



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Wednesday, 20 December 2017

10:30a.m. – 12:30p.m.

Committee Rooms 1 & 2, Cambridge City Council, Guildhall, Cambridge

AGENDA

Open to Public and Press

Number	Agenda Item	Mayor/ Lead Member/ Chief Officer	Papers	Pages
	Part 1 – Governance items			
1.1	Apologies and Declarations of Interests	Mayor	oral	-
1.2	Minutes – 29 November 2017	Mayor	yes	4-11
1.3	Petitions	Mayor	oral	-
1.4	Public Questions	Mayor	oral	-
1.5	Forward Plan	Mayor	yes	To follow

Number	Agenda Item	Mayor/ Lead Member/ Chief Officer	Papers	Pages
	Part 2 – Non-Key Decisions			
2.1	Transport: Developing our Decision Making and Delivery arrangements	Mayor/Portfolio Holder for Transport and Infrastructure	yes	12-21
2.2	Establishing the Cambridgeshire and Peterborough Land Commission	Portfolio Holder for Strategic Planning	yes	22-27
2.3	Update on Peterborough University Business Cases and Project Progress	Portfolio Holder for Employment and Skills	yes	28-30
2.4	Establishing a new Stronger Public and Private Sector Partnership in Cambridgeshire and Peterborough <i>Appendix 1: Exempt under paragraphs 3 and 4 of schedule 12A of the Local Government Act 1972.</i>	Mayor	yes	31-32
	Part 3 – Budget Decisions			
3.1	Budget 2018-19	Portfolio Holder for Fiscal	yes	33-39
3.2	Budget 2018-19 (Mayor's Budget)	Portfolio Holder for Fiscal	yes	40-43
	Part 4 – Date of next meeting			
4.1	Date: Wednesday 31 January 2018 at 10.30 am Kreis Viersen Room, Shire Hall, Cambridge CB3 0AP	Mayor	oral	-

The Combined Authority currently comprises the following members:

Mayor: J Palmer

Councillors: G Bull, J Clark, S Count, L Herbert, J Holdich, C Roberts and P Topping

LEP Chairman M Reeve

Substitute members: Councillors A Bailey, W Fitzgerald, R Fuller, R Hickford, K Price, W Sutton & N Wright; LEP substitute member to be confirmed

Observers: J Ablewhite (Police and Crime Commissioner), J Bawden (Clinical Commissioning Group), and Councillor K Reynolds (Chairman - Cambridgeshire and Peterborough Fire Authority)

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Public speaking on the agenda items above is encouraged. Speakers must register their wish to speak by making a request in writing to the Monitoring Officer no later than 12.00 noon three working days before the meeting. The request must include the name, address and contact details of the person wishing to speak, together with the full text of the question to be asked.

For more information about this meeting, please contact Michelle Rowe at the Cambridgeshire County Council's Democratic Services on Cambridge (01223) 699180 or by email at

michelle.rowe@cambridgeshire.gov.uk



Agenda Item No.1.2

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY: MINUTES

Date: Wednesday, 29 November 2017

Time: 10.00am – 10.50am

Present: J Palmer (Mayor)

G Bull – Huntingdonshire District Council, J Clark – Fenland District Council, S Count – Cambridgeshire County Council, W Fitzgerald (substituting for J Holdich) - Peterborough City Council, L Herbert – Cambridge City Council, C Roberts – East Cambridgeshire District Council, and N Wright (substituting for P Topping) – South Cambridgeshire District Council

Observers: J Ablewhite (Police and Crime Commissioner), J Bawden (Clinical Commissioning Group) and K Reynolds (Chairman, Cambridgeshire and Peterborough Fire Authority)

101. APOLOGIES AND DECLARATIONS OF INTERESTS

Apologies received from Councillors J Holdich and P Topping. There were no declarations of interest.

102. MINUTES – 25 OCTOBER 2017

The minutes of the meeting held on 25th October 2017 were agreed as a correct record and signed by the Mayor.

103. PETITIONS

No petitions were received.

104. PUBLIC QUESTIONS

No public questions were received.

105. FORWARD PLAN

The Board noted the Forward Plan of Executive Decisions dated 20 November 2017. The Mayor stated that the Forward Plan was updated on a regular basis and was available online for public inspection at the following link
<https://cmis.cambridgeshire.gov.uk/ccclive/Documents/PublicDocuments.aspx>)

It was resolved unanimously to approve the Forward Plan of Executive Decisions.

106. MEMBERSHIP OF THE COMBINED AUTHORITY - AMENDMENTS

The Mayor reported that this item had been prompted by the resignation last month of Councillor Robin Howe as Deputy Mayor. Councillor Howe had also resigned as Huntingdonshire District Council's representative on the Board. He had been replaced by Councillor Graham Bull with Councillor Ryan Fuller replacing Councillor Bull as the substitute member. Members were advised by the Mayor that he had exercised his powers under the Constitution to appoint Councillor Charles Roberts as his new Deputy Mayor. He drew attention to the fact that he had also made some changes to the allocated portfolios. A copy of the changes was circulated at the meeting and would be available on the Combined Authority's website. The Mayor reported that the Authority's legal advisor would be writing to members of the Overview and Scrutiny and Audit Committees to advise them of the changes.

It was resolved unanimously to note the following appointments made by Huntingdonshire District Council for the remainder of the municipal year 2017/2018:

- (a) Councillor Graham Bull to replace Councillor Robin Howe as its Member to the Combined Authority;
- (b) Councillor Ryan Fuller as Councillor Graham Bull's substitute to the Combined Authority.

The Board also noted that the Mayor had appointed Councillor Charles Roberts as his statutory Deputy Mayor.

107. CAMBRIDGESHIRE AND PETERBOROUGH STRATEGIC BUS REVIEW

Before asking the Portfolio Holder for Transport and Infrastructure to introduce the report, the Mayor drew attention to a correction to paragraph 2.4 on page 28. He reported that the bus subsidy actually paid by the County Council was in the region of £2.5m and not £258,000.

The Portfolio Holder for Transport and Infrastructure explained that the review would not be looking in detail at bus routes in the Combined Authority's area. Instead it would provide a strategic review as to how they were provided, which would include looking at franchising and enhanced partnerships. The review would engage with all stakeholder groups across the area in order to help identify the most appropriate model. The Board was reminded that Transport Authority powers had been transferred to the Combined Authority from Cambridgeshire County and Peterborough City Councils. Attention was drawn to the current bus subsidies provided by both Councils, and support by district councils. Whilst many bus services were run on a commercially successful basis, a significant minority, particularly in rural areas, were not commercially viable.

The Transport and Infrastructure Director highlighted the economic and social benefits of buses. He acknowledged that bus companies were working hard to improve services but suggested that the review would identify further improvements by possibly doing something different. It was important to base the future of bus provision in the context of wider changes in the Combined Authority area. For example, there were likely to be increased requirements on developers to create more sustainable developments, and

there were also plans to develop a mass rapid transport solution for Cambridge City. Consequently there were likely to be different solutions for different areas.

The Director focussed on the scope of the review which would cover current bus service provision, strategic options for bus services of the future, assessing franchising models, and transition arrangements. It was noted that the study would form the basis of a future Combined Authority Bus Strategy which would be developed in parallel with the future Local Transport Plan. In particular, he drew attention to the importance of stakeholder and public engagement in the review. It was noted that a total sum of £150,000 had been allocated for the study.

In considering the report, the Board raised the following issues:

- welcomed the proposal to carry out a review by using the new powers given to the Mayor measured against existing provision.
- the need to involve Health as a stakeholder, particularly given the three major strategic health sites in the area which impacted directly on both staff and patients. The timescale for the engagement process was also queried. The Director acknowledged the importance of involving Health and highlighted some current links with the Total Transport project. He explained that the options for the review needed to be identified first to enable engagement to take place this and next financial year.
- the use of the £150,000 allocated for the study. The Director reported that he was working with Cambridgeshire County and Peterborough City Councils to identify consultants with specialist knowledge in this area.
- requested more information on bus franchising particularly as provision was dependent on private investment. The Director reported that bus franchising did deliver benefits. However, it was important to understand the implications, which was why he was seeking specialist advice in order to balance the alternative delivery models.
- the need to consider the social benefit of buses particularly in isolated rural communities where some people had no access to vehicles rather than just considering the numbers. There was also a need to consider the impact of bus services on older and disabled people.
- the regulatory difficulties associated with setting up a bus company, and the difficulty of finding small companies to run services in rural areas.
- noted that South Cambridgeshire District Council had been proposing to do a similar review of its own.
- the need to use and avoid cutting across community transport, which had a lot of volunteers, in the districts.
- acknowledged that the strategic review would look at the way bus services operated and not actual routes. However, it was unclear how the Combined Authority would be able to understand whether what was operating currently was acceptable if it did

not consider routes. It would also not be able to make recommendations in relation to existing subsidies. It was therefore suggested that 'heat maps' should be prepared detailing access to jobs and public health in order to improve understanding. This would also assist with areas under subsidisation highlighting the difference between demand and finance. The Director reported that the study would not include a detailed assessment of routes, and as such, the use of 'heat maps' was welcomed. The level of detail regarding subsidies would follow after the project.

