

BOARD AGENDA AND BOARD PAPERS

DATE AND TIME: 26TH JANUARY 2016, 15.00 - 17.10

VENUE: ALLIA FUTURE BUSINESS CENTRE, PETERBOROUGH UNITED FOOTBALL GROUND, LONDON ROAD, PETERBOROUGH PE2 8AN

Item	Brief description	Time	Access/circulation prior to board meeting
1. Welcome and Introductions	From Chairman, Mark Reeve	15.00 5 mins	
2. Chief Executive Update	Verbal update Update by Neil Darwin	15.05 15 mins	Board & Corporate Members
3. Cambridge South Proposed Development	To update on proposal for Cambridge South adjacent to the Bio-medical Campus Presentation by Jonathan Burroughs, Creative Places	15.20 15 mins	Board & Corporate Members
4. Devolution Update	Verbal update by Mark Reeve/Neil Darwin	15.35 15 mins	Board & Corporate Members
5. Skills Development Update a) Signpost 2 Skills b) Area Reviews Update	i) to approve a delivery structure for a programme of work that supports the careers aspirations of young people to cover the whole of the GCGP area; ii) to approve a forward process and to consider the omission of New College Stamford, by government, for the GCGP Area Review. Paper by Neil Darwin	15.50 25 mins	Board & Corporate Members
6. Development of University of Peterborough	To consider the development of the University of Peterborough Paper and Presentation by Terry Jones, CEO and Principal PRC, Prof Lesley Dobree, Deputy Vice Chancellor, ARU and Gillian Beasley, CE CCC & PCC	16.15 10 mins	Board & Corporate Members
7. South Kesteven Membership of GCGP	To consider South Kesteven membership of GCGP Paper by Neil Darwin	16.25 10 mins	Board & Corporate Members
8. Growth Deal Update a) overall progress on 15/16 allocation b) investment committee decisions c) IfM's Prisms Programme	i) to agree any remedial action; ii) to approve Investment Committee actions; iii) to approve GCGP's investment in the Prisms Programme Paper by Adrian Cannard	16.35 15 mins	Board & Corporate Members

9. Science Innovation Audit – Outline and Proposal	To agree approach to SIA's as outlined in GCGP LEP proposal approved by GCGP SIIC on 14 January, and submitted to BIS Paper by Neil Darwin	16.50 10 mins	Board & Corporate Members
10. Minutes from Board Meeting held on 1 st December 2015	To agree Minutes	17.00 5 mins	Board & Corporate Members
11. AOB		17.05 5 mins	

DATE OF NEXT MEETING: 15:00 on Tuesday 8th March 2016

VENUE: THE INCUBATOR, ALCONBURY WEALD ENTERPRISE CAMPUS, ALCONBURY, CAMBS PE28 4WX

ITEM 5: SKILLS DEVELOPMENT UPDATE

DECISION REQUIRED

The Board is asked to:

- a) approve a delivery structure for a programme of work that supports the careers aspirations of young people to cover the whole of the GCGP area.
- b) approve release of funds to support brokerage of delivery & gap activities.
- c) agree a forward process and to consider the omission of New College Stamford, by government, for the GCGP Area Review.

HOW CAN WE ADD MORE VALUE TO THE SKILLS AGENDA?

Government changes to the Skills Agenda continue to evolve at pace. There are further changes ahead. This paper seeks to develop the local approach to the agenda that builds on existing best practice and works positively to deliver Government policy in a local context.

GCGP has recently succeeded in accessing limited funds of £150k to support delivery of a clear Career Education Information Advice and Guidance (CEIAG) strategy and plan to each school (where the school is receptive) in the programme with the objective of giving every child in the support they need to: understand their place in the economy, make informed decisions about careers, and choose the right training and qualifications to support their future. Increasingly this is becoming a Government requirement

In line with CEIAG policy provide participant schools with a business leader (Enterprise Advisor) to support and challenge head teachers and senior management teams.

Support schools to develop strategic CEIAG plans where they currently do not have one or enhance their existing plan. Working with OFSTED and the Careers Enterprise Company to ensure we are able to advise schools on what is considered to be best practice. The intention is to support all of our schools to make progress towards being rated as “Outstanding” by OFSTED for their Careers Education Information Advice and Guidance.

Provide schools with a map of available activity provision and create activities to address any gaps.

Continue to provide brokerage support (through our existing contracts with The Skills Service and Form the Future) to support schools in the **delivery of their plan.**

1. What are we proposing that is different?

We will provide a consistent and coherent service to schools across GCGP (current position is ad hoc and varies by local authority area) that supports schools to develop strategic plans, source appropriate support to implement the plans and more effectively measure the impact of activities. The national message is that there is insufficient evidence of impact and this makes it hard to justify the sustained support of public funds. Therefore, a key focus of the plans we will develop in schools will be to articulate the intended outcomes and impact and not just aggregate a list of planned activities.

As we support schools to implement their plans (via the existing delivery partners) we will identify gaps. Where those gaps align to LEP skill priorities we will seek to work with local employers and partners to develop new services, routing as necessary to delivery partners such as the Skills Service or Form the Future.

All activity under this project will be branded 'Signpost2Skills' and as part of the national contract with the Careers Enterprise Company recognising that some aspects will need to be dual branded with the national programme.

For some schools the development of and implementation of an effective CEIAG strategic plan will require significant change in the culture and processes of a school. This change will not necessarily be easy or quick however utilising the network of Enterprise Advisers (proposal to call them GCGP Signpost2skills Ambassadors) will mentor Head teachers to manage the change within their schools).

Establish a GCGP wide network of staff across schools to support implementation, with GCGP providing easy to use, digestible skills related Labour Market Information to inform the work they do with young people and their curriculum planning.

2. What will remain in place?

The Skills Service and Form the Future will continue to broker relationship with employers and deliver services that support the implementation of the plans. However, they will now have a responsibility to signpost schools to other free and in a particular government funded services offered to schools. In reality, they currently provide this support, in future GCGP will be able to provide a fuller set of information about other provision to support Skills work. Conversations are in place with The Skills Service to maintain current delivery. The Executive is currently seeking Legal Advice on whether we can simply extend the existing contract or require a full tender process.

Schools can continue to choose whether or not to engage with the project and will retain the responsibility for meeting the statutory guidance on careers guidance.

The schools will own their Plan (schools will decide who to share that with) and the progress of the outcomes contained within it, but GCGP and will support them to implement the plan and measure the impact of the interventions delivered.

3. What is the impact on delivery?

- All schools that engage will have a strategic plan which will support them to improve the service to young people and evidence their activity and impact to OFSTED.
- We anticipate seeing a greater demand on our current brokerage contracts as engagement with schools at strategic level will be increased.
- We will see activity driven by strategic plans, with a clarity about outcomes and an ability to measure impact. This will enable us in the future to be more effective with the deployment of our resources and should lead to better preparation for the workplace for all our young people.
- GCGP and its partners will be working with local businesses on a day to day basis to understand and tackle skills issues impeding economic growth and productivity.
- As a leader in the skills agenda, and with a clear efficient structure, GCGP will be able to access further support from government.

5. How will GCGP measure performance?

We will report to the Careers Company on the following; number of schools engaged, number of plans developed and number of Enterprise Advisers matched to a school. Schools will be able to measure the impact on the schools as a whole and each of their young people through the plan, but this will remain their responsibility. We will be providing a support and challenge service to support schools to do this effectively.

