

# BOARD AGENDA AND BOARD PAPERS

**DATE AND TIME:** 13 September 2012, 15:00 (Prompt)

**VENUE:** 3 Riverside, Granta Park (Great Abington, Cambridge, CB21 6GP – for satnavs please use CB1 6GP)

Item	Brief description	Time allocated	Access/circulation prior to board meeting
1. Welcome to Tim Bick, new board member, and Apologies		15:00 - 5 mins	N/A
2. Minutes from last meeting		15.05 - 5 mins	Board Corporate Members
3. Progress on recruiting New Chair	Verbal	15.10 – 5 mins	N/A
4. Future shape and role of LEP (carried over from last board meeting)	For decision: what roles and activities can the LEP deliver, and what kind of organisation is needed to support this?	15.15 - 40 mins	Board Corporate Members
5. Funding programme design and awards	For decision: use of GCGPEP funding - framework of principles behind programmes and awards; governance and management structures behind programme design and funding awards.	15:55 - 15 mins	Board Corporate Members
6. Ensuring the early success of the Enterprise Zone	For decision: in principle, board welcome proposals for to help achieve early success of EZ	16:10 - 10 mins	Board Corporate Members
7. Growing Places Fund update (confidential)	To be supplied on the day	16:20- 10 mins	Board (confidential)
8. National Innovation Investment Institution	Verbal update	16:30- 10 mins	Board Corporate Members
9. Subgroups news and progress	Verbal update	16.40- 10 mins	N/A
10. Other business/briefings (verbal)	a) Feedback from BIS Select Committee (11 Sept) (verbal) b) Progress on Growth Prospectus to date – consultation activities (verbal) c) brief update on BIS local meeting (note of meeting enclosed) d) Future board meeting venue: Alconbury Enterprise Zone (verbal)	16.50 - 10 mins	BIS local meeting note: Board Corporate Members
11. AOB		17.00	N/A

**Note that new access and circulation criteria now apply.** The Chair has approved a process whereby board papers are circulated, where appropriate, to Corporate Members (Local Authority Leaders and Chief Executives) at the same time as board members.