- queried how the study, which was part of a two year programme, would be prioritised to deliver its recommendations on time. The Director reported that the study would take six months from the initial inception meeting to final reporting.

It was resolved unanimously to:

- a) Agree to undertake a Bus Review within the scope and terms of reference set out in this report.
- b) Agree a total budget allocation of £150,000 to undertake the Bus Review.
- c) Note the intention to use this Bus Review to inform a future Combined Authority Bus Strategy which would be developed as part of the future Local Transport Plan.
- d) Note that the Bus Review would seek to recognise the issues faced in certain areas of Cambridgeshire following the recent withdrawal of some commercial services.

108. TRANSPORT UPDATE

The Portfolio Holder for Transport and Infrastructure introduced a report setting out how transport functions were currently delivered, the consideration of future delivery models, and the approval of a statutory instrument (SI) which would enable the Combined Authority to levy the upper tier authorities for the cost of delivering transport functions.

The Transport and Infrastructure Director reminded the Board of the background to the transfer of transport functions to the Authority. These functions were currently being delivered by Cambridgeshire County and Peterborough City Councils. However, there were a number of options available to deliver these functions from 18/19 onwards, and the Board would receive a report at its next meeting. Attention was drawn to the responsibility for these functions within the Combined Authority. It was noted that a proposed SI would enable the Authority to determine the levy to be placed on Cambridgeshire County and Peterborough City Councils. However, approval of this SI had to be given before the end of November to meet the requirements of the Parliamentary timetable.

The Portfolio Holder for Fiscal Strategy highlighted the importance of the power to levy in relation to the Authority's ability to borrow against revenue streams to deliver transport and housing infrastructure.

It was resolved unanimously to:

- a) Note that the Cambridgeshire and Peterborough Combined Authority, as the local transport planning authority, delegated its transport powers and transport funding to Cambridgeshire County Council and Peterborough City Council for 2017/18;
- b) Agree to report back to the Board in December on the implications of the Combined Authority assuming the decision making powers for strategic transport planning matters and the impact of that for the upper-tier authorities and other bodies;
- c) Approve the draft Statutory Instrument (**Appendix 1**) enabling the Combined Authority to levy the upper tier authorities for delivery of the transport functions.

109. ADULT EDUCATION BUDGET DEVOLUTION: TRANSITIONAL ARRANGEMENTS AND RESOURCING

The Portfolio Holder for Employment and Skills reported that the devolution of the Adult Education Budget (AEB) represented a central component of the skills agenda for the Authority. The AEB comprised the following three separate funding streams: the non-apprenticeship part of the Adult Skills Budget; community learning; and discretionary learner support. Although full devolution was scheduled for the 2018/19 academic year, this was no longer feasible without substantial risks to learners and providers. The Department for Education (DfE) was therefore proposing two transitional options for the 2018/19 academic year before full devolution in 2019/20. The report detailed and contextualised the options available and recommended the basis for how the Authority should work with the DfE during the 2018/19 academic year. It also outlined the level of additional resource required to ensure that the Authority had the specialist knowledge and capacity to prepare for AEB devolution.

The Mayor introduced Stephen Rosevear, Interim Skills Director, who highlighted the importance of this transitional year and the ability of the Authority via its relationship with the DfE to influence debates. All Combined Authorities with the exception of Cornwall had come to the same conclusion. He acknowledged that there would be some difficult challenges over the next 12 months in developing a deal.

Members welcomed the fact that education was on the Authority's agenda. One Member highlighted the fact that the AEB would be key in helping to address deprivation by providing people with key life skills, and the ability to support offenders by offering choices and opportunities. Another Member commented that upskilling was not just about supplying a workforce for business but played an integral part in raising productivity and the health and social wellbeing of individuals. He was of the view that the national skills agenda did not fit the modern world in relation to specific areas. It was therefore important that any decision was driven locally and he felt that the Authority was moving in the right direction. He was concerned that disparate factions in the local area were causing delay and raised the need to remove some of these barriers.

The Mayor commented that an educated and upskilled adult workforce was key to feeding the future economy of Cambridgeshire.

It was resolved unanimously to:

- (a) Note the steps taken to prepare the Combined Authority for full devolution of the Adult Education Budget in time for the 2019/20 academic year;
- (b) Agree the Combined Authority's approach to working with the Department for Education during the proposed 'transitional' 2018/19 academic year; and
- (c) Agree £40,000 of extra resource to ensure that the Combined Authority was equipped to prepare for AEB devolution.

110. APPOINTMENT OF LEGAL COUNSEL & MONITORING OFFICER, AND LOAN OF CHIEF EXECUTIVE

Before discussion of this item, the Mayor invited the Authority's legal advisor to leave the room.

The Mayor presented a report asking the Board to appoint Kim Sawyer as Legal Counsel and Monitoring Officer. It was noted that the Authority's Employment Committee was recommending the appointment following a meeting and interview on 15 November 2017. He informed the Board that any member of the Employment Committee was able to speak and vote on this issue if they considered that they had an open mind in relation to this decision.

The Portfolio Holder for Fiscal Strategy informed the Board that, as a member of the Employment Committee, he endorsed the recommendations to the Board. Other Members also made some favourable comments.

It was resolved unanimously to:

- (a) appoint Kim Sawyer as Legal Counsel and Monitoring Officer,

The Mayor invited the Authority's legal advisor to return to the meeting.

He reported that since the last meeting of the Board, the Local Enterprise Partnership (LEP) had made a request that the Authority should share its Chief Executive with the LEP. He informed the Board that he had exercised his general power of competence on behalf of the Authority to agree the loan on a temporary basis. Although he had already made this decision, the Mayor wanted the decision reported openly, so that the Board and the public were aware of the arrangement.

The Portfolio Holder for Fiscal Strategy drew attention to the fact that financial implications of the 'loan' of the Chief Executive to the LEP were not known at this stage. He asked the Board to endorse the principle to seek full reimbursement of costs, if possible, from the LEP particularly as the Authority would need to enhance capacity for the Chief Executive whilst taking this role.

It was resolved unanimously to:

- (b) note that the Mayor had exercised his general power of competence on behalf of the Combined Authority to agree to loan the Chief Executive to the Greater Cambridgeshire Greater Peterborough Enterprise Partnership on a part time and interim basis.

111. BUDGET UPDATE REPORT 2017-18

The Portfolio Holder for Fiscal Strategy presented an update report of the 2017/18 budget. He drew attention to the current situation regarding VAT liability. Following discussions with Government, it had been expected that an Order would be laid before parliament to specify the Combined Authority for the purpose of section 33 of the Value Added Tax Act 1994, which would enable the Authority to recover VAT on Combined Authority expenditure. Unfortunately, this Order had been delayed. The Chief Executive had written to Government requesting the S33 Order be re-timetabled as a matter of urgency. At the moment, there was no financial impact on the Authority as costs incurred by the Constituent Bodies would be “rolled-up” and then invoiced once S33 status had been received.

He also drew attention to the business case submitted by the seven constituent councils to the Authority for a pooled membership of the 100% business rate retention pilot with the Combined Authority being the lead Authority. He reported that this pooling mechanism could result in additional funding of £16m. He took the opportunity to highlight further opportunities for adding funding to the pot.

The Mayor acknowledged the importance of additional funding and informed the Board of £74m of new government funding for infrastructure to help deliver key projects. Members were also informed that £5m had been received for Cambridge South Station, and £2m from the Capacity Fund which would help deliver schemes. The Mayor reported that the Combined Authority was bringing finance into Cambridgeshire and Peterborough which would make a difference to how people lived and moved around the county.

It was resolved unanimously to:

1. Note the budget updates as requested for approval in other Board reports on this meeting’s agenda.
2. Note the budget update made under delegated authority as set out in paragraph 3.5.
3. Note the updated budget and indicative resources for 2017/18 and 2018/19 to 2020/21 as set out in Appendices A and B.

112. DATE OF NEXT MEETING

It was resolved to note the date of the next meeting – Wednesday 20 December 2017 at 10.30am in Committee Rooms 1 & 2, Cambridge City Council, Guildhall, Cambridge.

