

**CAMBRIDGESHIRE &  
PETERBOROUGH  
COMBINED AUTHORITY'S  
FORWARD PLAN OF EXECUTIVE  
DECISIONS**

PUBLISHED 26 FEBRUARY 2019

## FORWARD PLAN

### **KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, the Cambridgeshire and Peterborough Combined Authority intends to take 'key decisions' where indicated in the table below. Key decisions means a decision of a decision maker, which in the view of the overview and scrutiny committee for a combined authority is likely—

- (i) to result in the combined authority or the mayor incurring significant expenditure, or the making of significant savings, having regard to the combined authority's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the combined authority.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to the Monitoring Officer for the Combined Authority. For each decision a report will be available one week before the decision is taken.

### **NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Combined Authority, this Plan also includes an overview of non-key decisions to be taken by the Combined Authority.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from the Monitoring Officer for the Combined Authority at [patrick.arran@cambridgeshirepeterborough-ca.gov.uk](mailto:patrick.arran@cambridgeshirepeterborough-ca.gov.uk)

All decisions will be posted on the Combined Authority website and/ or Cambridgeshire County Council website. If you wish to make comments or representations regarding the decisions outlined in this Plan, please submit them to the Monitoring Officer for the Combined Authority using the form attached.

| <i>DECISION REQUIRED</i>            | <i>DECISION MAKER</i>  | <i>DATE DECISION EXPECTED</i>                      | <i>KEY DECISION / DECISION</i> | <i>PURPOSE OF REPORT</i> | <i>CONSULTATION</i>  | <i>CONTACT DETAILS / REPORT AUTHORS</i>     | <i>LEAD MEMBER</i>                                   | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION)</i> |   |
|-------------------------------------|--|--|--------------------------------|--------------------------|--|---|--|---|---|
| <b>Governance and Finance Items</b> |  |  |                                |                          |  |   |  |   |   |
| 1.                                  | Minutes of the Meeting on 30 January 2019  | Cambridgeshire and Peterborough Combined Authority | 27 February 2019               | Decision                 | To agree the minutes from the last meeting   | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer      | It is not anticipated that there will be any documents other than the report and relevant appendices to be published.             |   |
| 2.                                  | Forward Plan   | Cambridgeshire and Peterborough Combined Authority | 27 February 2019               | Decision                 | To note the latest version of the forward plan   | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer      | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 3.                                  | Budget Monitor Update  | Cambridgeshire and Peterborough Combined Authority | 27 February 2019               | Decision                 | To provide an update of expenditure to date against the 2018/19 budget.                          | Relevant internal and external stakeholders | Noel O'Neil Interim Section 73 Chief Finance Officer | Councillor Steve Count, Portfolio Holder for Investment and Finance   | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Combined Authority Matters</b>   |  |  |                                |                          |  |   |  |   |   |
| 4.                                  | £100m Affordable Housing Programme - Scheme Approval – Springfield Avenue, March<br><br>[Includes exempt appendices] | Cambridgeshire and Peterborough Combined Authority | 27 February 2019               | Decision                 | To consider and improve allocations to new schemes within the £100m Affordable House Programme   | Relevant internal and external stakeholders | Roger Thompson, Director of Housing and Development  | Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee                               | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 5.                                  | Quarterly Performance Reporting  | Cambridgeshire and Peterborough Combined Authority | 27 February 2019               | Decision                 | To note quarterly performance reporting updates  | Relevant internal and external stakeholders | Paul Raynes, Director of Strategy and Assurance      | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 6.                                  | Strategic Spatial Framework Phase 2  | Cambridgeshire and Peterborough Combined Authority | 27 February 2019               | Decision                 | To confirm the process in developing the next phase of the Combined Authority's spatial strategy | Relevant internal and external stakeholders | Paul Raynes, Director of Strategy and Assurance      | Councillor Lewis Herbert, Portfolio Holder for Spatial Planning   | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |

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| 7.                                  | University of Peterborough Funding         | Cambridgeshire and Peterborough Combined Authority | 27 February 2019 | Decision | To request approval of funding to reimburse University Centre Peterborough for the work they have undertaken on the University of Peterborough programme for the period of January 2019-March 2019 | Relevant internal and external stakeholders | John Hill, Director of Business & Skills                    | Councillor John Holdich, Portfolio Holder for Skills                | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| <b>Governance and Finance Items</b> |  |  |                  |          |  |   |   |   |   |
| 8.                                  | Minutes of the Meeting on 27 February 2019 | Cambridgeshire and Peterborough Combined Authority | 27 March 2019    | Decision | To agree the minutes from the last meeting   | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 9.                                  | Forward Plan                               | Cambridgeshire and Peterborough Combined Authority | 27 March 2019    | Decision | To note the latest version of the forward plan   | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 10.                                 | Designation of Statutory Officers          | Cambridgeshire and Peterborough Combined Authority | 27 March 2019    | Decision | To report changes in statutory officers.   | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 11.                                 | Governance Review                          | Cambridgeshire and Peterborough Combined Authority | 27 March 2019    | Decision | To report on the Joint Chief Executive's review of governance.   | Relevant internal and external stakeholders | Kim Sawyer and John Hill, Interim Joint Chief Executives    | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 12.                                 | Budget Monitor Update                      | Cambridgeshire and Peterborough Combined Authority | 27 March 2019    | Decision | To provide an update of expenditure to date against the 2018/19 budget   | Relevant internal and external stakeholders | Noel O'Neil Interim Section 73 Chief Finance Officer        | Councillor Steve Count, Portfolio Holder for Investment and Finance | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Combined Authority Matters</b>   |  |  |                  |          |  |   |   |   |   |
| 13.                                 | Monitoring and Evaluation Framework        | Cambridgeshire and Peterborough Combined Authority | 27 March 2019    | Decision | To agree the CPCA Monitoring and Evaluation Framework  | Relevant internal and external stakeholders | Paul Raynes, Director of Strategy and Assurance             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |

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| 14. | <b>£100m Affordable Housing Programme - Scheme Approvals – March 2019</b><br><br>[May include exempt appendices] | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/021</b> | To consider and improve allocations to new schemes within the £100m Affordable House Programme   | Relevant internal and external stakeholders | Roger Thompson, Director of Housing and Development | Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 15. | <b>A10 Upgrade – Strategic Outline Business Case and Next Steps</b>  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/010</b> | To agree to proceed with the A10 Dualling Strategic Outline Business Case and related procurement following the completion of the Strategic Outline Case for the Ely – Cambridge Corridor.       | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer, Portfolio Holder for Transport Chair of Transport Committee                     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 16. | <b>CAM Metro – Strategic Outline Business Case</b><br><br>[May include exempt or redacted appendices]            | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/002</b> | To provide an update on the outcomes of the work to evaluate potential delivery models to ensure the opportunities to accelerate delivery, identified in the July CA Board report, can be taken. | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer, Portfolio Holder for Transport Chair of Transport Committee                     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 17. | <b>Huntingdon Third River Crossing</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/028</b> | To approve the release of funding for the Huntingdon Third River Crossing and delegate authority to enter into arrangements to procure and manage the study.                                     | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer, Portfolio Holder for Transport Chair of Transport Committee                     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 18. | <b>Eastern industries Phase 1 Peterborough</b><br><br>[May include exempt appendices]                            | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/027</b> | To approve a suite of infrastructure proposals to improve access to industrial areas to promote economic growth.   | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer, Portfolio Holder for Transport Chair of Transport Committee                     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 19. | <b>Bus Subsidy</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/020</b> | To take note of the Bus Service Assessment Framework and instruct the Bus Reform Group to update and implement the framework.  | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |

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| 20. | <b>A1307 Options Appraisal</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | To request that a budget is approved from the Medium Term Financial Plan feasibility studies non-capital budget to co-fund an Options Appraisal Report looking at a proposed dual carriageway between Haverhill and the A11.                            | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 21. | <b>A47 Junction 18 Footbridge</b>  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | Redistribution of funds for pedestrian and cycling provision  | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 22. | <b>Cambridge South (Interim Solution Study)</b>  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | To request the release of the budget identified for the Cambridge South (Interim Solution Study) work and approval to appoint an appropriate consultant to that work.   | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 23. | <b>A505: Next Steps</b>  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/029</b> | To provide an update on the A505 and propose next steps.  | Relevant internal and external stakeholders | Chris Twigg, Interim Transport Director             | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 24. | <b>Housing Development Company</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | To consider proposals for the creation of a Housing Development Company to support delivery of the Authority's Housing Programme  | Relevant internal and external stakeholders | Roger Thompson, Director of Housing and Development | Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 25. | <b>Adult Education Budget: Delegation of Grant Provision for 2019/20 Academic Year</b> | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/024</b> | To seek delegated authority for the Director of Business & Skills, in consultation with the Chairman of the Skills Committee, to award the Adult Education Budget Grant allocation to the 12 local colleges and Local Authority Providers in April 2019 | Relevant internal and external stakeholders | John Hill, Director of Business & Skills            | Councillor John Holdich, Portfolio Holder for Skills Chair of Skills Committee                      | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |

**Business Board Recommendations to Combined Authority**

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| 26.   | <b>Growth Deal Project Proposals March 2019</b>                            | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/007</b> | To review and accept the recommendations from the Business Board for individual project funding.  | Relevant internal and external stakeholders | John Hill, Director of Business & Skills                 | Aamir Khalid, Chair of Business Board<br>Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 27.   | <b>Local Industrial Strategy</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Key Decision 2019/016</b> | To bring the draft Local Industrial Strategy to the Board for comment and input.  | Relevant internal and external stakeholders | John Hill, Director of Business & Skills                 | Councillor John Holdich<br>Portfolio Holder for Skills<br>Chair of Skills Committee                       | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 28.   | <b>Growth Programme Update</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | Update report on the Growth Programme   | Relevant internal and external stakeholders | John Hill, Director of Business & Skills                 | Aamir Khalid, Chair of Business Board<br>Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 29.   | <b>Greater South East Energy Hub Board</b>                                 | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | To agree to the establishment of the Greater South East Energy Hub Board and to delegate authority to the Director of Business and Skills for the use of Hub Funds. | Relevant internal and external stakeholders | John Hill, Director of Business & Skills                 | Aamir Khalid, Chair of Business Board<br>Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 30.   | <b>Local Assurance Framework</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | To note the Local Assurance Framework   | Relevant internal and external stakeholders | Kim Sawyer, Interim Joint Chief Executive                | Aamir Khalid, Chair of Business Board<br>Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| <b>Employment Committee Recommendations to Combined Authority</b> |  |   |                      |                              |   |   |  |   |   |
| 31.   | <b>Appointment of Chief Executive (and designation of senior officers)</b> | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>27 March 2019</b> | <b>Decision</b>              | To confirm the appointment of the Chief Executive (and designation of senior officers)  | Relevant internal and external stakeholders | Kim Sawyer and John Hill, Interim Joint Chief Executives | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Governance and Finance Items</b>                               |  |   |                      |                              |   |   |  |   |   |

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| 32.   | Minutes of the Meeting on 27 March 2019   | Cambridgeshire and Peterborough Combined Authority | 24 April 2019 | Decision              | To agree the minutes from the last meeting  | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer   | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 33.   | Forward Plan  | Cambridgeshire and Peterborough Combined Authority | 24 April 2019 | Decision              | To note the latest version of the forward plan  | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer   | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 34.   | Budget Monitor Update   | Cambridgeshire and Peterborough Combined Authority | 24 April 2019 | Decision              | To provide an update of expenditure to date against the 2018/19 budget.                           | Relevant internal and external stakeholders | Noel O'Neil Interim Section 73 Chief Finance Officer  | Councillor Steve Count, Portfolio Holder for Investment and Finance                                 | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| <b>Combined Authority Matters</b>                                 |   |  |               |                       |   |   |   |   |   |
| 35.   | £100m Affordable Housing Programme - Scheme Approvals – April 2019<br><br>[May include exempt appendices] | Cambridgeshire and Peterborough Combined Authority | 24 April 2019 | Key Decision 2019/022 | To consider and improve allocations to new schemes within the £100m Affordable House Programme    | Relevant internal and external stakeholders | Roger Thompson, Director of Housing and Development   | Councillor Charles Roberts, Portfolio Holder for Housing Chair of Housing and Communities Committee | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| <b>Skills Committee Recommendations to the Combined Authority</b> |   |  |               |                       |   |   |   |   |   |
| 36.   | Skills Strategy   | Cambridgeshire and Peterborough Combined Authority | 24 April 2019 | Key Decision 2019/004 | To consider and approve a Skills Strategy recommended by the Skills Committee.                    | Relevant internal and external stakeholders | Stephen Rosevear Interim Director of Skills<br><br>John Hill, Director of Business & Skills | Councillor John Holdich Portfolio Holder for Skills Chair of Skills Committee                       | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 37.   | Adult Education Budget: Options for Future Delivery   | Cambridgeshire and Peterborough Combined Authority | 24 April 2019 | Key Decision 2019/017 | To inform Executive of the next steps in the delivery of the AEB programme for July 2019 onwards. | Relevant internal and external stakeholders | Neil Cuttall, AEBD Programme Manager,<br><br>John Hill, Director of Business & Skills       | Councillor John Holdich Portfolio Holder for Skills and Chair of Skills Committee                   | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |



