making and leadership approach.
- Provide and accept constructive feedback from colleagues, continuous improvement mindset.
- Ability to work independently and as part of a team.