Mayor



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 2.1
DATE OF MEETING 20 DECEMBER 2017	PUBLIC REPORT

TRANSPORT: DEVELOPING OUR DECISION MAKING AND DELIVERY ARRANGEMENTS

1.0 PURPOSE

- 1.1. The Cambridgeshire and Peterborough Combined Authority Order 2017 transferred the local transport planning powers to the Combined Authority and created the Cambridgeshire and Peterborough Combined Authority as the local transport authority for the area.
- 1.2. This has created a complex environment with a variety of bodies with different powers and responsibilities promoting, developing and delivering a range of transport schemes. This encompasses the local road network, the strategic road network and the strategic rail network.
- 1.3. It has been recognised that greater clarity and consensus is required on the role of the Combined Authority and how this relates to other bodies currently working within the transport environment. This paper seeks to:
 - (a) Set out the transport role of the Combined Authority
 - (b) Make recommendations on the principles that should be adopted to create a simple understandable regime for decision making and delivery
 - (c) Agree that further work should be undertaken to establish how the design of this will work in practice
 - (d) Make proposals for the delegation of transport functions for the year 2018/19.
- 1.4. This paper follows on from the Transport Update paper presented to the Board on the 29th November 2017.

<u>DECISION REQUIRED</u>	
Lead Member:	John Clark, Transport & Infrastructure Portfolio Holder
Lead Officer:	Keith McWilliams, Transport & Infrastructure Director
Forward Plan Ref: Not applicable	Key Decision: No
<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none"> (a) Agree the strategic transport role of the Combined Authority - as set out in paragraphs 2.4 – 2.7; (b) Agree the principles that should be adopted to create a simple understandable regime for decision making and delivery – as set out in paragraphs 2.8 – 2.11; (c) Note that further work will be undertaken to determine how the design of these principles will work in practice and proposals will be brought back to the Combined Authority Board in February 2018 for consideration; (d) Agree the delegation of transport powers to Cambridgeshire County Council and Peterborough City Council for the 2018/19 financial year - as set out in paragraph 2.16. 	<p>Voting arrangements</p> <p>Simple majority of all Members</p>

2.0 BACKGROUND

Current Transport Legal Framework

- 2.1 The Cambridgeshire and Peterborough Combined Authority was formed on 28th March 2017, and from this date certain transport functions transferred to it by operation of law. These functions primarily relate to transport planning, bus services and transport operations. These powers and duties are set out in **Appendix 1** which include powers and duties contained within Parts 3 and 4 of the Transport Act 1985, and Part 2 of the Transport Act 2000, which can be summarised as:

- (a) Duty to produce a Local Transport Plan
 - (b) Production of a Bus Strategy
 - (c) Rights to franchise local bus services within its area, subject to the completion of the process set out in the Bus Services Act 2017
 - (d) Powers to enter into quality bus partnerships and enhanced partnerships
 - (e) Responsibility for the provision of bus information and the production of a bus information strategy
 - (f) Role of Travel Concession Authority
 - (g) Financial powers to enable the funding of community transport
 - (h) Powers to support bus services
- 2.2 Transport powers were transferred to the Combined Authority, while highway authority powers under the Highway Act 1980 remain with Cambridgeshire County Council and Peterborough City Council. Due to the close interaction between transport and highway functions the separation of these powers has created ambiguity for the organisations involved. As a result, the Combined Authority, Cambridgeshire County Council and Peterborough City Council have sought to clarify the position.
- 2.3 It is also important to note the powers of the Combined Authority to create a Key Route Network. At this present time, the Combined Authority has not sought to define a Key Route Network. This would essentially be those roads that are considered to be of key importance to the growth of the regional economy. The establishment of such a network would bring a number of key considerations. It is not intended to bring forward any proposals in this respect in the near future.

The Role of the Combined Authority

- 2.4 As the local transport authority, the Combined Authority is responsible for shaping and guiding strategic transport decisions that affect the area. This will ensure that future transport interventions are co-ordinated, coherent and support the long-term economic and social development of the region.
- 2.5 To provide clarity about the role of the Combined Authority it is helpful to consider where the Combined Authority will typically exercise its strategic transport responsibilities. This can be determined around four key broad headings:
- (a) **Passenger transport** – Bus service provision, light rail, tram and variations thereof
 - (b) **Strategic transport schemes** – Which are considered to have a major impact on mobility, and that typically require substantial capital funding
 - (c) **Transport planning** – Developing strategies and plans that have broad, geographical coverage and require integrated transport solutions
 - (d) **Engagement with national and regional bodies** - Such as the Department for Transport, National Infrastructure Commission, the strategic road and rail authorities, and sub-national transport bodies, rests in the first instance with the Combined Authority. Given the scale and

number of these the Combined Authority will in practice utilise the skills and expertise from all constituent members and partners to fulfil this role.

- 2.6 It is also important to be clear that responsibility for the strategic road and rail network remains with Highways England and Network Rail. However, the Combined Authority has a key role in lobbying these parties and, where appropriate, jointly promoting and developing schemes to ensure that any developments on this network meet the requirements of the Combined Authority area.
- 2.7 The Combined Authority has and will continue to be the driving force for the development and delivery of bold and ambitious transport programmes. It should be recognised however, that it is a strategic body rather than a delivery organisation. As a result, the Combined Authority will draw upon the resources and expertise of a range of organisations to develop and deliver these programmes. This will encompass other public bodies, including the constituent members of the Combined Authority, the private sector, public/private partnership and special purpose delivery vehicles.

The principles that will underpin decision making and delivery

- 2.8 It is proposed that transport decision making and delivery arrangements should be framed by a number of key principles. These include:
- Simplicity – It should be straightforward and easy for residents and businesses alike to understand where decisions are taken and who is responsible for the maintenance of transport networks, and the delivery of transport programmes
 - Transparency – There should be a clear audit of the basis for decision making at each step in the development of a major scheme
 - Effective decision making - Should enable important projects to progress rapidly, and those where the business case is not made to be stopped, the area will not benefit from bureaucratic structures that hamper the pace of important schemes
 - Evidence based – The Combined Authority is bound by its Assurance Framework which sets out the importance of using HM Treasury business case model
 - Consultation and engagement – Will naturally form a prominent feature of all strategic schemes and should be organised and undertaken locally to support and enable good decision making
 - Subsidiarity – A central principle of devolution is that decisions should be taken at the lowest appropriate level.
- 2.9 Further work will be undertaken to determine how the design of these principles will work in practice and proposals will be brought back to the Combined Authority Board in February 2018 for consideration.
- 2.10 This will include the future arrangements for existing transport projects that are currently being promoted, developed or delivered, incorporating those that meet the criteria of a 'strategic transport' scheme. As the above arrangements are

developed, it is proposed that the Combined Authority works with partnering organisations to develop an agreed list of such schemes.

- 2.11 It is proposed that these new governance arrangements will be developed by officers representing the Combined Authority, Peterborough City Council, Cambridgeshire County Council and the Greater Cambridge Partnership. Following this, Members from each of these organisations will be brought together to consider any revised governance proposals and to reach political consensus. It is anticipated that this agreed position will be reported back to the Combined Authority Board in February 2018.

Delegation of transport powers to Cambridgeshire County Council and Peterborough City Council

- 2.12 Cambridgeshire County Council and Peterborough City Council's responsibilities as highway authorities remain unchanged following devolution.

- 2.13 These cover areas such:

- (a) Ensuring a safe and accessible network, including Traffic Manager duties
- (b) Developing asset management and maintenance strategies
- (c) Maintenance interventions including but not limited to gritting, lining, signs, lighting, patching and other minor repairs
- (d) Promoting, developing and delivering capital schemes

- 2.14 Peterborough City Council, Cambridgeshire County Council and the Greater Cambridge Partnership will also continue to promote, develop and deliver schemes, including 'strategic transport' schemes, recognising the role of the Combined Authority and the principles set out in this paper. These will be subject to the detailed governance arrangements that will be developed as outlined earlier in this paper.

- 2.15 During the establishment of the Combined Authority transport powers were also delegated to Cambridgeshire County Council and Peterborough City Council for the current financial year 2017/18. No conditions were attached to this delegation of authority.

- 2.16 For the 2018/19 financial year the Combined Authority proposes to transfer certain transport functions to Cambridgeshire County Council and Peterborough City Council as outlined below:

- (a) The role of Travel Concessionaire Authority
- (b) Funding and management of the bus service including the ability to let contracts and enter into Advanced Quality Partnership Schemes and Enhanced Partnership Schemes
- (c) Provision of socially necessary bus services
- (d) Provision of bus information, including Real Time Passenger Information

There will again be no conditions attached to this delegation of authority.

2.17 It should also be noted that the above proposals do not in any way change the responsibilities of the planning authorities, including their responsibilities to develop Local Plans and consider planning applications.

