



## THE BUSINESS BOARD

<b>BUSINESS BOARD</b>	<b>AGENDA ITEM No: 3.2</b>
<b>30 APRIL 2018</b>	<b>PUBLIC REPORT</b>

### FINANCIAL REPORTING DISCUSSION PAPER

#### 1.0 PURPOSE

1.1. To agree the regular financial reporting arrangements for the Business Board.

<b><u>DECISION REQUIRED</u></b>	
<b>Lead Member:</b>	<b>Cllr Charles Roberts Chair of the Business Board and Economic Growth Portfolio Holder of the Combined Authority</b>
<b>Lead Officer:</b>	<b>Rachel Musson (S151 Officer)</b>
<b>Forward Plan Ref: N/A</b>	<b>Key Decision: No</b>
The Business Board is recommended to:  (a) Agree the financial reporting elements referred to in paragraphs 2.6, 2.7 and 2.9  (b) Note the responsibility to consult on the Combined Authority and Business Board four year plans	<b>Voting arrangements</b>  Simple majority of all Members

#### 2.0 BACKGROUND

2.1. As set out in agenda item 3.1, there are two main investment funds for which the Business Board has responsibilities – the Growth Deal and the Growing Places Fund, collectively referred to in this report as the growth funds and worth £146.7m.

- 2.2. To enable the Business Board to make informed decisions relating to the projects applying for, or funded by, the growth funds it will require timely, accurate financial and performance information. This paper sets out recommendations regarding what financial reports the Business Board should regularly receive.

### **Growth Funds Funding Position**

- 2.3. Government guidance requires that the projects funded by Growth Deal funds must deliver one or more outcomes covering jobs, homes or learners. To keep track of the progress of growth deals around the Country, Local Enterprise Partnerships are required to complete a quarterly return to Government which sets out the position of all funded projects in terms of financial progress as well as a range of outputs including employment, housing and skills.
- 2.4. It is recommended that the Business Board receive these reports for review, challenge and comment before they are submitted.
- 2.5. In addition to these quarterly reports it is recommended that a growth fund monitoring report is included as a standing item on the Board agenda. This would summarise allocated funding, forecast expenditure to date, actual expenditure to date and both original and current forecast spend in year as well as a narrative where there have been any material changes since the previous monitoring report.
- 2.6. The appendices attached to agenda item 3.1 are an example of how these reports have been structured historically. The Board is asked to discuss what, if any, changes they would like to see to these reports.
- 2.7. To provide a strategic overview of the growth programmes it is recommended that the Board receive an annual update which summarises the income and expenditure profiles of the two growth funds for the next 5 years.

### **Providing input to the four year plan**

- 2.8. As part of the integration of CPCA and the Business Board a combined four year plan, covering both revenue and capital expenditure, will be produced and updated annually.
- 2.9. To enable the Board to discharge their responsibility to represent local business interests across the LEP area these plans will be developed in consultation with the Business Board and, as such the plans will be shared with the Board for their advice and feedback prior to being approved by the CPCA Board.
- 2.10. The inaugural combined four year plan is due to be presented to the Combined Authority Board in May after which it will be brought to the next meeting of the

Business Board.

**3.0 FINANCIAL IMPLICATIONS**

3.1. There are no significant direct financial implications however not receiving accurate and timely financial information would prevent the Business Board from making informed, appropriate, decisions.

**4.0 LEGAL IMPLICATIONS**

4.1. There are no significant legal implications.

**5.0 SIGNIFICATE IMPLICATIONS**

5.1. There are no other significant implications

<u>Source Documents</u>	<u>Location</u>
<i>None</i>	