Where GCGP is funding the intervention via the Skills Service or Form the Future, schools will be asked to provide regular surveys of young people's thoughts and aspirations around the careers agenda, this will be reported on to show progress.

Where GCGP provides funding for Gap activities, there will be clear outcome and progression measures put in place as part of delivery.

6. Approval for release of funds – what will the funding do?

- To ensure all schools can access support to develop a strategic CEIAG plan.
- Develop and support a network of Signpost2Skills Ambassadors and Careers Advisers in schools
- Develop and disseminate regular updates on GCGP's skills priorities and current labour market Information to support staff in schools to deliver support to young people and inform curriculum planning.
- Continue to offer schools brokerage support to assist schools to implement and drive their CEIAG plans effectively.
- It is essential that the good work carried out already in the north of GCGP is supported during the transition to a planned approach.
- Whilst there is a lot of existing activity provided by independent organisations, there are gaps, especially in the type of activities needed to support GCGP aspirational and key existing sectors. GCGP will need to work with these sectors to fill these gaps.

7. What will the funding support?

- GCGP will work with Opportunity Peterborough to facilitate an aligned, stronger approach that covers existing activity that has already committed.
- GCGP will seek to support a brokerage service across the whole LEP and will tender for brokerage services to continue to support schools to deliver their careers plan, where current contracted activity comes to an end.
- As part of GCGP's existing work, mapping will be carried out to ascertain what activities are already available. Where there are clear gaps a programme will be developed to address any issues.

8. How much funding is required?

- £75,000 to support a clean changeover with Opportunity Peterborough by September 2016.
- Agree use of £285,000 for an 18-month contract to support the whole GCGP area not covered by the Greater Cambridge City Deal funding.
- £150,000 of this amount will act as match for the first year Careers Enterprise Company funding which includes mapping and gap identification work.

9. Area Review update

Current position

- GCGP has been confirmed as being placed in Wave Five of Area Reviews to commence in November 2016, the latest possible phase, despite our request to progress in an earlier wave.
- GCGP board is requested to register its disappointment that their executive officer's advice to government has been ignored in this case and ask government to consider a suitable way forward.
- New College Stamford is placed in Wave Four of Area reviews and will not be a part of the GCGP process.
- GCGP believes that the learner, economic, and geographical evidence suggests that Stamford should be a formal part of the review process, and connects with South Kesteven's aspiration to join GCGP.

Forward process

- GCGP intends to run an evidence based Area Review in advance of the formal process and in line with the original timescales agreed by board, this approach is endorsed by conversations with official in Government departments and agencies.
- This approach will produce a set of recommendations and a clear GCGP position for the FE Commissioner to work with.
- The evidence collected will also provide the base for discussions around devolution of funding.
- GCGP will bring relevant stakeholders in early to help steer preparation work, although it is worth noting that early Wave reviews are being impinged upon by large unwieldy steering groups that bring vested interests to the table.

10. Skills Funding Devolution Update

- Apprenticeship funding will be devolved direct to employers starting in April 2017.
- This will be facilitated via a digital voucher scheme.
- There will be an apprenticeship levy of larger employers (over £3 million wage bill) starting in April 2017.
- Funds will be distributed back to those employers who use apprentices (mechanism to be confirmed but likely via PAYE).
- Government has listened to criticisms around how smaller businesses will access the levy and apprenticeship funding in general and will be looking for pilot programmes in September 2016.
- Government will be making funding available to those LEPs without an Apprenticeship Hub (this includes GCGP) in order to enable Growth Hubs to work with businesses around the apprenticeship agenda.
- Devolution of Adult Education Budget to local areas will take place by April 2018 with a staged move from central to devolved funding over the period 2016-2018.
- Area Reviews are key to Devolution being successful.

ITEM 6: DEVELOPMENT OF UNIVERSITY OF PETERBOROUGH

RECOMMENDATION

The GCGP Board are asked to consider supporting the HE Stakeholder Group to establish a university in Peterborough by agreeing in principle to:

- Fund UCP to deliver TDAP (£600K, 24-36 months) through the UCP Board
- Fund the HE Stakeholder Group to establish a project team and deliver a University project plan (£120K, 12 months)

PURPOSE

This paper is to brief you on the work to date on establishing a university in Peterborough in preparation for the GCGPEP Board Meeting on 26 January 2016 where we will seek your support.

VISION

By 2035, Peterborough will have a thriving, independent, campus-based university with an undergraduate population of 12,500 students. A powerhouse for economic and intellectual growth. Outward-looking but rooted in the ingenuity and diversity of its people.

BACKGROUND

Peterborough sits within a Higher Education (HE) Cold Spot. The city is the largest conurbation in the UK without a university. This restrains economic growth by perpetuating a high end skills shortage, deters future investment by technology-based industries in the Northern LEP area and drives an outward migration of academic talent. The University project is a long term undertaking that will require varying levels of support for the next 20 years before it is fully self-sustaining. Based on the experience of the fledgling University of Suffolk in Ipswich, this will require a combined public and private investment of circa £40M.

PLANNING

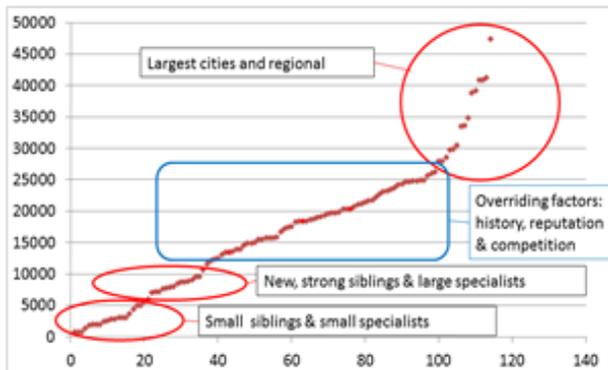
The HE Stakeholder Group draws together government, academic institutions, the community, businesses and industry, working together to deliver a joint vision. GCGP have been fully involved from the outset. Anglia Ruskin University (ARU), Peterborough City Council and Peterborough Regional College (PRC) are aligned to deliver this vision in conjunction with stakeholders. By overwhelming consensus, the HE Stakeholder Group has become the focus for all planning. City and regional leaders have never been as closely aligned around the university project as they are today. We have jointly agreed the key assumptions and can build from successful delivery of HE at the existing University Centre Peterborough (UCP). We now have the governance structure, academic credibility and experience to begin the Taught Degree Awarding Powers (TDAP) process and to establish a Project Office to deliver the University.

BENEFITS

A successful university would fundamentally change the economy in the northern LEP area from 'Replicator' to 'Innovator' because a significant barrier to high end inward investment (the skills gap) would be tackled. This would unlock the economic potential of Peterborough and beyond, attract high GVA new business, deliver World Class education to a global market and support existing businesses that need higher skills levels to grow. It would reverse the Peterborough 'brain drain' and drive growth into every aspect of the economy by creating a 'knowledge market' (as opposed to a 'labour market') that requires support industries.

Analysis

117 English Universities
U of London and OU removed (135K and 169K)



Our analysis of the 117 existing English universities, mapped against local conditions and population was used to determine the optimum undergraduate population for Peterborough. We then moderated this by analysing realistic growth rates and applying our infrastructure assumptions. A target of 12,500 undergraduate and research students by 2035 is objective, realistic and attainable.