3 FINANCIAL IMPLICATIONS

3.1 There are no direct financial implications.

4 LEGAL IMPLICATIONS

4.1 The legal implications are set out in this report.

5 SIGNIFICANT IMPLICATIONS

5.1 There are no other statutory matters to bring to the Board's attention.

6 APPENDICES

6.1 Appendix 1 – Transport Powers & Duties

<u>Source Documents</u>	<u>Location</u>
Board reports which are available on the Combined Authority website records section) from the date of the meeting.	http://cambridgeshirepet-erborough-ca.gov.uk/about-us/what-we-do/

Appendix 1 – Transport Powers & Duties

Transport Act 2000

Legislation	Duty / Power
Transport Act 2000 Section 108 (As amended by Local Transport Act 2008)	To prepare a Local Transport Plan (LTP) and in developing this and carrying out functions to taken into account Government Policies and have regard to any guidance issued by the Secretary of State relating to climate change and the protection or improvement of the environment.
Transport Act 2000 Section 109	To keep the LTP under review, replacing the LTP every 5 years and to consult when preparing and reviewing the LPT.
Transport Act 2000 Section 112 (As amended by 2008 Act)	To have regards to any guidance issued by the Secretary of State and the needs of elderly or disabled persons when developing the LTP.
Transport Act 2000 Section 113A	Power of an LTA or two or more LTA's acting jointly to make an advanced quality partnership scheme.
Transport Act 2000 Section 114 (As amended by 2008 Act)	To have regard, in considering whether to make a Quality Partnership Scheme (QPS), to the desirability of making a scheme jointly with another authority and to cooperate with other authorities when carrying out functions relating to QPS.
Transport Act 2000 Section 115 (As amended by 2008 Act)	To give notice of proposal to makea QPS and to consult with specified bodies
Transport Act 2000 Section 116 (As amended by 2008 Act)	To give notice of the scheme not later than 14 days after it is made
Transport Act 2000 Section 117 (As amended by 2008 Act)	To give notice and consult specified bodies before deciding to postpone the QPS for a period not exceeding 12 months
Transport Act 2000 Section 118 (As amended by 2008 Act)	To provide the specified QPS facilities not later than the date specified and throughout the operation of the scheme
Transport Act 2000 Section 120	Power to vary or revoke QPS
Transport Act 2000 Section 123	To have regard to any guidance issued by the appropriate national authority concerning the carrying out of functions in relation to the QPS

Transport Act 2000 Section 123A	The power of a franchising authority, or two or more franchising authorities acting jointly, to make a franchising scheme covering the whole or any part of their area.
Transport Act 2000 Section 124 (As amended by 2008 Act)	To have regard, in considering whether to make Quality Contract Schemes (QCS), to the desirability of making a scheme jointly with another authority, to co- operate with the other authorities and to keep under review the extent to which their quality contracts are complied with.
Transport Act 2000 Section 134C	Power of a LTA (or two or more acting jointly) to make an advanced ticketing scheme (ATS) if they consider that the proposed scheme— (a) would be in the interests of the public, and (b) would contribute to the implementation of their local transport policies.
Transport Act 2000 Section 135 (As amended by 2008 Act)	Duty regarding Ticketing Schemes (TS) to co-operate with other local transport authorities and in considering whether to make a TS to have regard to the desirability of making a scheme jointly with another authority
Transport Act 2000 Section 136	To give notice of a proposal to make a TS and to consult with specified bodies
Transport Act 2000 Section 137	To make the TS and give notice of it within 14 days after it is made
Transport Act 2000 Section 139 (As amended by 2008 Act)	To consult on and determine what local bus information should be made available to the public and the way in which it should be made available
Transport Act 2000 Section 140	To make information available where satisfactory arrangements for information provision cannot be made with the operators
Transport Act 2000 Section 141	Duty regarding ss 139 and 140 to have regard to economy, efficiency and effectiveness, to the desirability of carrying out those functions jointly with another authority and to co-operate with other authorities
Transport Act 2000 Section 143	Power to obtain information relating to specified matters from operators of local services
Transport Act 2000 Section 143A	Power of a franchising authority to obtain information from operators of local services
Transport Act 2000 Section 145A (As substituted by Concessionary Bus Travel Act 2007)	To issue permits indicating entitlement to travel concessions to elderly or disabled residents who apply for one (England National Travel Concessionary Scheme)
Transport Act 2000 Section 149 (As substituted by 2007 Act)	To reimburse the operator for providing travel concessions (ENTCS)

Transport Act 2000 Section 150	To publish the proposed arrangements for reimbursing operators (ENTCS)
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Transport Act 1985

Transport Act 1985 Section 63(1)	Duty to secure the provision of such passenger transport services as the Council considers appropriate to meet any public transport requirements which would not otherwise be met
Transport Act 1985 Section 63(5) (As inserted by 2008 Act)	Power to enter into an agreement providing for service subsidies for the purpose of securing any service
Transport Act 1985 Section 63(6)	Power to take any measures that appear to be appropriate for the purpose of or in connection with promoting the availability and operation of public passenger transport services other than subsidised services
Transport Act 1985 Section 63(7) (As amended by 2008 Act)	In exercising their power to promote availability of public passenger transport services, to have regard to a combination of economy, efficiency and effectiveness
Transport Act 1985 Section 63(8) (As amended by 2008 Act)	In exercising their power to promote availability of public passenger transport services, to have regard to the needs of elderly or disabled persons
Transport Act 1985 Section 64	Duty to consult when formulating policies for the formulation of policies, and to publish those policies
Transport Act 1985 Section 81 (As amended by 2008 Act)	 Power to provide, maintain and operate bus stations
Transport Act 1985 Section 82 (As amended by 2000 Act)	Duty not to discriminate when exercising powers in relation to provision or operation of bus stations in relation to charges to be made for the use of any accommodation at a bus station or of any associated facilities
Transport Act 1985 Section 88	 Duty of all authorities entering into agreements providing for service subsidies in respect of education and social services functions to cooperate with one another to secure best value for money for the ratepayers of their areas
Transport Act 1985 Section 89	Duty to invite tenders for subsidised services
Transport Act 1985 Section 93	Power to establish a travel concession scheme for blind and disabled persons, children, persons over 60 and others specified in Regulations

Transport Act 1985 Section 92	Duty to have regard to the interests of the public and of persons providing public passenger transport services in their area when exercising functions in relation to agreements providing for service subsidies
Transport Act 1985 Section 95 (As amended by 2008 Act)	To publish particulars of the concession scheme and reimbursement arrangements for service operators
Transport Act 1985 Section 96 (As amended by 2008 Act)	To admit eligible service operators to participate in travel concession schemes
Transport Act 1985 Section 97 (As amended by 2008 Act)	To impose obligation to provide travel concessions on any operator (participation notice)
Transport Act 1985 Section 98 (As amended by 2007 Act)	Further provision in relation to participation notices
Transport Act 1985 Section 99	Power to release an operator from compulsory participation in travel concession scheme
Transport Act 1985 Section 101	Power to enforce participation in travel concession schemes
Transport Act 1985 Section 103 (As amended by 2008 Act)	Subsidies for travel concessions
Transport Act 1985 Section 105 (As amended by 2000 Act and 2007 Act)	Power to provide travel concessions on services provided by local authorities
Transport Act 1985 Section 106 (As amended by 2008 Act and Local Democracy, Economic Development and Construction Act 2009)	Power to make grants to assist the provision of transport facilities for the disabled or to support revenue expenditure incurred in providing services other than those for which a PSV licence is required



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 2.2
DATE OF MEETING 20 DECEMBER 2017	PUBLIC REPORT

ESTABLISHING THE CAMBRIDGESHIRE AND PETERBOROUGH LAND COMMISSION

1.0 PURPOSE

- 1.1. The Combined Authority and its constituent partners have a collective ambition for significant levels of inclusive growth across Cambridgeshire and Peterborough. However our track record of delivery has not always met this ambition and the Combined Authority has committed to form a Land Commission to ensure land supply is now brought forward for development in line with our growth needs.
- 1.2. The scope of the Land Commission will include bringing forward both public and private land for development. Within this scope there is particular opportunity for the Land Commission to establish a fresh and strategic approach to managing public sector assets across Cambridgeshire and Peterborough, reflecting our need to implement a cross-border and cross-sector approach to make better use of our collective estate. There are approximately 14,000 hectares of public estate across Cambridgeshire and Peterborough.
- 1.3. This report asks the Board to agree the scope of the Cambridgeshire and Peterborough Land Commission that will:
 - (a) Identify specific barriers that are holding back the supply of land for key strategic development sites in Local Plans, primarily focussing on public land and work with partners to bring forward recommendations to overcome these
 - (b) Develop a register of all publicly owned land across the area to ensure the long-term supply of land for future development needs
 - (c) Identify any common factors that are holding back the supply of land for development across the geography and work with partners to bring forward recommendations to overcome these

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr Lewis Herbert, Portfolio Holder for Strategic Planning
Lead Officer:	Dan Thorp, Interim Assistant Director
Forward Plan Ref: Not applicable	Key Decision: No
<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none"> (a) Agree the Terms of Reference for the Land Commission (2.7-2.9) (b) Agree the membership and appoint the portfolio holder for Spatial Planning as the Chair of the Land Commission (2.10-2.15) (c) Agree the timetable for implementation of the Land Commission and ask the Chair of the Land Commission to bring regular progress reports to the Board (d) Approve a budget allocation of up to £80,000 to support the work of the Land Commission 	<p>Voting arrangements</p> <p>Simple majority of all Members</p>

2.0 BACKGROUND

- 2.1. As part of Cambridgeshire and Peterborough's negotiation of the devolution deal with Government, it was agreed that a Land Commission would be formed by the partnership in order to:

“develop a comprehensive database of available public and private sector land (prioritising large sites), identify barriers to its disposal/development, and develop solutions to address those barriers to help the Combined Authority meet its housing goals and unlock more land for employment use.”

