

BUSINESS BOARD FORWARD PLAN

PUBLISHED: 22 JUNE 2018

<i>DECISION REQUIRED</i>		<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>DECISION</i>	<i>PURPOSE</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>LEAD MEMBER</i>
	23 July 2018-						
1.	Minutes of the Meeting on 25 June 2018	Business Board	23 July 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
2.	Appointment of Substitute Members	Business Board	23 July 2018	Decision	To appoint substitute Members to the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
3.	Business Board Membership	Business Board	23 July 2018	Decision	To update on progress on Business Board membership	Harriet Fear Interim Director of Business and Skills	Chair
4.	Eastern Agri-Growth Initiative	Business Board recommendations to Combined Authority	23 July 2018	Key Decision	To consider the Eastern Agri-Tech Growth Initiative transferred over from the previous Local Enterprise Partnership arrangements & make recommendations on 5 key issues.	Harriet Fear, Interim Director of Business & Skills	Councillor Charles Roberts, Deputy Mayor
5.	Wisbech Access Strategy	Business Board recommendation to Combined Authority	23 July 2018	Key Decision	To consider the next phase of Growth Deal funding for Wisbech transport improvements.	Harriet Fear, Interim Director Business & Skills	Councillor Charles Roberts, Deputy Mayor
6.	Adult Education Budget - Devolution	Business Board recommendation to Combined Authority	23 July 2018	Key Decision	An update on progress of the devolution of Adult Education Budget.	Stephen Rosevear, Skills Lead	Councillor John Holdich

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7.	Growth Programme update	Business Board	23 July 2018	Decision	To review and comment on the Q4 2017-18 Growth programme monitoring figures ahead of their submission to BEIS and the forward funding profiles for in-delivery projects novated from the former Local Enterprise Partnership (GCGPLEP)	Harriet Fear, interim Director Business and Skills Noel O'Neil, S151 Officer for the Business Board	Councillor Charles Roberts, Portfolio Holder for Business
8.	CPIER update and consultation letter	Business Board	23 July 2018	Decision	To note progress with CPIER and the draft consultation letter from the Combined Authority	Harriet Fear, interim Director Business and Skills	Councillor Charles Roberts, Portfolio Holder for Business
9.	Skills Strategy	Business Board	23 July 2018	Decision	To note the development of the Skills Strategy	Stephen Rosevear, Assistant Director Skills	Councillor John Holdich, Portfolio Holder for Skills
10.	University of Peterborough progress	Business Board	23 July 2018	Decision	To note progress with the developing Skills Strategy	Stephen Rosevear, Assistant Director Skills	Councillor John Holdich, Portfolio Holder for Skills
11.	Forward Plan	Business Board	23 July 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	24 September- (Induction)						
12.	Induction for new Members	Business Board	24 September 2018			Martin Whiteley, Chief Executive, Kim Sawyer, Monitoring Officer for Combined Authority	
	24 September 2018 (Launch of Business Board and AGM)						

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13.	Minutes of the Meeting on 23 July 2018	Business Board	24 September 2018	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
14.	Membership of the Business Board	Business Board	24 September 2018	Decision	To agree the Membership of the Business Board (private and public members)	Harriet Fear, Interim Director of Business and Skills	Chair
15.	Appointment of Chair and Vice Chair of Business Board	Business Board	24 September 2018	Decision	To appoint a Chair and Vice Chair of the Business Board	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
16.	Terms of Reference & Constitutional Arrangements	Business Board recommendation to Combined Authority	24 September 2018	For recommendation to CA Board	To review and finalise constitutional arrangements for recommendation to Combined Authority Board (a) Membership/substitutes (b) Terms of reference, (c) Scheme of Delegation	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
17.	Industrial Strategy - Launch	Business Board	24 September 2018	For consultation	To consider and review strategy agreed by Combined Authority on 30 May	Martin Whiteley, Chief Executive Dan Thorp Interim Assistant Director	James Palmer, Mayor
18.	Progress on Growth Deal Programme	Cambridgeshire and Peterborough Combined Authority	24 September 2018	Key Decision	To review programme performance.	Harriet Fear, Interim Director of Business and Skills	Chair
19.	Growth Deal Prospectus	Cambridgeshire and Peterborough Combined Authority	24 September 2018	Key Decision	To agree scope of Growth Deal investment programme	Harriet Fear, Interim Director of Business and Skills	Chair