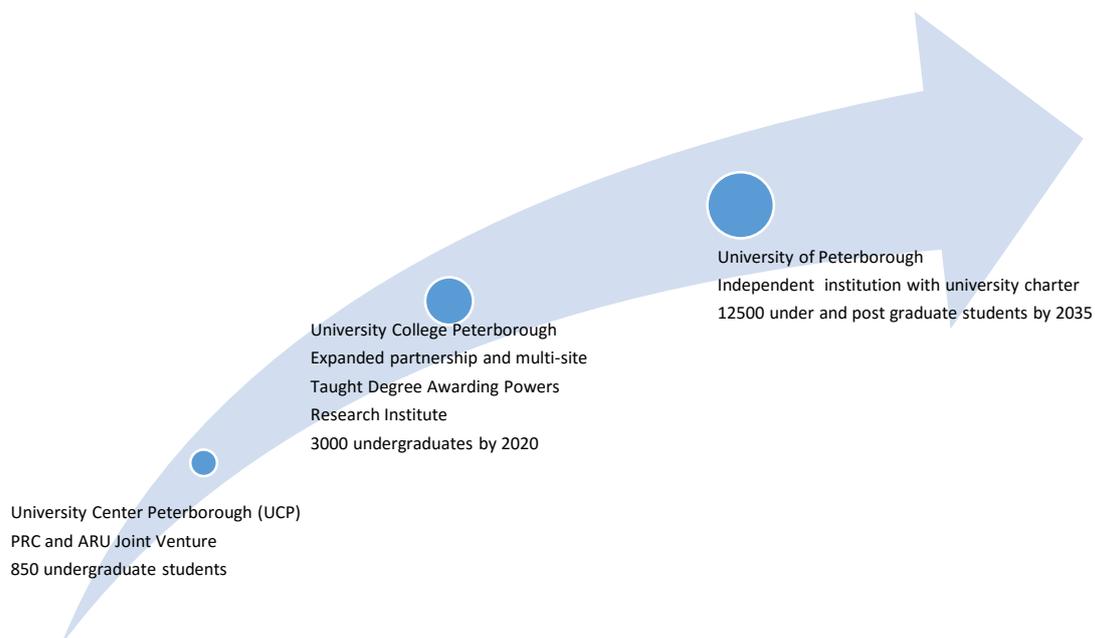
FACULTY STRUCTURE

In conjunction with a broad range of stakeholders, we have designed a structure that operates across four main faculties:

- Business, Law and Professional Qualification
- Education, Health and Life Sciences
- Arts, Humanities and Social Sciences
- Technology, Design and the Environment

This structure would support business growth to support regional and national priorities, deliver higher apprenticeships and would incorporate a Research Institute with a post-graduate focus.

GROWTH PLAN



TAUGHT DEGREE AWARDING POWERS (TDAP)

Attaining TDAP is a structured process to demonstrate the academic independence and rigour of a potential university. It is an essential pre-requisite to obtaining university title. It brings short term economic benefits because course design and delivery can be optimised for local business demand and growth but it requires additional people, structures, oversight and 3rd party academic audit. Without TDAP, these functions in UCP will continue to be discharged from ARU who accredit all the degree courses. TDAP should require 24-36 months and cost £600K.

NEXT STEPS

We recommend that GCGP EP consider supporting the HE Stakeholder Group to establish a university in Peterborough by agreeing in principle to:

- Fund UCP to deliver TDAP (£600K, 24-36 months) through the UCP Board
- Fund the HE Stakeholder Group to establish a project team and deliver a University project plan (£120K, 12 months)

ITEM 7: SOUTH KESTEVEN MEMBERSHIP OF GCGP

South Kesteven District Council's (SKDC) expression of interest to enter into a Strategic Alliance with the Greater Cambridge Greater Peterborough (GCGP) Local Enterprise Partnership

Background

Whilst SKDC is an active member of the Greater Lincolnshire LEP, it was also - because of our shared economic geography - a positive contributor to the initial development of the GCGP LEP proposition in 2010.

With the inception of the 2015-20 Parliament and the further evolving national policies for the further development of LEPs; the fact that our direct neighbours in Rutland are already members and having regard to South Holland's current expression of interest; and the steps taken by the LA6 authorities to readily collaborate within a Greater Peterborough economic geography; now is considered to be an opportune moment for SKDC to look to formalise its relationship with the GCGP LEP via an effective Strategic Alliance.

Economic Context

South Kesteven is a large district within southern Lincolnshire with its population forecast to grow to at least 150,000 by 2021 at growth rates well above national averages. Whilst parts of the district are rural in character, Grantham is already a major sub-regional centre (with +/-44,000 population in the built-up area) with major housing and employment growth committed and underway (including two significant urban extensions). Stamford (21,000) and Bourne (14,000) are major market towns within the south of the district, and The Deepings (around 15,000) is a cluster of settlements in close proximity to Peterborough.

South Kesteven can in many ways be considered to be the 'economic jewel' of Lincolnshire with its essential characteristics being somewhat distinct from the remainder of the administrative county. Highly accessible, it lies on the north/south A1/East Coast Mainline corridor, and is geographically closest to Cambridgeshire, to the greater south-east and London and also to the markets of the Midlands. It has the highest levels of average resident earnings in Lincolnshire; the highest employment participation rates and enterprise density; the lowest unemployment rates (and second lowest on the index of multiple deprivation); strong NVQ2 skills and some excellent schools. It also hosts a strong manufacturing footprint, and the highest proportion of construction activity within the county.

The mix of business enterprises within the district is diverse with it being home to some global engineering giants (e.g. Cummins), strong food and drink players (e.g. Moy Park, Bakkavor), global and national visitor economy brands (e.g. Burghley, Belton), and a number of distinctive, innovative SMEs. Significantly the district supports a very highly regarded quality of life – with both urban and rural areas always scoring highly in quality of place surveys. Stamford has topped the Sunday Times most desirable places to live in England rankings in recent years and Grantham has recently been recognised as being the most affordable location within an easy commute of London.

The relationship to GCGP and Greater Peterborough in particular

The south of the district is intrinsically, both economically and geographically, related to the 'Greater Peterborough' city region; lying on the same A1/ECML national transport corridors and sharing important east-west rail links. Consequently, both the travel to work (TTWA) and strategic housing market assessment (SHMA) designations already form essential constituent parts of the Greater Peterborough economic and growth

footprint. As an example of this strategic economic pull the Stamford Chamber has recently joined Cambridgeshire.

Out-commuting from South Kesteven is mainly into Peterborough and Rutland, and with a very significant flow to London. Indeed, over 11,000 commuters (approaching 50% of the total) travel to Peterborough, Rutland and London, compared to under 4,300 to the rest of Lincolnshire. In the August 2015 ONS new TTWA analyses, 50% of SKDC Lower Level Super Output Areas (LSOAs) lie wholly within the Peterborough TTWA. The remaining 50% are wholly within the much smaller, less self-contained Grantham TTWA. This, similar to the Spalding TTWA (which is coterminous with SHDC), is effectively a 'secondary TTWA' within a Peterborough-anchored 'city region'.