- 2.2. This commitment was made in the context of a significant collective ambition for growth in Cambridgeshire and Peterborough and taking account of a number of factors that have held back our delivery. Fundamentally our system is not bringing forward sufficient development, even where planning permissions exist – and therefore there is an important role in understanding and overcoming the reasons that landowners are not bringing forward development at the required pace or standard.

- 2.3. The Combined Authority is tackling this challenge in a number of ways, including
- (a) the delivery of the £170m affordable housing programme,
 - (b) the commissioning of the Non Statutory Spatial Plan,
 - (c) the promotion of innovative delivery vehicles – such as Community Land Trusts, and
 - (d) the exploration of new technologies and construction methods – such as modern methods of construction.
- 2.4. The Combined Authority has confirmed its intention to deliver the housing needed by this county, and to intervene when and where the market fails to do so.
- 2.5. There is a significant public sector estate across our area made up of central and local government assets. Through the work of the One Public Estate programme, partners have worked together to make more efficient and effective use of this estate. However, there has not yet been a collective approach focussed on the supply of land to meet development targets. It is this which is proposed as the primary focus of the Land Commission in its first phase of activity.

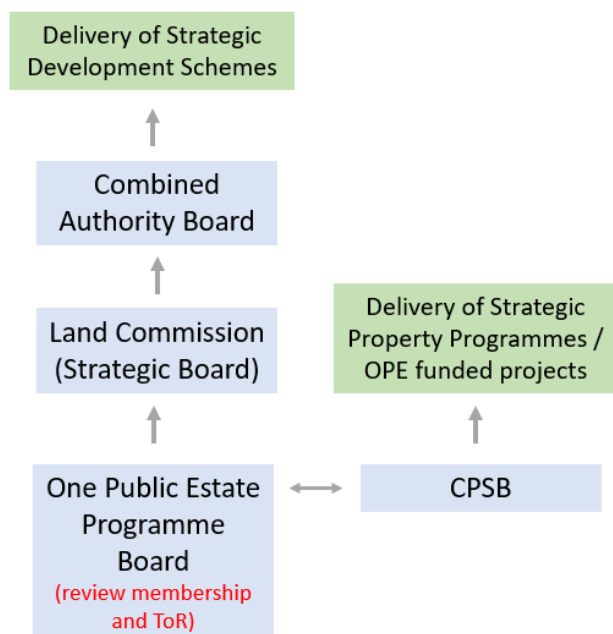
Scope of the Land Commission

- 2.6. In this context it is recommended that through the Combined Authority Board partners establish a lean and focussed Land Commission that in the first 18 months of its existence is tasked with undertaking three key aims:
- (a) Identify specific barriers that are holding back the supply of private and public land for key strategic development sites in Local Plans, and work with partners to bring forward recommendations to overcome these (this is anticipated to include sites where complex multiple ownership dimensions exist, and land assembly solutions are needed to bring forward development)
 - (b) Develop a register of publicly owned land across the area to ensure the long-term supply of land for future development needs
 - (c) Identify any common factors that are holding back the supply of land for development across the geography, and work with partners to bring forward recommendations to overcome these
- 2.7. These key aims are translated into a proposed Terms of Reference for the Land Commission:
- To bring forward the supply of land for development to meet Cambridgeshire and Peterborough's growth needs
 - Develop a comprehensive database of available land across Cambridgeshire and Peterborough, focussing first on public land
 - Identify barriers to the disposal and development of key strategic sites
 - Take account of existing analysis and plans across the area

- Work with partners and authorities to develop solutions and make recommendations to the CPCA Board to overcome those barriers
 - Where appropriate make recommendations to the Mayor, Combined Authority, and Government to ensure development opportunities are brought forward in line with the needs and ambitions of Cambridgeshire and Peterborough
- 2.8. The Land Commission will work alongside and complement the ongoing One Public Estate programme – recognising that partners have already developed much work and established networks that will be valuable resources for the work of the Land Commission. For example, a “mapping of the public realm” has already taken place and will be the starting point for the work of the Land Commission. However, the One Public Estate programme in our area has not to date taken on a strategic role in assessing and overcoming what factors are holding back the supply of land for development – and therefore the Land Commission will act as a catalyst for Cambridgeshire and Peterborough to use established networks to take a fresh and strategic approach to land supply.
- 2.9. The Land Commission will not be a decision-making body. Its purpose is to identify solutions and make recommendations to the Combined Authority Board for the implementation of solutions.

Membership of the Land Commission and Governance

- 2.10. The membership of the Land Commission should be formed in order to quickly and effectively carry out the scope outlined above. This is proposed as a strategic board (the Land Commission itself) supported by a technical working group.
- 2.11. The Land Commission should bring together; local leadership, government representation, external / sector expertise, and representation from the working group
- 2.12. The working group should draw input from constituent authorities, central government, the one public estate programme, and any other partner that is able to contribute to the work of the Land Commission.



2.13. There is an existing forum in the One Public Estate (OPE) Programme Board, which has inherited the work set through the Making Assets Count programme. The OPE Programme Board is currently reviewing its own terms of reference and scope, so there is opportunity through the Land Commission to streamline the current structures in place. It is proposed that the existing OPE Programme Board be used as the technical working group to support the delivery of the Land Commission. The OPE Programme is a partnership of all public sector bodies including the NHS and the Ministry of Defence. The Local Government Agency and the Cabinet Office have confirmed their support of the work of the Land Commission in their OPE capacity.

2.14. In consultation with this group it has been advised that a review of the membership and scope of the OPE Board will take place so that it can effectively take on this role, as well as continuing the delivery of property rationalisation projects with leadership from Cambridgeshire Public Services Board (CPSB).

2.15. The proposed membership of the Land Commission Board is:

- Combined Authority Portfolio Holder for Spatial Planning (Chair)
- Combined Authority Portfolio Holder for New Homes and Communities
- Combined Authority Fiscal Portfolio Holder
- Cambridgeshire County Council representative
- Senior Government Representative – Andrea Watts, DCLG
- NHS/Health Representative – TBC
- Homes England Representative - TBC
- Private / Industry Sector Expert(s) – Mike Shaw, Director and Head of National Strategic Development, Savills
- Chair of the One Public Estate Board
- Combined Authority Lead Officer – Dan Thorp

Timetable for implementation

- 2.16. The scope and membership of the Land Commission set out in this paper are purposefully designed to have a tight strategic focus, lean governance, and make best use of existing resources to bring forward recommendations.
- 2.17. It is proposed that the Combined Authority Board ask the Portfolio Holder for Spatial Planning to bring progress reports to the Board as appropriate as work of the Land Commission develops, and that an initial progress report should be expected within the first six months.
- 2.18. After 18 months the Combined Authority Board will evaluate the overall progress of the Land Commission and determine any recommendations for the scope, membership and governance for the next phase of implementation.

3.0 FINANCIAL IMPLICATIONS

- 3.1. It is anticipated that the Land Commission will seek to undertake specific research and studies in order to make recommendations to the Combined Authority Board, therefore it is proposed that a budget allocation of up to £80,000 be approved to enable such work to take place.

4.0 LEGAL IMPLICATIONS

- 4.1. The constitution states that the Combined Authority may establish informal non-decision making working groups to assist with its work. Where the Combined Authority establishes such groups it may also appoint the Chair or permit the working group to appoint its own Chair. A specific recommendation therefore appoints the Chair of this working group in this report.
- 4.2. A budget allocation for the work of the Land Commission must be spent in accordance with the requirements of the constitution. This means that any funding must be approved by the Chief Executive by decision notice and all contracts must be let in accordance with the Contract Rules.

5.0 SIGNIFICANT IMPLICATIONS

- 5.1. There are no other significant implications.

6.0 APPENDICES

Not applicable

<u>Source Documents</u>	<u>Location</u>
List background papers: None	Not applicable



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 2.3
DATE OF MEETING 20 DECEMBER 2017	PUBLIC REPORT

UPDATE ON PETERBOROUGH UNIVERSITY BUSINESS CASES AND PROJECT PROGRESS

1.0 PURPOSE

- 1.1. This report updates Board members on the extensive progress being made on the University of Peterborough project.

