

BUSINESS BOARD FORWARD PLAN

PUBLISHED: 24 MAY 2018

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
	25 June 2018						
1.	Minutes of the Meeting on 30 April 2018	Business Board	25 June 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
2.	Forward Plan	Business Board	25 June 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
3.	Appointment of Substitute Members	Business Board	25 June 2018	Decision	To appoint substitute Members to the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
4.	Combined Authority 4 year Plan	Business Board	25 June 2018	For Information	To note the 4 year plan for the Combined Authority	Pearl Roberts, Strategy and Planning Lead	James Palmer, Mayor
5.	CPIER Interim report	Business Board	25 June 2018	For Information	To note Economic Commission's Interim report	Harriet Fear Interim Director of Business and Skills Dan Thorp Interim Assistant Director	James Palmer, Mayor
6.	Eastern Agri-Growth Initiative	Business Board recommendation to Combined Authority	25 June 2018	Key Decision	To consider the Eastern Agri-Tech Growth Initiative transferred over from the previous Local Enterprise Partnership arrangements & take decisions on 5 key issues.	Harriet Fear, Interim Director of Business & Skills	Councillor Charles Roberts, Deputy Mayor
7.	Wisbech Access Strategy Growth Deal	Business Board recommendation to Combined Authority	25 June 2018	Key Decision	To consider next phase of funding for Wisbech transport improvements.	Rowland Potter, Transport Project Manager	Councillor Charles Roberts, Deputy Mayor

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8.	Progress on Growth Fund Programme and Quarterly Return to BEIS	Business Board	25 June 2018	Decision	To review Growth Deal programme performance and risks	Alex Francis Growth Deal Programme Manager	Chair
9.	Local Energy East Strategy	Business Board recommendation to Combined Authority	25 June 2018	Decision	To review Strategy	Paul Bourgeois Head of Sustainability	
10.	Business Board membership	Business Board	25 June 2018	Decision	To update on progress on Business Board membership	Harriet Fear Interim Director of Business and Skills	Chair
11.	Forward Plan	Business Board	25 June 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	23 July 2018-						
12.	Minutes of the Meeting on 25 June 2018	Business Board	23 July 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
13.	Growth Deal Prospectus 18/19-20/21	Business Board recommendation to Combined Authority	23 July 2018	Decision	To agree the prospectus for Growth Fund Bids and timetable	Alex Francis Growth Deal Programme Manager	Chair
14.	Forward Plan	Business Board	23 July 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	Joint meeting of Leaders and Chief Executives - Informal	Private meeting			To consult and explain the arrangements for the new LEP business board		
	24 September- (Induction)						

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15.	Induction for new Members	Business Board	24 September 2018			Martin Whiteley, Chief Executive, Kim Sawyer, Monitoring Officer for Combined Authority	
	24 September 2018 (Launch of Business Board and AGM)						
16.	Minutes of the Meeting on 23 July 2018	Business Board	24 September 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
17.	Membership of the Business Board	Business Board	24 September 2018	Decision	To agree the Membership of the Business Board (private and public members)	Laura Welham-Halstead, Head of Communications & Connectivity	
18.	Appointment of Chair and Vice Chair of Business Board	Business Board	24 September 2018	Decision	To appoint a Chair and Vice Chair of the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	
19.	Terms of Reference & Constitutional Arrangements	Business Board recommendation to Combined Authority	24 September 2018	For recommendation to CA Board	To review and finalise constitutional arrangements for recommendation to Combined Authority Board (a) Membership/substitutes (b) Terms of reference, (c) Scheme of Delegation	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
20.	Industrial Strategy - Launch	Business Board	24 September 2018	For consultation	To consider and review strategy agreed by Combined Authority on 30 May	Martin Whiteley, Chief Executive Dan Thorp Interim Assistant Director	James Palmer, Mayor

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21.	Progress on Growth Deal Programme	Business Board	24 September 2018	Decision	To review programme performance and agree shortlist for new investments	Alex Francis Growth Deal Programme Manager	Chair
22.	Cambridgeshire and Peterborough Independent Economic Review (Interim)	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For consultation	To consider and review the Independent Economic Review agreed by Combined Authority on 30 May	Martin Whiteley, Chief Executive	Councillor Lewis Herbert Portfolio Holder for Strategic Planning
23.	Skills Strategy	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For consultation	To consider and review strategy agreed by Combined Authority on 30 May	Stephen Rosevear Interim Director of Skills	Councillor John Holdich Portfolio Holder for Employment and Skills
24.	Assurance Framework	Business Board	24 September 2018	Decision	To agree the single pot assurance framework	Chief Executive, Darren Edey, Compliance Manager	Councillor Charles Roberts, Deputy Mayor
25.	Non-Statutory Strategic Spatial Framework and Market Town Masterplans	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For Information	To note the framework and Masterplans agreed by the Combined Authority	Dan Thorp Interim Assistant Director	Councillor Charles Roberts, Deputy Mayor
26.	Forward Plan	Business Board	24 September 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	26 November 2018						
27.	Minutes of the Meeting on 24 September 2018	Business Board	26 November 2018	Decision	Relevant internal and external stakeholders	Kim Sawyer, Monitoring Officer	Chair

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28.	Growth Fund Pipeline	Business Board	26 November 2018	Decision	New project pipeline – recommend first project approvals to Combined Authority Board	Alex Francis Growth Deal Programme Manager	Chair
29.	Progress on Growth Fund Programme and Risk Register	Business Board	26 November 2018	Decision	To monitor and review programme performance and risks Agree submission for 18/19 Annual Conversation to BEIS/CLOG	Alex Francis Growth Deal Programme Manager	Chair
30.	Investment Strategy and Budget – Update	Business Board	26 November 2018	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
31.	Forward Plan	Business Board	26 November 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
28 January 2019-							
32.	Minutes of the Meeting on 26 November 2018	Business Board	28 January 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
33.	Growth Fund Pipeline	Business Board	28 January 2019	Decision	To agree further projects for approval by the Combined Authority 13 February Budget meeting	Alex Francis Growth Deal Programme Manager	Chair

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34.	Progress on Growth Fund Programme and Risk Register	Business Board	28 January 2019	Decision	To monitor and review programme performance and risks	Alex Francis Growth Deal Programme Manager	Chair
35.	Investment Strategy and Budget - Update	Business Board	28 January 2019	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
36.	Forward Plan	Business Board	28 January 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	25 March 2019-						
37.	Minutes of the Meeting on 28 January 2019	Business Board	25 March 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
38.	Progress on Growth Fund Programme and Risk Register	Business Board	25 March 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char

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39.	Investment Strategy and Budget - Update	Business Board	25 March 2019	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
40.	Forward Plan	Business Board	25 March 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	28 May 2019						
41.	Minutes of the Meeting on 25 March 2019	Business Board	28 May 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
42.	Schedule of meetings 2019/20	Business Board	28 May 2019	Decision	To agree schedule of meetings for 2019/20	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
43.	Progress on Growth Fund Programme and Risk Register	Business Board	28 May 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char
44.	Investment Strategy and Budget - Update	Business Board	28 May 2019	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal

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45.	Forward Plan	Business Board	28 May 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name
Address
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Tel:
Email:

Who would you like to respond?