These clear transport, housing and labour market synergies are matched by significant alignment of the district's industrial composition with its GCGP neighbours: Peterborough, Rutland, Kings Lynn & West Norfolk, Fenland, and South Holland. The district's specialisations in agriculture food and drink, manufacturing, distribution, and visitor economy employment and enterprise are similar to that of its Greater Peterborough neighbours - with Peterborough often playing 'regional services centre' roles in business, professional and financial services to SKDC based businesses. These synergies extend to specific multi-site operations (and the supply chains) of major multi-nationals like Cummins, Moy Park, Anglian Water; and global visitor economy brands like Stamford, Burghley and Rutland Water.

Government Growth Priorities post-spending review

Future local growth for SKDC and GCGP businesses will be significantly enhanced by an effective and seamless SKDC-GCGP relationship which is appropriately aligned in order to take advantage of Government priorities post-Spending Review (SR2015):

- **Transport and infrastructure:** The refresh of the National Infrastructure Plan should develop new investment priorities on major transport corridors in the light of HS2. SKDC and GCGP have clear synergies in ensuring the A1/ECML corridors make the most of the opportunities associated with this nationally strategic transport infrastructure, and by pressing the case for improvements in shared east-west links on the Birmingham - Peterborough and Cambridge passenger and Felixstowe-Nuneaton freight line.

More locally, the relationships of South Lincolnshire to Greater Peterborough and West Norfolk are important employment and business corridors of regional significance, and transport infrastructure planning and service management will benefit from SKDC sitting alongside SHDC and other GCGP partners in supporting these processes.

- **Skills and labour market reforms:** Given our clear labour market and business location synergies, SKDC and particularly 'Greater Peterborough' business require a joined-up approach to the local response to national policies such as the Post-16 area reviews, adult skills devolution, the apprenticeship levy and in addressing the relative low density of HE provision across the wider Greater Peterborough economic geography on a far more holistic basis.
- **Local Growth Hubs:** Given the considerable supply chain and labour market linkages across the Greater Peterborough economic geography, seek to provide a seamless service to business across South Lincolnshire potentially aligning with the two GLLLEP and GCGP growth hubs.

- **Pan regional synergies:** To develop and thereafter act as an effective and dynamic bridge between GLEPs involvement in Midlands Engine and an East Anglia (i.e. GLEP/GCGP/NALEP) construct in the same way as South Humberside can to Northern Powerhouse.

There are also particular synergies in respect of:-

- the three LEPs' strong established focus agri-tech and land-based economies; and
- 'Wash-FENS' ESIF LEADER programme already covers small parts of Rutland and rural Peterborough and would benefit from developing further appropriate synergies with West Norfolk, Cambridgeshire Fens, Peterborough and Rutland programmes

What SKDC can offer

Given the essential logic of the southern-facing elements of our shared economic geography there is now a strong case for SKDC to formalise its relationship with the GCGP LEP by seeking to enter into a strategic alliance with the LEP (potentially alongside SHDC) in accordance with what was originally envisaged in 2010.

SKDC's membership of the GCGPLEP will give the LEP:-

- complete logical coverage of the South Lincolnshire economic and business community - to discharge leadership, partnership and enabling roles for maximising growth and encouraging the further proactive development of the Greater Peterborough economic geography,
- additional critical mass and synergies for business involvement in major cluster and sector development priorities - including manufacturing, agritech (food, drink and land-based industries), and the visitor economy. This potentially offers significant opportunities and gains for major GCGP LEP skills and business support programmes (like the growth hub and the agri-tech initiative),
- the ability to enhance relevant national influencing, advocacy and investment programming for strategic infrastructure and service improvements to A1/ECML north-south corridor, to the shared major east-west road and rail routes and the related technology delivery agenda,
- a more appropriate (Greater Peterborough focussed) footprint in order to logically expand sub-regional strategic growth and skills initiatives and to support the impending transformational changes in skills provision through the spending review and beyond - including the need to address HE density, FE and adult skills reform issues on a Greater Peterborough wide basis.

These agendas are already major priorities for SKDC's economic growth strategy, and involvement of GCGP partners in their shared delivery will be of increasing importance over 2015-20. At the same time, the potential comprehensive South Lincolnshire membership of GCGP gives the LEP interesting opportunities to deepen and broaden relationships within Greater Lincolnshire - building on existing initiatives like the Siemens Global Partnership Programme (with Cambridge and Lincoln universities) and the evolving proposition of an expanded Midlands Engine, from which South Kesteven would be a natural gateway to the adjoining greater eastern area.

Overall Conclusions

Therefore we feel that the rationale for SKDC to enter into a strategic alliance with the GCGP LEP - especially in the light of SHDCs current expression of interest - is compelling. The economic geography of all of the southern part of South Kesteven clearly already fundamentally looks towards Greater Peterborough and our extended effective partnership working can only be mutually beneficial to the wellbeing of all of our shared economies.

ITEM 8: GROWTH DEAL UPDATE

Recommendations

To endorse the funding recommendations as follows:

- a) to note progress on Growth Deal projects and risks;
- b) to receive a verbal report from Investment Committee;
- c) to agree £270,000 of support (£90,000 per annum) for the Prisms 2 project; and
- d) to agree to seek external support to significantly enhance iMET's Learner Case.

Introduction

1. This report provides an update on deploying the £21.1m Growth Deal allocation for 2015/16 and recommendations for funding from the Investment Committee.

Growth Deal financial performance

2. £2.443 was spent in Quarter 1 (April to Jun). A further £700k has been spent in Quarter 2 (July to Sept). This covers further technical work on transport schemes and the TWI project. £2.0m is forecast for Quarter 3. This a revision of £800k down from the £2.8m forecast at the September Board, reflecting issues arising from the tender of the Highways Academy and the Food Centre of Excellence projects. The bulk of the programme (£16m) remains in Quarter 4.
3. Annex A provides a scheme by scheme progress and risk assessment. As the programme was heavily backloaded, the flexibility to cope with slippage in projects is limited. Slippage in the approval of business cases, and the need to retender/value engineer tendered projects, means that the allocation of £21.1m is not going to be fully drawn down in 2015/16 period. It is estimated that approx. £8m of spend is at risk of moving into next financial year. However, the pipeline of projects does mean the majority of spend will have been committed and needs to be carried forward into 2016/17 period. Arrangements have been made with the Accountable Body to ensure that the balance of the £21.1m is protected into 2016/17.
4. A significant element of 15/16 spend (approx. £3m) has to be deferred due to lack of Ministerial sign-off of the nationally controlled Growth Deal funding for the Ely Southern Bypass. Although the business case was approved by the Board in December to meet the timetable of an early March decision, further information from the applicant (Cambridgeshire County Council) has been requested by the Department of Transport. DfT also indicated that they would require evidence of the County Council's final decision to progress the scheme (underwriting any cost risks) before it could enter DfT internal approval process (adding up to 6 weeks to the process). The Invitation to Tender is programmed to go out in January, with the relevant Cambridgeshire County Council committee in May. To avoid adding further delay it has been agreed with DfT that they would undertake internal appraisal based on a target price range so that, subject to the tender price being acceptable, their recommendation is ready to go straight to the Minister. On that basis the earliest release of funding would be mid May 2016.

5. Although other prospects for drawing down Growth Deal funding have, and continue to be explored, the constraints of achieving capital spend by end of March that satisfy due diligence and are genuinely added-value projects suggest there will be an underspend against allocation. Regular liaison has been maintained with BIS Local team to ensure government awareness of issues.