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr John Holdich, Portfolio Holder of Education and Skills
Lead Officer:	Stephen Rosevear, Interim Director of Skills
Forward Plan Ref: Not applicable	Key Decision: No
The Combined Authority Board is recommended to: (a) Note the current progress being made by partners on the University project	Voting arrangements Simple majority of all Members

2.0 BACKGROUND

- 2.1. There is a long-standing ambition between public sector partners, employers and the residents of Peterborough and surrounding areas, to have an independent university in the city with its own degree-awarding powers.
- 2.2. The University was a key feature of our devolution deal, demonstrating central government support to drive forward the proposal and help meet the demands for higher level skills and education provision in the area.

- 2.3. The development of the University will be a long-term undertaking by the Combined Authority and partners, building on the success of the University Centre Peterborough; a joint venture between Anglia Ruskin University and Peterborough Regional College, set up in 2007.
- 2.4. This is a fantastic opportunity to support the development of higher level skills in the local area, enabling us to meet employer needs, drive forward economic growth and instead of losing our talented young people to other areas of the country, we will be more likely to retain them locally.
- 2.5. The project is governed by the Higher Education Steering Group (HESG), which includes representation from five critical stakeholders – the Combined Authority, Peterborough Council, the LEP, Anglia Ruskin University and Peterborough Regional College. Other members of the HESG include representatives from Opportunity Peterborough, City College Peterborough, Cambridge Meridian Academies Trust, student bodies as well as several local employers.
- 2.6. The HESG will be interviewing for a new independent chair in early January 2018. An appointment is likely to be made before the end of January.

Current Position

- 2.7. In June 2017, the Combined Authority (CA) Board agreed funding of £6.5m over the next three years, of which £3.83m was available for the drawdown of funds. To date only £390,000 has been authorised for release to the University. This is to cover the preparation of the initial business case, curriculum development and project management. The release of the remaining £2.7m is subject to CA Board approval of two supplementary (Stage Two) business cases, covering interim teaching and student facilities.
- 2.8. CA Board Members were expecting a detailed paper in November dealing with the teaching and student facilities.
- 2.9. The expected paper has been delayed because the HESG wished to explore the possibility of using the recently vacated Peterborough Council offices at Bayard Place as the site for the interim facilities. The HESG recognised that Bayard Place offered the best mix of location and facilities for the interim facilities, but that it was also the most costly option.
- 2.10. Discussions have been held with the Combined Authority and other partners to address the affordability question. The purchase of Bayard Place by the Combined Authority has been ruled out, but it is possible that a private buyer may be willing to negotiate a preferential rent for University business.
- 2.11. Bayard Place has now been placed on the open market, and the HESG have agreed to allow until mid-January for market testing.

- 2.12. A comprehensive paper detailing the final recommendations of the outstanding Stage 2 business will therefore be presented to the board in February. This revised timetable will not endanger the project's wider progress.

Other Issues

- 2.13. New management structures and appointments are being agreed with the project team, HESG and partners. These will ensure external scrutiny and provide assurances on project progress. They will involve the preparation of a Full Business Case and Gateway Review in 2018. Comprehensive details will be provided for Board members' approval in February.
- 2.14. The timetable for achieving university status envisages degree awarding powers being achieved in 2019/2020. Achieving full University status – which enables the use of the title 'University' - will take slightly longer. This is subject to a separate process which is currently under review by Government. The process could take an additional 2-4 years.

3.0 FINANCIAL IMPLICATIONS

- 3.1. Given the good progress that has been made on project governance and management, the Combined Authority has authorised the drawdown of £282,214 to cover project expenses until March 2018. This money is part of the £3.83m already approved by the Board in June 2017.
- 3.2. As Board members know, the Combined Authority has a general commitment to recycle funds where possible. While current allocations to the project are grant based, the CA will be looking for any future opportunities to realise some return on the investment. In the future this might involve loans, charges on land and similar mechanisms. We would expect these options to be explored in the Full Business Case to be presented later in 2018.

4.0 LEGAL IMPLICATIONS

- 4.1. There are no legal implications at this stage.

5.0 SIGNIFICANT IMPLICATIONS

Not applicable

6.0 APPENDICES

None

<u>Source Documents</u>	<u>Location</u>
Board reports which are available on the Combined Authority website records section) from the date of the meeting.	http://cambridgeshirepeterborough-ca.gov.uk/about-us/what-we-do/



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 2.4
DATE OF MEETING 20 DECEMBER 2017	PUBLIC REPORT

ESTABLISHING A NEW STRONGER PUBLIC AND PRIVATE SECTOR PARTNERSHIP IN CAMBRIDGESHIRE AND PETERBOROUGH

1.0 PURPOSE

- 1.1. The Greater Cambridgeshire and Greater Peterborough area has huge economic potential. If this potential is to be realised, a really powerful partnership needs to exist between the public and private sectors.
- 1.2. In September 2017, the Mayor of the Combined Authority wrote to the Chair of GCGP LEP making alternative proposals for the delivery of the GCGP LEP's obligations to restore the confidence of the Government and secure future funding.
- 1.3. The current Local Enterprise Partnership Board is meeting on 19th December to discuss alternative proposals for delivery and how the Combined Authority could work in partnership to deliver a new model of strategic leadership. These proposals are set out in the exempt appendix.
- 1.4. As the report to the Local Enterprise Partnership Board is a confidential item, it contains exempt information under category 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information) and category 4 (Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority) of schedule 12A of the Local Government Act 1972, it will be for the Board to decide at the meeting whether the appendix should be discussed in public.

<u>DECISION REQUIRED</u>	
Lead Member:	James Palmer, Mayor
Lead Officer:	Martin Whiteley, Chief Executive
Forward Plan Ref: Not applicable Key Decision: No	
The Combined Authority Board is recommended to consider whether to exclude the press and public when considering Appendix 1 as the Board will be considering exempt information under categories 3 and 4 of schedule 12A of the Local Government Act 1972.	Voting arrangements Simple majority of all Members

<u>Source Documents</u>	<u>Location</u>
None	Not applicable



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 3.1
20 DECEMBER 2017	PUBLIC REPORT

BUDGET 2018/19

1.0 PURPOSE

- 1.1. The Local Government Finance Act 1992 (LGFA 1992) places a duty on Councils to set a balanced budget with regard to the advice of its Chief Finance Officer (section 151).
- 1.2. This paper provides a draft 'indicative' budget for the Combined Authority produced in accordance with the 'emerging strategic themes' for 2018/19 as set out in the October Board meeting, to be consulted on by the consultees as approved by the Board.

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr Steve Count, Portfolio Holder for Fiscal Strategy
Lead Officer:	Interim Chief Finance Officer
Forward Plan Ref: Not applicable	Key Decision: No
The Combined Authority Board is recommended to: Consider and approve the draft 2018/19 Combined Authority budget for consultation purposes.	Voting arrangements Simple majority of all Members

2.0 BACKGROUND

- 2.1. The process and timetable for approving the Combined Authority's budget and the Mayor's budget was set out and agreed at the October Board meeting.
- 2.2. The Board is asked to approve the draft budget for consultation with the following bodies in accordance with the Budget Framework:

Cambridge City Council

Cambridgeshire County Council
East Cambridgeshire District Council
Fenland District Council
Huntingdonshire District Council
Peterborough City Council
South Cambridgeshire District Council
Greater Cambridge Greater Peterborough Local Enterprise Partnership
CPCA Overview and Scrutiny Committee

- 2.3. The budget proposals will also be set out on the Combined Authority web site and there will be a specific invitation and facility to enable feedback from residents and businesses.
- 2.4. The consultation process will run for a four week period from Thursday 21st December 2017 to Wednesday 17th January 2018. The Board will be provided with feedback on the consultation process at the meeting of 31st January 2018.