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20.	Cambridgeshire and Peterborough Independent Economic Review (Interim)	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For consultation	To consider and review the Independent Economic Review agreed by Combined Authority on 30 May	Martin Whiteley, Chief Executive	Councillor Lewis Herbert Portfolio Holder for Strategic Planning
21.	Skills Strategy	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For consultation	To consider and review strategy agreed by Combined Authority on 30 May	Stephen Rosevear Interim Director of Skills	Councillor John Holdich Portfolio Holder for Employment and Skills
22.	Assurance Framework	Business Board	24 September 2018	Decision	To agree the single pot assurance framework	Chief Executive, Darren Edey, Compliance Manager	Councillor Charles Roberts, Deputy Mayor
23.	Non-Statutory Strategic Spatial Framework and Market Town Masterplans	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For Information	To note the framework and Masterplans agreed by the Combined Authority	Dan Thorp Interim Assistant Director	Councillor Charles Roberts, Deputy Mayor
24.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	24 September 2018	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
25.	Forward Plan	Business Board	24 September 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	26 November 2018						
26.	Minutes of the Meeting on 24 September 2018	Business Board	26 November 2018	Decision	Relevant internal and external stakeholders	Kim Sawyer, Monitoring Officer	Chair

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27.	Growth Fund Pipeline	Business Board	26 November 2018	Decision	New project pipeline – recommend first project approvals to Combined Authority Board	Alex Francis Growth Deal Programme Manager	Chair
28.	Progress on Growth Fund Programme and Risk Register	Business Board	26 November 2018	Decision	To monitor and review programme performance and risks Agree submission for 18/19 Annual Conversation to BEIS/CLOG	Alex Francis Growth Deal Programme Manager	Chair
29.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	26 November 2018	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
30.	Investment Strategy and Budget – Update	Business Board	26 November 2018	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
31.	Forward Plan	Business Board	26 November 2018	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	28 January 2019-						
32.	Minutes of the Meeting on 26 November 2018	Business Board	28 January 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

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33.	Growth Fund Pipeline	Business Board	28 January 2019	Decision	To agree further projects for approval by the Combined Authority 13 February Budget meeting	Alex Francis Growth Deal Programme Manager	Chair
34.	Progress on Growth Fund Programme and Risk Register	Business Board	28 January 2019	Decision	To monitor and review programme performance and risks	Alex Francis Growth Deal Programme Manager	Chair
35.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	28 January 2019	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
36.	Investment Strategy and Budget - Update	Business Board	28 January 2019	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
37.	Forward Plan	Business Board	28 January 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	25 March 2019-						
38.	Minutes of the Meeting on 28 January 2019	Business Board	25 March 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

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39.	Progress on Growth Fund Programme and Risk Register	Business Board	25 March 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char
40.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	25 March 2019	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
41.	Investment Strategy and Budget - Update	Business Board	25 March 2019	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
42.	Forward Plan	Business Board	25 March 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
	28 May 2019						
43.	Minutes of the Meeting on 25 March 2019	Business Board	28 May 2019	Decision	To approve the minutes of the last meeting as a correct report	Kim Sawyer, Monitoring Officer for Combined Authority	Chair
44.	Schedule of meetings 2019/20	Business Board	28 May 2019	Decision	To agree schedule of meetings for 2019/20	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

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45.	Progress on Growth Fund Programme and Risk Register	Business Board	28 May 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	Alex Francis Growth Deal Programme Manager	Char
46.	Monitoring Reports Updates for Financial Information	Cambridgeshire and Peterborough Combined Authority	28 May 2019	For Information	To review financial monitoring reports	Noel O'Neill, Interim Deputy Chief Finance Officer, Rob Emery, Financial Support	Councillor Steve Count, Portfolio Holder for Fiscal
47.	Investment Strategy and Budget - Update	Business Board	28 May 2019	Decision	To review the Investment Strategy and budget	Adrian Cannard Rachel Musson Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Steve Count Portfolio Holder for Fiscal
48.	Forward Plan	Business Board	28 May 2019	Decision	To note the forward plan	Kim Sawyer, Monitoring Officer for Combined Authority	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name
Address
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Tel:
Email:

Who would you like to respond?