Investment Committee

6. GCGP's Investment Committee is due to meet immediately prior to the Board meeting on the 26th January. Currently, the two substantive items are the request for Growth Deal funding for the Fletton Quays mixed use scheme in the centre of Peterborough, and progress on the TWI scheme. Verbal update will be given to the Board.

Risk assessment and corrective action

7. The largest uncommitted amount in Q4 is set against Ely Bypass (£3m). As set out above this spend has had to be deferred to 2016/17.
8. Peterborough Regional College, Haverhill Innovation Centre, Cambridge Biomedical innovation Centre, King's Dyke Level Crossing Replacement, Jcn 20 A47 Peterborough, Bourges Boulevard Phase 2, and the iMET Centre projects all received business plan approvals or additional releases of funding from the Board in December and are proceeding, albeit with some reprofiling of spend into 16/17.
9. The iMET Centre project is subject to Skills Funding Agency advice. The SFA provided a confidential Assessment of the detailed Application in early January. The initial assessment outcomes were that the Estates review and Financial review were assessed with an amber rating with recommendations as to funding conditions ("The project costs are within the Agency benchmark level") and caveats with reference to estate renewal and rationalisation criteria (not applicable in this case). However, the Learner Case was assessed with a red status.
10. The SFA felt the Learner Case provided insufficient detail as to how the overall iMET targets could be translated into actual "starts" in 17/18 and thereby subsequent growth. It has been agreed with the SFA that a robust supplementary business development plan will be submitted to cover: specified resource for business development; the development of more specified training courses (with specific examples – including managerial); more detailed apprenticeship plans and pathways to apprenticeship "starts"; details of proposed dialogue and consultation with potential stakeholders, particularly employers. It was recognised that much of this information is included in outline in the overall project plan but that additional resource may be required to provide more detailed information prior to the final commitment to contract. We have discussed with partners including Huntingdonshire District Council the potential use of a third party expert to drive the new Learner Case forward. We therefore recommend that the partnership seeks this additional support.
11. The SFA have agreed to review a further draft with the project team. It is envisaged that a draft plan will be available for consideration by 12th February with a final submission by the end of the month which meets the original planning programme for the project and allows committed expenditure to continue without delay being incurred.

12. The TWI project has gone through a tendering and retendering exercise, following some value engineering of the project in light of the tenders received. The Investment Committee is considering a request to vary the funding agreement which will be verbally reported to the Board.
13. Finally, good progress has been made on defraying the remaining RGF grant under the Eastern Agri-tech Growth Initiative. We have started to draw down against the Growth Deal funding for this programme. Although £1.5m of project spend would need to be committed this year, the pipeline of projects that have passed Pre-Qualification Questionnaire stage remains over £2m.

PrISMs 2 Project

14. Attached as Annex B is a recommendation to approve £90,000 per annum to the PrISMs 2 project (as submitted to December Board but held over).

Annex A: Progress and Risk Assessment Table

Project/Programme	Progress	Major Risks	Action to minimise Risk
[INFRASTRUCTURE] A14 Cambridge to Huntingdon Improvement. £1.5bn national infrastructure project, includes £50m funding from GCGP	Statutory Planning Inquiry completed Nov 2015. Decision from Minister by 13 th May 2016.	(a) Failure of Development Consent Order / legal challenge.	(a) Continue to campaign for A14 Improvement scheme (b) GCGP expressed support for scheme – no further GCGP action possible at this stage
[SKILLS] Technical and Vocational Centre, Alconbury Weald	Building Design underway. Draft Heads of terms prepared. 1 st Dec Board approved £300,000 for next phase of project design for the IMET Centre Bus. Case appraised by SFA – concerns over education case.	(a) Major Scheme Business Case not supported by SFA. (B) Lack of certainty over learning offer (c) Landowner withdraws land offer	(a) Agreed to resubmit Business Case by 12 th Feb. (b) Agreed to develop Operational Plan by 12 th Feb (c) Landowner fully involved in scheme
[SKILLS] Food Centre of Excellence, Peterborough Regional College	Board signed off funding. 1 st Dec Board approved an increase of £236,000 in funding subject to a list of companies the college was now working with being provided.	(a) Timing overruns	(a) Monitoring process established (b) List of Companies provided
[SKILLS] Highways Academy	Planning application submitted. Tendered. Project being procured in stages.	(a) Risk of Planning permission refused	(a) Pre-application discussions positive – splay report and environmental report provided. Decision under delegated powers expected January.
[SKILLS] Institute of Advanced Construction (CITB)	Bringing this project forward from later years – project ideas submitted by CITB	(a) Resolve whether individual projects fit GCGP aspirations (b) Understand future of CITB site	(a) Working with applicant to develop project on Crane Simulators
[BUSINESS SUPPORT] Agri-tech Grant Initiative	Programme underway.	(a) Pipeline projects don't translate into viable approvals (b) Funding reserved for GCGP single large project not used	(a) Applications currently with Agri-tech Board would account for remaining RGF pot (b) Facilitating discussions by interested parties

[BUSINESS SUPPORT] Signpost2Grow	Events in pipeline. Roll-out of providers meetings across LEP area. Small Grants Project approved by 1 st Dec Board	(a) Sustaining project if ERDF bid not successful	(a) Involving the right providers in the bid development (b) Roll out of Grants project
[DEVELOPMENT] High Tech Company Expansion	Board signed off grant. Planning permission granted. Tendered, value engineered, retendered.	(a) Tender cost increases	Part of project delayed due to tender prices higher than budget. Report from TWI to LEP to be taken to Investment Committee
[DEVELOPMENT] Haverhill Innovation Centre	1 st Dec Board approved the project with certain conditions, including seeing business Plan for operations.	(a) Scheme proposal fails appraisal of operational deliverability (b) Scheme spend slips into 16/17 year.	(a) Received proposal from landowner/Oxford Innovations on delivery model (b) Growth Deal reprofiled, still assumes a start in 15/16
[DEVELOPMENT] Cambridge Biomedical Innovation Centre	1 st Dec Board approved funding subject to start by March 2016.	(a) Scheme spend slips onto 16/17 year	(a) Regular contact with scheme promoter.
[DEVELOPMENT] Cambridge Science Park Innovation Centre	Govt agreed to part fund this outside of Growth Deal.	(a) Tender process thrown up large increase in project cost	(a) considering direct GCGP support request
[INFRASTRUCTURE] Bourges Boulevard Phase 1	Project completed.	(a) Payment of claim dependent on completing due diligence.	(a) Applicant and Accountable Body in dialogue
[INFRASTRUCTURE] Bourges Boulevard Phase 2	1 st Dec Board approved Business Case.	(a) Normal scheme delay risks	(a) Regular engagement with applicant
[INFRASTRUCTURE] Ely Southern Bypass	1 st Dec Board signed off local funding. Ministerial sign off has slipped. Agreed a process for a May sign-off (subject to business case). Not able to achieve 15/16 start.	(a) Delay in Major Scheme Business Case approval (b) Failure to obtain local match funding (c) Government fails to agree Business Case	(a) Agreed process to minimise decision-making timetable. (b) Public commitment from Local Authorities (c) Campaigning with Government as our top Growth Deal priority.
[INFRASTRUCTURE] King's Dyke Level Crossing	1 st Dec Board approved business case. Planning application to be submitted.	(a) Mid March for planning application decision — tight timescale to any March spend	(a) Land purchase ready to proceed on successful application
[INFRASTRUCTURE] Peterborough A47 Junction 20	1 st Dec Board approved business case	(a) Delay in procurement	(a) Regular contact with applicant
[INFRASTRUCTURE] Wisbech Access Strategy - Rail - Access Study	Board agreed £1m over 2 yrs. Rail - GRIP2 Study completed end July 15. Network Rail want Level Crossings issue explored	(a) Projects fails to achieve VfM assessment (b) Network Rail delays on GRIP3 specification, or GRIP3 high cost	(a) Each assessment stage to be completed by independent, professional advisers. (b) Dialogue with Network Rail