Combined Authority – Draft Budget

- 2.5. The draft budget for the Combined Authority for 2018/19 is set out in **Appendix A**.
- 2.6. Since the Combined Authority was established in March 2017, the Board has approved a number of budget requests which have impacted on the 2018/19 financial year. During the budget setting process, Officers and Portfolio Holders have identified likely additional budgetary requirements to support their wider strategic plans in 2018/19. The draft budget shown at Appendix A combines the previously approved allocations together with these anticipated new funding requirements to produce an ‘indicative’ draft budget for the Combined Authority for 2018/19. The table also identifies which funding stream the activities are expected to be funded from.
- 2.7. ‘Anticipated new funding requirements’ will follow the standard governance processes and come to future Board meetings for specific funding approval in due course.
- 2.8. These anticipated new funding requirements for 2018/19 include the following:

Economic Strategy

- Developing Economic Strategy: Profiling of the Independent Economic Commission (IEC) in 2018/19 - **£201k**
- Market Town Masterplan (second tranche) - **£150k**

Transport and Infrastructure

- Priority Transport Schemes - **£11,900k**
- Mass Rapid Transport (phase two) - **£500k**

- Dualling of A47 (phase two) - **£300k**
- M11 extension to A47 (phase two) - **£300k**
- Upgrading of A10 (phase two) - **£500k**

New Homes and Communities

- Modular Housing - Final Business Case and Proof of concept - **£100k**
- Rural Housing - **£100k**
- Funding a Research and Policy post at Cambridge Regional Housing Board - **£10k**
- New Schemes - Grant and infrastructure - **£1,000k**
- Strategic Land Acquisition - **£2,500k**

Employment and Skills

- University of Peterborough – Interim Accommodation - **£500k**
- University of Peterborough – Student Facilities - **£1,175k**

Strategic Planning

- Non Statutory Spatial Plan (Phase 2) - **£200k**
- Land Commission - **£80k**

Public Sector Reform

- Independent Commission and Reform Programme - **£877.6k**

Combined Authority – Operational Budget

- 2.9. There is no increase in the Combined Authorities net Operational budget for 2018/19 beyond the amount which the Board has already approved. Additional costs, for example to provide for specialist legal support required to deal with the increasing volume of contracts and major initiatives forecast in 2018/19 will be covered by income receivable from investments.

Autumn Budget Statement.

- 2.10. In the Autumn budget statement delivered by the Chancellor of the Exchequer on 22nd November 2017, a number of announcements were made which are likely to have an impact on the Combined Authority's budget in 2018/19. These include:

- £1m extra Capacity Building funds for both 2018/19 and 2019/20 - to support the running costs and overhead burden for each of those two years
- £74m allocation from the Transforming Cities Fund for the delivery of local transport priorities - we await Governments confirmation of the terms and conditions attached to this additional funding

- The Cambridge-Oxford expressway - a 30 year investment programme, and
- Government funding of £5m for the Cambridge South station.

2.11. The Budget will be updated once the implications of these additional funds are better known.

3.0 FINANCIAL IMPLICATIONS

3.1. There are no other matters to bring to the Board's attention other than those highlighted in other sections of the report.

4.0 LEGAL IMPLICATIONS

4.1. The Combined Authority is required to prepare a balanced budget each financial year in accordance with statutory timelines.

5.0 SIGNIFICANT IMPLICATIONS

5.1. There are no other significant implications to bring to the Board's attention.

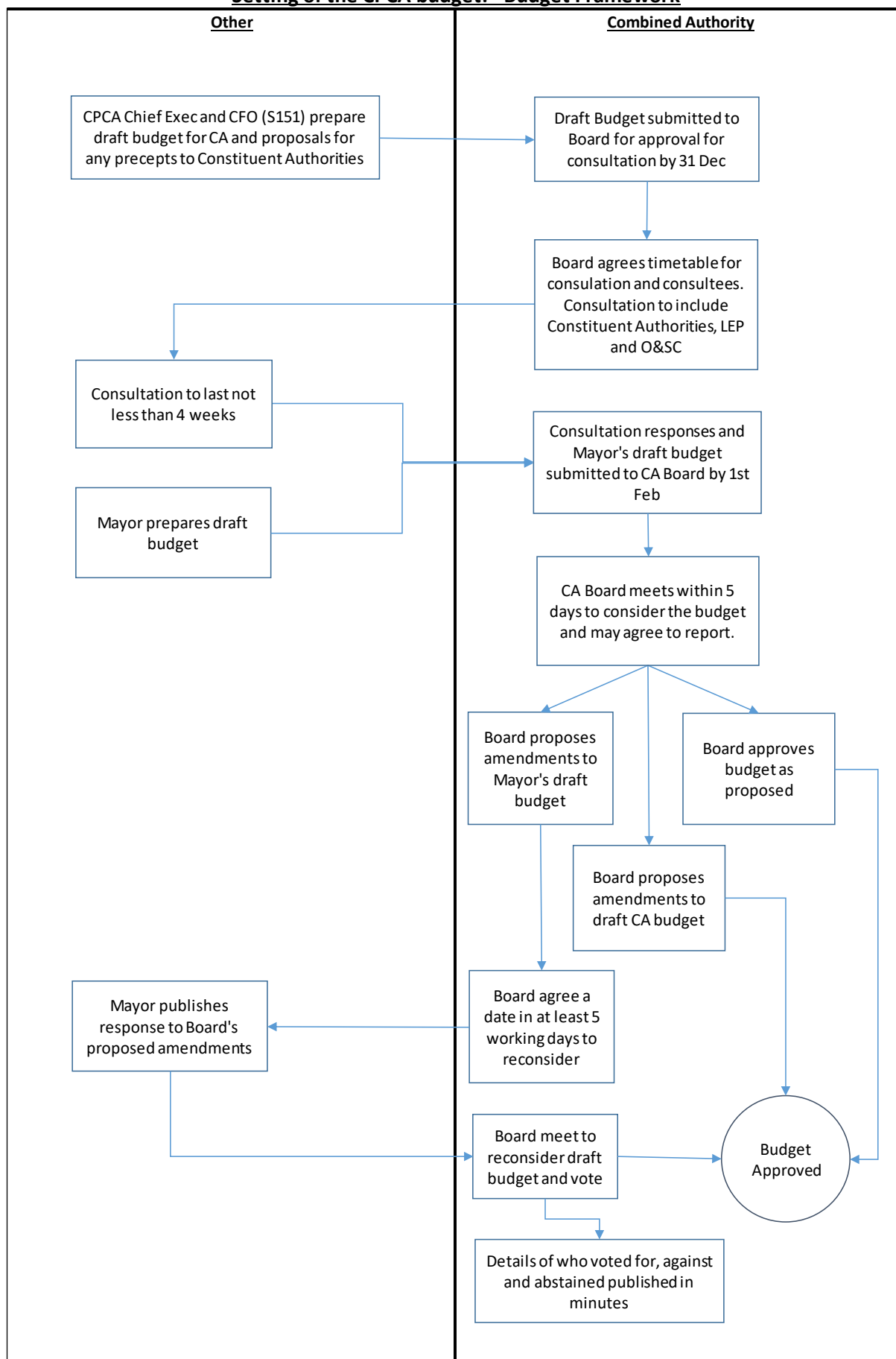
6.0 APPENDICES

6.1. The draft budget for the Combined Authority is set out at Appendix A. The process workflow for the setting of the Combined Authority's Budget is shown at **Appendix B**.

<u>Source Documents</u>	<u>Location</u>
Budget Framework (Chapter 7) Link to website: http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Combined-Authority-Constitution.pdf Combined Authorities (Finance) Order 2017 Link to website: http://www.legislation.gov.uk/uksi/2017/611/pdfs/uksi_20170611_en.pdf	Not applicable

Cambridgeshire and Peterborough Combined Authority Draft Budget 2018/19	Programme Requirements			Funding Source					
	Approved' 2018/19 Budget - per Nov Board (£k)	Anticipated New Funding Requirement (£k)	Total Draft Budget CPCA 2018/19 (£k)	Gain Share Revenue (£k)	Gain Share Capital (£k)	Housing - General (£k)	Housing - Cambridge (£k)	Other (£k)	Total (£k)
Reserves Funding Brought Forward from 1 April 2018				3,482.7	16,292.0	37,190.0	21,000.0	446.0	78,410.7
2018/19 Funding Receivable				8,000.0	12,000.0	15,000.0	17,000.0	41,137.0	93,137.0
Additional Funding Receivable (Autumn Budget)				1,000.0	-	-	-	74,000.0	75,000.0
Operational Budget									
Staffing Costs	1,731.2	49.7	1,781.0	1,320.4	460.5	0.0	0.0	0.0	1,781.0
Support provided by Constituent Authorities	109.0	343.0	452.0	452.0	0.0	0.0	0.0	0.0	452.0
Corporate Overheads	162.9	115.8	278.7	278.7	0.0	0.0	0.0	0.0	278.7
Corporate Income	0.0	-508.6	-508.6	-508.6	0.0	0.0	0.0	0.0	-508.6
Election costs	260.0	0.0	260.0	260.0	0.0	0.0	0.0	0.0	260.0
Governance Costs	2.0	0.0	2.0	2.0	0.0	0.0	0.0	0.0	2.0
Total Operational Budget	2,265.1	0.0	2,265.1	1,804.5	460.5	0.0	0.0	0.0	2,265.1
Workstream Budget									
Rural Areas, Culture, Parks and Open Spaces									
No additional budget requirements identified as yet	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Rural Areas, Culture, Parks and Open Spaces	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Fiscal									
No additional budget requirements identified as yet	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Fiscal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Economic Strategy									
IEC: Developing Economic Strategy	0.0	201.0	201.0	201.0	0.0	0.0	0.0	0.0	201.0
Market Town Masterplan (2nd Tranche)	0.0	150.0	150.0	150.0	0.0	0.0	0.0	0.0	150.0
Total Economic Strategy	0.0	351.0	351.0	351.0	0.0	0.0	0.0	0.0	351.0
Transport and Infrastructure									
Transport & Infrastructure Schemes									
d) Wisbech Garden Town Study	3,250.0	0.0	3,250.0	0.0	3,250.0	0.0	0.0	0.0	3,250.0
Local Transport Plan	300.0	0.0	300.0	300.0	0.0	0.0	0.0	0.0	300.0
Priority Transport Schemes	1,000.0	11,900.0	12,900.0	3,225.0	9,675.0	0.0	0.0	0.0	12,900.0
Strategic Bus Review	90.0	0.0	90.0	90.0	0.0	0.0	0.0	0.0	90.0
Mass Rapid Transport Phase 2	0.0	500.0	500.0	500.0	0.0	0.0	0.0	0.0	500.0
Dualling of A47 Phase 2	0.0	300.0	300.0	300.0	0.0	0.0	0.0	0.0	300.0
M11 Extension to A47 - Phase 2	0.0	300.0	300.0	300.0	0.0	0.0	0.0	0.0	300.0
Upgrading of A10 Phase 2	0.0	500.0	500.0	500.0	0.0	0.0	0.0	0.0	500.0
Local Transport Plan (estimate)	0.0	13,483.0	13,483.0	0.0	0.0	0.0	0.0	13,483.0	13,483.0
LTP Capital Grant (estimate)	27,654.0	0.0	27,654.0	0.0	0.0	0.0	0.0	27,654.0	27,654.0
Total Transport and Infrastructure	32,294.0	26,983.0	59,277.0	5,215.0	12,925.0	0.0	0.0	41,137.0	59,277.0

