

BOARD AGENDA AND BOARD PAPERS

DATE AND TIME: 15th October 2013, 15:00

VENUE: Alconbury Enterprise Zone, Building 56, Alconbury Airfield, Huntingdon, PE28 4WX

Item	Brief description	Time allocated	Access/circulation prior to board meeting
1. Minutes and actions from previous board meetings	Minutes from board meeting 9 th September 2013	15:00 10 mins	Board Corporate Members
2. Update on progress by business area	Team and sub-group updates	15:10 15 mins	Board Corporate Members
3. Local Growth Strategy and European Funding Strategy	A verbal update on progress with the European Fund and Local Growth Strategies (Adrian Cannard)	15:25 15 mins	Board Corporate Members
4. Governance & Finance	An update on work relating to Governance of the LEP, including Terms of Reference for LEP sub-groups, LEP team job roles, Directors appointment letters and finance update (Grahame Nix)	15:40 30 mins	Board Corporate Members
5. Year of Exporting	An updated proposal for the Year of Exporting (Neil Darwin)	16:10 15 mins	Board Corporate Members
6. Growing Places Update	Update on Growing Places Funding activity and proposals for Round Two (Michael Barnes)	16:25 20 mins	Board
7. RGF Agri-tech Programme	An update on progress (Grahame Nix)	16:45 10 mins	Board
8. AOB/Close		16:55	