	before GRIP3. Report end April. Access Study – interim report end April		
[INFRASTRUCTURE] <i>A428 St. Neots to Cambridge public transport access (post 15/16 Provisional project, co-funded with City Deal)</i>	Consultation on schemes along the A428 corridor into western Cambridge: • Madingley Road • A428-M11 • Bourn Airfield / Cambourne busway	(a) March 2016 mtg of City Deal to consider the public consultation on the initial options. Selection of a preferred option in September 16.	(a) Partners working together through both City Deal Executive Board and GCGP Board
[INFRASTRUCTURE] <i>M11 Junction 8 (post 15/16 project, but looking to bring forward)</i>	Discussions pre-summer on potential options. No progress since	(a) No viable business case	(a) Restart conversations with Uttlesford and Essex CC.

Annex B: PrISMS Project

Summary

16. The Institute for Manufacturing ECS undertook the ‘PrISMS’ project, supported by ERDF funding, from September 2012 until June 2015. The PrISMS programme of support was used to assist 120 small and medium size manufacturing firms (SMEs) during this time and helped to generate 126 new jobs, safeguarded a further 246 jobs, and increased the revenue of firms engaged beyond the Prioritisation stage by 14%. These figures are based on metrics agreed with DCLG at the outset of the PrISMS project and substantiated by letters from the managing directors (or equivalent) of the firms supported.
17. IfM ECS submitted an application for ERDF 2014-2020 programme funding in September 2015, which had to be withdrawn when the funding period was reduced from 5 years to 3, since insufficient match funding was available to meet the £1 million threshold within the 3-year period. IfM ECS is now seeking funding from the GCGP LEP to continue this important work. The funding sought is £210,000 over 3 years, from January 1, 2016 to December 31, 2018. It is envisaged that this would support 32 SMEs to: generate 40 new jobs, safeguard a further 80 jobs, increase revenue of businesses supported beyond the Prioritisation stage by 15%.

Project Objectives

18. The objectives of this project are to engage with 32 manufacturing SMEs across the GCGP LEP area and to establish through IfM ECS’s Prioritisation process:
- what are the issues which will help them to grow sales and employment;
 - which issues likely to constrain sales and employment; and
 - which issues need to improve in order for growth to be possible.
- To engage with about half (16) of these businesses to help them to establish a clear business strategy in order to ensure that long term growth continues.
 - To engage with about half (16) of the businesses to help them to improve the weaker areas which currently prevent them from expanding (e.g. Quality, Supply, Production Operations Management.)
 - To mentor managers in about half (16) of the businesses to develop their confidence in tackling the issues which will deliver the best prospects of enhanced growth
 - To develop with about 8 of the businesses specific skills in product-service system development to enhance their offering to the market.
 - To work with about 8 of the businesses to develop specific skills in product, process and service innovation.

Project Approach

19. The project applies management research conducted by the University of Cambridge Institute for Manufacturing, and configured to be relevant and accessible to SMEs, to deliver real business improvements. The research spans business strategy; innovation, design, technology management and new product introduction; manufacturing, from strategy to automation; service; and sustainability.
20. The structured approaches are applied by IfM ECS's high calibre Industrial Fellows who have: strong academic credentials; '20 years' experience in manufacturing industry in roles from manufacturing engineering to senior leadership; and deep experience of working with SMEs.
21. Manufacturers companies of all sizes are operating in a complex, and increasingly rapidly changing environment. Disruptive technologies such as the internet of things, sensors, big data, and new materials are now beginning to disrupt businesses. Business models which once had a life of 15 to 25 years are increasingly needing to be re-invented and updated more frequently. And this is against the backdrop of shifting global markets, new regulations, national and international policies, as well as increasingly pressing energy and resource management issues.
22. In this context, conventional business support is not sufficient. Applying research from the IfM, IfM ECS works with SMEs to help them understand the opportunities and challenges that these changes bring and to get a clear idea of where they want the business to go – and how they are going to get there. If areas of the business such as R&D, design, operations or service development and delivery need attention we work with them to create a transformation plan. We also help to develop their capabilities so that they can manage these areas more successfully in the future.
23. These structured approaches, which are applied collaboratively *with* SMEs rather than doing it *to* them, typically involve several of the following:
 - Confirming that the SME has an appetite for growth, and identifying key issues
 - Developing a business strategy that identifies the firm's chosen future markets and product groups, and how it will compete (whether it focuses on efficiency, innovation or customer intimacy)
 - Identifying key performance measures for the whole enterprise, and for individual functions, such as Production, Sales, Service, etc.
 - The capabilities that need to be developed across the business (e.g. Innovation, Quality, Supply, Production, or Service), a transformation plan to achieve the required future state, and mentoring support through the transformation
24. Additionally, the programme can support:
 - The coordinated development of firms within a supply chain that is key to the GCGP LEP area
 - Engagement with GCGP developments, such as Alconbury Weald iMET skills centre to support the mutual development of the skills centre and SMEs
 - Coordination and engagement with business growth services

Track Record

25. IfM ECS has a strong track record of assisting manufacturing SMEs across the East of England region to grow revenue and to grow jobs. Over the past 10 years this has involved over 800 engagements with SMEs, the vast majority in the East of England. Local (GCGP LEP area) examples include:

Photofabrication – they have worked with Photofabrication in St. Neots over a number of years through both the PrISMS and HEIF-funded Manufacturing Transformation Programme to help the business to grow from £1.7m turnover to over £4m turnover. They have done this by:

- Helping the (young) management team to develop a clear strategy for the business
- Mentoring the Operations Director to develop his supervisory team
- Teaching the supervisory team advanced problem-solving techniques to improve quality and delivery performance to customers
- Helping the business to reduce energy costs and environmental impact
- Helping the company to recruit a Technical Director.

Molecular Dimensions – they have worked with Molecular Dimensions in Newmarket through the PrISMS programme to recognise that the business is a manufacturer rather than a laboratory. They have then been able to help the company to:

- Develop a clear strategy, and then train staff to take part in its implementation
- Increase laboratory capacity by over 60% at very low cost
- Increase turnover by nearly 20% through exploiting the increased laboratory capacity

Resourcing

26. To deliver the Project Objectives is calculated to require 368 work-days of effort spread fairly equally over the period January 1, 2016 to December 31, 2018. Most of this work will be conducted on SMEs' sites across the GCGP LEP area.

Funding Sought

27. Funding of £210,000, excluding VAT, is sought to cover the following:

- 368 work-days of effort
- Use of the SME-specific structured methods
- Travel and subsistence
- Workshop materials

28. The number of interventions may be increased, if required, should funding be available.

ITEM 9: SCIENCE INNOVATION AUDIT – OUTLINE AND PROPOSAL

DECISION REQUIRED

The Board is asked to approve the four-LEP partnership's approach to the Science Innovation Audits– which GCGP has led the development of. The Deadline for submission is 29 January 2016.