Cambridgeshire and Peterborough Combined Authority Draft Budget 2018/19	Programme Requirements			Funding Source					
	Approved' 2018/19 Budget - per Nov Board (£k)	New Funding Requirement (£k)	Total Draft Budget CPCA 2018/19 (£k)	Gain Share Revenue (£k)	Gain Share Capital (£k)	Housing - General (£k)	Housing - Cambridge (£k)	Other (£k)	Total (£k)
<u>New Homes & Communities</u>									
Programme delivery support to the Housing Programme.	240.0	0.0	240.0	0.0	0.0	240.0	0.0	0.0	240.0
Modular Housing	0.0	100.0	100.0	0.0	0.0	100.0	0.0	0.0	100.0
Housing Investment Fund Programme - Quick Wins	1,820.0	0.0	1,820.0	0.0	0.0	1,820.0	0.0	0.0	1,820.0
Rural Housing	0.0	100.0	100.0	0.0	0.0	100.0	0.0	0.0	100.0
Support Research & Policy post at CRHB	0.0	10.0	10.0	0.0	0.0	10.0	0.0	0.0	10.0
New Schemes £100m programme	0.0	1,000.0	1,000.0	0.0	0.0	1,000.0	0.0	0.0	1,000.0
Land Acquisition £100m programme	0.0	2,500.0	2,500.0	0.0	0.0	2,500.0	0.0	0.0	2,500.0
Total New Homes & Communities	2,060.0	3,710.0	5,770.0	0.0	0.0	5,770.0	0.0	0.0	5,770.0
<u>Employment & Skills</u>									
University of Peterborough - Interim Accommodation	0.0	500.0	500.0	500.0	0.0	0.0	0.0	0.0	500.0
University of Peterborough - Student Facilities	0.0	1,175.0	1,175.0	1,175.0	0.0	0.0	0.0	0.0	1,175.0
Skills Hub	231.0	0.0	231.0	231.0	0.0	0.0	0.0	0.0	231.0
Total Employment & Skills	231.0	1,675.0	1,906.0	1,906.0	0.0	0.0	0.0	0.0	1,906.0
<u>Strategic Planning</u>									
Non Statutory Spacial Plan (Phase 2)	0.0	200.0	200.0	200.0	0.0	0.0	0.0	0.0	200.0
Land Commission	0.0	80.0	80.0	80.0	0.0	0.0	0.0	0.0	80.0
Total Strategic Planning	0.0	280.0	280.0	280.0	0.0	0.0	0.0	0.0	280.0
<u>Public Sector Reform</u>									
Independent Commission and Reform Programme	0.0	877.6	877.6	877.6	0.0	0.0	0.0	0.0	877.6
Total Public Sector Reform	0.0	877.6	877.6	877.6	0.0	0.0	0.0	0.0	877.6
Total Budget	36,850.1	33,876.6	70,726.7	10,434.1	13,385.5	5,770.0	0.0	41,137.0	70,726.7
Reserves Balance Carried Forward as at 31 March 2019				2,048.6	14,906.5	46,420.0	38,000.0	74,446.0	175,821.0

Setting of the CPCA budget: - Budget Framework



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 3.2
20 DECEMBER 2017	PUBLIC REPORT

BUDGET 2018/19 (MAYOR'S BUDGET)

1.0 PURPOSE

- 1.1. This paper sets out the Mayor's draft budget for 2018/19 for review by the Combined Authority Board.

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr James Palmer, Mayor
Lead Officer:	Interim Chief Finance Officer
Forward Plan Ref: Not applicable	Key Decision: No
<p>The Combined Authority Board is recommended to:</p> <ol style="list-style-type: none"> 1. Review the Mayor's draft budget for 2018/19 2. Consider whether the Board will make a report to the Mayor on the draft budget to: <ol style="list-style-type: none"> a. Set out whether or not the Combined Authority would approve the draft budget in its current form, and b. Make any recommendations 	<p>Voting arrangements</p> <p>Simple majority of all Members</p>

2.0 BACKGROUND

- 2.1. In accordance with the Combined Authorities (Finance) Order 2017, the Mayor must, before 1st February in any financial year, notify the Combined Authority of the mayor's draft budget in relation to the following financial year.

2.2. The process and timetable for approving the Combined Authority's budget and the Mayor's budget was set out and agreed at the October Board meeting.

2.3. The mayor's draft budget must:

- (a) Set out the mayor's spending plans and how the mayor intends to meet the costs of the mayor's general functions; and
- (b) Include the relevant amounts and calculations.

2.4. The mayor's draft budget for 2018/19 is set out below:

<u>Mayoral Costs</u>	<u>Draft Budget</u> <u>2018/19 for</u> <u>Review</u> <u>(£k)</u>
Mayoral Allowance	84.5
Mayoral Staffing Costs	95.5
Mayoral Expenses	12.0
Accommodation and Share of Support Services	20.0
Total Mayoral Costs	212.0

To be Funded from Revenue Gainshare

2.5. The amounts were calculated as follows:

- (a) Mayoral Allowance – based on the annual Mayoral allowance of £75k as previously approved by the Board on 28 June 2017, plus Employer's National Insurance Contributions.
- (b) Mayoral Staffing Costs – based on the establishment costs of two members of staff, an Executive Assistant and the role of Advisor and Chief of Staff as agreed by the Board on 4 September 2017, plus Employer's National Insurance Contributions and Employer's Pension Contributions.
- (c) Mayoral Expenses – an estimate of £1,000 per month
- (d) Accommodation and Share of Support Services – an estimate based on existing and projected future costs.

2.6. The Combined Authority must review the mayor's draft budget notified to it.

2.7. The Combined Authority may make a report to the mayor on the draft report, which:

- (a) must set out whether or not the Combined Authority would approve the draft budget in its current form; and

- (b) may include recommendations, including recommendations as to the relevant amounts and calculations that should be used for the financial year.

2.8. The mayor's draft budget shall be deemed to be approved by the combined authority unless the authority makes a report to the mayor before the 8th February.

3.0 FINANCIAL IMPLICATIONS

3.1. There are no other matters to bring to the Board's attention other than those highlighted in other sections of the report.

4.0 LEGAL IMPLICATIONS

4.1. The Combined Authority is required to prepare a balanced budget each financial year in accordance with statutory timelines.

4.2. The process for the setting of the mayor's budget is contained within the Combined Authorities (Finance) Order 2017.

5.0 SIGNIFICANT IMPLICATIONS

5.1. There are no other significant implications to bring to the Board's attention.

6.0 APPENDICES

6.1. The process workflow for the setting of the Mayor's Budget is shown at **Appendix A.**

<u>Source Documents</u>	<u>Location</u>
Budget Framework (Chapter 7) Link to website: http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Combined-Authority-Constitution.pdf Combined Authorities (Finance) Order 2017 Link to website: http://www.legislation.gov.uk/uksi/2017/611/pdfs/uksi_20170611_en.pdf	Not applicable

Setting of a Combined Authority's budget: Mayor's general functions - CA (Finance) Order 2017

