

BOARD AGENDA AND BOARD PAPERS

DATE AND TIME: Wednesday 18 April 2018

10.30-11.30

VENUE: THE INCUBATOR, ALCONBURY WEALD ENTERPRISE CAMPUS,
ALCONBURY, PE28 4WX

Open to Press and Public

NEXT MEETING: TBC VENUE: ALCONBURY WEALD ENTERPRISE CAMPUS, ALCONBURY, PE28 4WX

Agenda Item No	Item	Brief description	Time
1.	Minutes from Board Meeting held on 29 March 2018	To agree Minutes as a correct record	5 mins
2.	Introduction Formalities	To consider placing the company into Members' Voluntary Liquidation, the making of the declaration of solvency and the resolutions to be put before the members.	10 mins
3.	Making the declaration of solvency	The declaration of solvency is to be made by both directors before a Solicitor/Notary	5 mins
ADJOURNMENT AND RE-COMMENCEMENT for signing			
4.	Written resolutions - Members	Signing of the written resolutions by the company's members – formally placing the company into liquidation and approving basis of liquidator's remuneration	5 mins
5.	Written resolutions - Registrar	For filing with the Registrar of Companies	2 mins
6.	Certificate of appointment	Stated liquidator appointed, signed by a director.	2 mins
7.	Any Other Business		