BACKGROUND

Jo Johnson, Minister for Universities and Science, announced Science and Innovation Audits in summer 2015. The policy was set out in the Productivity Plan as follows:

It is intended that the SIAs will also support the delivery of England's Smart Specialisation strategy, and equivalent strategies within the Devolved Administrations. The data and analysis generated by the SIA (in essence deep dives in particular geographical areas) will also boost the work of the new Smart Specialisation Hub, which has been tasked with building the evidence base and developing a community of best practice around smart specialisation in England. The UK's science and innovation funding will continue to be allocated on a national basis to the strongest proposals on the basis of excellence. Audits are not intended as a route for separate consideration of proposals, but rather a way to help build evidence of potential global competitive advantage and begin to identify routes to realise that potential.

The objective of the Science and Innovation Audits will be to pilot the fuller use of datasets to:

- Identify and validate areas of potential global competitive advantage across the UK;
- Increase access to and use of these datasets with the long term objective of developing a tool to inform the UK's future science and innovation strategies;
- Provide an evidence base for strategic decision making on local innovation priorities;
- Strengthen future bids for local investment, e.g. science capital bids, private sector, and EU smart specialisation funding;
- Foster collaboration between universities and local businesses, local authorities and LEPs or their equivalents in the Devolved Administrations.

The SIAs will also help Government and local organisations examine how investment in science and innovation leads to local productivity. Areas of focus include:

- Excellence in science and research, highlighting areas of world-leading and internationally-competitive strengths;
- Strengths in innovation activity;
- Science and innovation assets and capability including institutes and facilities;
- Local industrial strengths and capacities, especially in nascent industries and emerging disruptive technologies;
- Local ability to work collaboratively across the science and innovation landscape;
- Levels of engagement between the research base and the business community;
- Coherence with other existing or planned activity to support research and innovation including the development of local infrastructure;
- The comparative strengths on which to build future innovation, growth and prosperity.

A call was issued by BIS in November 15, with a closing date for Expressions of Interest on 29 January 2016, with the selected audits to commence in March, with completion by the summer for the first phase. Early submissions are encouraged as this might potentially bring 'Pathfinder' status. This would not bring financial reward but would allow us to lead and not follow on the working practices for SIA. We have thus stated our ambition to be

awarded Pathfinder status in our submission. Government have also been very clear that they are seeking a response from a cluster of LEPs, rather than individual areas. Conversations have led to agreement to a 4 way LEP partnership including GCGP, New Anglia, Hertfordshire and South East LEPs.

To formulate a GCGP response we engaged the Science Innovation Industry Council to design an approach, led by the SIIC Chair, Professor Ian White. Other members included: David Gill, Steve Bowyer, Opportunity Peterborough, Peter Templeton, Managing Director, ECS Ltd., (fM), Peter Oakley, Associate Director, TWI Ltd, Claire Ruskin, CE, Cambridge Network, Christopher Walkinshaw, Group Corporate Communications Director, Marshalls of Cambridge, Neil Darwin, and Steven Wilson, GCGP. The group has met twice, on 21 December and on 14 January.

A four LEPs group has also been set up involving representatives from each LEP.

PROPOSED OUTLINE

GCGP EP will have submitted by 22 Jan an Expression of Interest (also on behalf of New Anglia LEP, Hertfordshire LEP and the Essex part of South East LEP) as part of very broad partnership between academia and industry across the East of England. Four areas for the proposed audits have been prioritised, in order of priority:

1. Life Sciences
2. Agri-Tech
3. ICT
4. Advanced Materials & Engineering (including Aerospace & Defence/Composites; Offshore Renewable Energy / Renewable Materials, and Structural Integrity)

With Cleantech as a cross-cutting theme (as companies involved in all four above +)

The audits (if GCGP and partners are selected) will be led by

Life Sciences: Stevenage Bioscience Catalyst
Agri-Tech: Norwich Research Park
ICT: Anglia Ruskin University
Advanced Materials & Engineering: TWI Limited (an RTO)

This choice of prospective audits – which supports our priority sectors, and that of our partner LEPs – and of governance - has been endorsed by all the wider partners consulted, and there has been considerable activity from all four LEP members in securing the engagement of key stakeholders in all four sectors, *including*:

Life Sciences: One Nucleus, Med City, Babraham, WT Sanger, GSK, Cambridge Biomedical Campus, EAHSN, CUHP, NRP

Agri-Tech: Rothamsted Research, NIAB, Agri-Tech East, UoC Plant Sciences, KTN Plant Sciences, Colworth Park

ICT: Cambridge Wireless, Jagex; Games Eden; NU Arts, TGAC (big data);

Advanced Materials & Engineering: Rolls Royce and other TWI industrial members; Orbis; BRE Watford (and Norwich); Hethel Engineering Centre; Cranfield University (STAM).

The approach has also been run past the Smart Specialisation Team at BIS who issued the Call and will assess all EoIs. They said that they liked welcomed our positive approach and have indicated they are keen to see an early submission. They have commented on our genuine multi-LEP regional approach and by the tight focus of the Working Group's proposed audits, spanning both globally strong and potentially globally strong sectors.

We are aware that Oxford has developed a partnership for Oxfordshire but not all the detail. We have agreed to broadly liaise with Oxfordshire LEP and London – after our submission. BIS are keen to see willingness to collaborate nationally, as appropriate, not just with adjacent regions.

FINANCIAL IMPLICATIONS

There are no financial implications at present. Limited sums may become necessary to match contributions from the other 3 LEPs if we need to build a broader evidence base.

NEXT STEPS

- Preparation of contingencies for award of one or more audit
- Ongoing work to engage potential audit participants/utilisers
- Raise SME awareness of the Audits via Signpost2Grow and other LEP Growth Hubs
- SIIC SIA WG to report to next Board after the outcome of the EoI process has been announced
- 4-LEP SG to continue to meet very regularly.

ITEM 10: MINUTES OF PREVIOUS MEETING

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF GREATER CAMBRIDGE AND GREATER PETERBOROUGH ENTERPRISE PARTNERSHIP HELD IN ALCONBURY ON TUESDAY 1ST DECEMBER 2015

Present: Mark Reeve (Chairman)
Cllr Jason Ablewhite
John Bridge
Trevor Ellis
David Gill
Claire Higgins
Cllr John Holdich
Cllr Terry King
Cllr James Waters
Mark Read

In attendance: Neil Darwin – Chief Executive
Cllr Ian Bates – observer for Cambs County Council
Graham Hughes – Board Advisor
Steve Bowyer – Board Advisor
Adrian Cannard – Director of Strategy
Mark Cooper - GCGP
Pete Northover – BIS observer
Michael Tolond – Company Secretary
Laura Welham-Halstead – Head of Communications and Connectivity
Nick Jones – Business Development Director TSC (for Minute No 2015/103)
Richard Baggaley – Project Manager for IMet Project
Matthew Brown – Hunts Regional Manager (for Minute No 2015/107e)

