**Item 3b: Shadow Board**

**Date: 8 March 2018**

All decisions made by the Shadow Business Board which require ratification by the Business Board once formally established.

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| **Date** | **Reference** | **Issue** | **Decision** |
| 22/02/18 | 1 | Confirmation of Chair | Noted the decision of the Cambridgeshire and Peterborough Combined Authority to appoint Councillor Roberts as chair of the Shadow LEP Board. |
|  | 2 | Terms of Reference | Agreed to the terms of reference, subject to amending “The purpose of the Shadow LEP board will be to… prepare for the new LEP to be effective from 1st April” to “The purpose of the Shadow LEP board will be to… prepare for LEP to be formally constituted for 1st April” |
|  | 3 | Governance arrangements for the Shadow Board | Agreed the membership of the Shadow Board as follows   1. Chair 2. two private sector and 3. two public sector appointments - one representative should be obtained from a combined authority member, and one representative should come from outside the combined authority area   Members of the existing LEP should not be appointed to the Shadow Board, to avoid any conflict between their role on the existing LEP; |
|  | 6 | Shared Chief Executive | Resolved to appoint Martin Whitely as the Interim Chief Executive of the shadow LEP. |