MINUTE NO.		ACTION
2015/101	<p>APOLOGIES FOR ABSENCE Apologies for absence were received from Cllr Steve Count, Prof Michael Thorne and Prof Ian White.</p>	
2015/102	<p>CHIEF EXECUTIVE UPDATE Neil Darwin reported on the outcome of the Government Spending Review which included confirmation of LEP funding, continuing investment via Growth Deal funding with £4-5billion potentially available, although final details have not yet surfaced. The successful confirmation of the Cambridgeshire Compass Enterprise Zone proposal and the £75million allocated to the rebuilding of the Cavendish Laboratory in Cambridge. The LEP had been tasked with leading a Science and Innovation Audit which requires an Expression of Interest by the end of January working with BIS.</p> <p>LEP staff were working with the Housing sector on housing requirements in the LEP area and were being reviewed by the LEP working party within the LEP area. Meetings had also been held with the London Stansted Consortium on areas of mutual interest.</p>	

2015/103	<p>TRANSPORT SYSTEMS CATAPULT UPDATE</p> <p>Nick Jones, Business Development Director of the Transport Systems Catapult presented the mission of Catapult which was to drive UK global leadership in intelligent mobility and supporting economic development and prosperity. The UK programme covered different economic activities across the country. It was agreed that where possible GCGP would work closely with TSC to develop opportunities and identify benefits for the LEP area.</p> <p>Neil Darwin stated that opportunities could be identified by working with TSC using smart technology to improve housing and transport infrastructure issues locally and the City Deal project.</p> <p>It was agreed that GCGP would continue to work closely with TSC to identify smart applications that could add value to the transport issues in the LEP area.</p>	
2015/104	<p>DEVELOPMENT UPDATE</p> <p>Mark Reeve presented the Devolution update for Cambridgeshire and Peterborough which involved the move towards a Combined Authority and an Elected Mayor. Other GCGP local authorities were aligned to deals in surrounding counties to the east and west of Cambridgeshire. The devolution proposal had identified the themes of Housing, Planning and Transport; Skills; Health & Social Care; Community and Safety with GCGP contributing to shaping the first two themes.</p> <p>Jason Ablewhite reported that from the local authorities' perspective they were aware of the government emphasis on combining local authorities being evident elsewhere in the country.</p> <p>John Holdich confirmed that Peterborough City Council was supportive of the initial devolution proposals whereas James Waters indicated that Norfolk and Suffolk were seeking exploratory conversations with Cambridgeshire and Peterborough. Mark Reeve stated that discussion would be held between Norfolk, Suffolk and Cambridgeshire Leaders to consider an overall devolution proposition which would also involve the respective LEP Chairmen. The Cambridgeshire and Peterborough Local Authorities will be arranging a workshop involving up to 70 interested parties to consider the overall devolution proposals and the Cambridgeshire proposition.</p> <p>John Bridge stated that there would be a requirement for private sector consultation and to recognise the economic footprint rather than artificial county boundaries and this view was supported by the other private sector directors particularly recognising the need to avoid an imposed solution from Government. The LEP's perspective in the devolution proposition would involve infrastructure, housing and skills. Mark Reeve confirmed that when a clear proposition on devolution was made available it would be brought back to the LEP Board for further review and discussion.</p>	
2015/105	<p>GCGP CORE FUNDING 2016/17</p> <p>Neil Darwin presented the proposal to consider mechanisms to secure core funding for 2016/17. The core principles following previous years were: to agree to seek a total contribution of £250,000 from local authority partners with the proportional approach (based on population) taken in 2014/15 and 2015/16 as the preferred methodology to agree contribution's. The amount requested was the same as for the previous 3 years.</p>	

	<p>Public Sector Directors representing local authorities confirmed their support for the contributions based on the indicated core principles for 2016/17.</p> <p>It was agreed that the proposal would be taken to the Local Authority Leaders Committee on 17 December.</p>	ND
2015/106	<p>SKILLS DEVELOPMENT</p> <p>a) <u>Skills Aspiration Proposal</u> The Board considered agreement to the delivery of a proposal that built on the September 2015 Board agreement to deliver an approach to the aspiration agenda from the Careers Enterprise Company. Mark Cooper presented the background to the Skills Service project, the current outputs, the funding provision and the current model of delivery. Ofsted had indicated that they would support the proposal which would continue to deliver the aspiration agenda within schools. Schools were required to deliver programmes of career advice to pupils to meet the schools statutory obligations. The proposed outline model for 2016-17 was presented with the following financial details: GCGP to match £150,000 of Careers Enterprise Company funding with existing GCGP skills personnel and cash from core funds; GCGP to provide up to £300,000pa to provide aspiration activity delivery to cover all areas not part of the City Deal Skills Service; GCGP to bid into appropriate funding streams, including the new Careers Enterprise Company fund currently open to expressions of interest; the total cost for 2016-17 would be c.£450,000 less any offset with the funding principle being agreed for a three year period. Directors expressed concern over the added value that the proposal could provide, the extent of penetration into schools across the LEP area and whether there would be any benefits to school academies. It was agreed that further evidence was needed to support the proposal for re-consideration by the Board and it was noted that the funding of the Skills Service was a separate contractual issue for the LEP.</p> <p>b) <u>The Greater Peterborough Skills Service</u> (John Bridge declared an interest in this item) Steve Bowyer presented the Skills Service programme background and current activities in the LEP areas of Fenland, Rutland, Peterborough, Kings Lynn and West Norfolk, including contact between schools and employers, the apprenticeships exhibition, the careers festival, the CPD event for STEM Teachers, the headline outputs for 2014-15 and new and future collaborations.</p>	<p>MC/ND</p> <p>MC/ND</p>
2015/107	<p>GROWTH DEAL UPDATE</p> <p>Adrian Cannard presented the following funding recommendations</p> <p>a) The business case for £22m funding for the Ely Southern Bypass (£16m subject to Department of Transport approval). The funding recommendation was agreed which had been reviewed by the Investment Committee.</p> <p>b) The Business Case for Bourges Boulevard Phase 2 and Kings Dyke Level Crossing development to proceed to scheme delivery. The Board supported this business case.</p> <p>c) An update on Junction 20 A47/A15 Peterborough and to approve subject to clarification over the score of scheme benefit. The Board supported the business case on the basis of the criteria being met.</p>	

	<p>d) To confirm the actions of the Investment Committee from its meeting of 17th November and endorsed the recommendations made by the Committee across a range of projects.</p> <p>e) To agree the Business Case Submission for the iMet Skills Centre for submission to the Skills Funding Agency. The Board agreed the business case for submission as proposed.</p> <p>f) To note the updates on Fletton Quays, Cambridge Science Park Innovation Centre and CITB Simulators. The Board agreed that these proposals would be progressed through the Investment Committee with delegated power to make decisions when further information became available.</p>	
2015/108	<p>GOVERNANCE REVIEW</p> <p>Michael Tolond presented the proposal for amendments to the Company's Articles of Association and Directors agreed that the amendments could be made subject to a 'named' Alternate Director being nominated in the new Clause 10.11. The necessary documents would be filed.</p>	
2015/109	<p>APPROVAL OF MINUTES</p> <p>The minutes of the meeting held on 27th October were approved.</p> <p>The following matters arising were noted:</p> <p>Devolution issues – In Agenda and discussed</p> <p>Career Ready Programme - In Agenda and discussed</p> <p>Growth Deal Prioritisation report – In Agenda</p> <p>Government Housing Provisions - In Agenda and discussed</p> <p>Governance issues - In Agenda and discussed</p> <p>Venture Fest – the outcomes of the event would be available at the next meeting</p>	
2015/110	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting was fixed for Tuesday 26th January 2016 at 3pm at Allia Business Centre, Peterborough United Football Club, London Road, Peterborough PE2 8AN.</p>	