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| 38.                                 | University of Peterborough: Outline Business Case                   | Cambridgeshire and Peterborough Combined Authority | 24 April 2019              | Key Decision 2019/009 | To consider and recommend the development of the Full Business Case for the University of Peterborough.  | Relevant internal and external stakeholders | John Hill, Director of Business & Skills   | Aamir Khalid, Chair of Business Board<br>Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| <b>Governance and Finance Items</b> |   |  |                            |                       |  |   |  |   |   |
| 39.                                 | Minutes of the Meeting on 24 April 2019                             | Cambridgeshire and Peterborough Combined Authority | Annual Meeting 29 May 2019 | Decision              | To agree the minutes from the last meeting   | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer                                    | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 40.                                 | Forward Plan  | Cambridgeshire and Peterborough Combined Authority | Annual Meeting 29 May 2019 | Decision              | To note the latest version of the forward plan   | Relevant internal and external stakeholders | Richenda Greenhill, Democratic Services Officer                                    | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 41.                                 | Membership of the Combined Authority                                | Cambridgeshire and Peterborough Combined Authority | Annual Meeting 29 May 2019 | Decision              | To note the appointment of Members of Constituent Councils and Co-opted Members to the Combined Authority Board and appointments to the Business Board for 2019/20 (and their Substitute Members)  | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer for Combined Authority | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 42.                                 | Portfolio Responsibilities and Appointments to Executive Committees | Cambridgeshire and Peterborough Combined Authority | Annual Meeting 29 May 2019 | Decision              | To approve Portfolio responsibilities and appoint such executive Committees as the Combined Authority considers appropriate, their membership and the Chair and Vice Chair for 2019/20   | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer for Combined Authority | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 43.                                 | Appointment of the Overview and Scrutiny Committee                  | Cambridgeshire and Peterborough Combined Authority | Annual Meeting 29 May 2019 | Decision              | To appoint the Overview and Scrutiny Committee, including its terms of reference, size and allocation of seats to political parties in accordance with political balance requirements) in accordance with nominations received from constituent councils | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer for Combined Authority | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

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| 44. | <b>Appointment of the Audit and Governance Committee</b> | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting 29 May 2019</b> | <b>Decision</b> | To appoint the Audit and Governance Committee, including its terms of reference, size and allocation of seats to political parties in accordance with political balance requirements) in accordance with nominations received from constituent councils | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer for Combined Authority | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 45. | <b>Calendar of Meetings 2019/20</b>                      | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting 29 May 2019</b> | <b>Decision</b> | To agree the calendar of meetings for 2019/2020   | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer for Combined Authority | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 46. | <b>Review of Constitution</b>                            | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting 29 May 2019</b> | <b>Decision</b> | To agree any changes to the constitution following the annual review.   | Relevant internal and external stakeholders | Patrick Arran, Interim Legal Counsel and Monitoring Officer for Combined Authority | Mayor James Palmer  | It is not anticipated that there will be any documents other than the report and relevant appendices to be published  |
| 47. | <b>Budget Monitor Update</b>                             | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting 29 May 2019</b> | <b>Decision</b> | To provide an update on the revenue and capital budgets for the year to date  | Relevant internal and external stakeholders | Noel O'Neil Interim Section 73 Chief Finance Officer                               | Councillor Steve Count Portfolio Holder for Investment and Finance, | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

**Business Board Recommendations to Combined Authority**

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| 48. | <b>Growth Deal Project Proposals May 2019</b> | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting 29 May 2019</b> | <b>Key Decision 2019/008</b> | To review and accept the recommendations from the Business Board for individual project funding. | Relevant internal and external stakeholders | John Hill, Director of Business & Skills | Aamir Khalid, Chair of Business Board Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 49. | <b>Growth Fund Programme</b>                  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting 29 May 2019</b> | <b>Decision</b>              | Update report on the Growth Programme  | Relevant internal and external stakeholders | John Hill, Director of Business & Skills | Aamir Khalid, Chair of Business Board Councillor Charles Roberts, Portfolio Holder for Economic Growth | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |

**Skills Committee Recommendations to the Combined Authority**

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| 50.  | <b>Creation of an Employment and Skills Advisory Board for Cambridgeshire and Peterborough and Terms of Reference</b> | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting<br/>29 May 2019</b> | <b>Key Decision<br/>2019/025</b> | To seek approval to create an Employment and Skills Advisory Board and propose Terms of Reference. This Board would sit under the Skills Committee. | Relevant internal and external stakeholders | John Hill,<br>Director of Business & Skills            | Councillor John Holdich,<br>Portfolio Holder for Skills and Chair of the Skills Committee              | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 51.  | <b>Funding of the Skills, Talent and Apprenticeship Hub</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting<br/>29 May 2019</b> | <b>Key Decision<br/>2019/026</b> | To seek approval for funds to develop the Skills, Talent & Apprenticeship Hub   | Relevant internal and external stakeholders | John Hill,<br>Director of Business & Skills            | Councillor John Holdich,<br>Portfolio Holder for Skills and Chair of the Skills Committee              | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| <b>Housing and Communities Committee Recommendations to the Combined Authority</b> |   |   |                                       |                                  |   |   |  |  |  |
| 52.  | <b>Cambridgeshire Quality Charter</b>   | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting<br/>29 May 2019</b> | <b>Decision</b>                  | To consider the revised Cambridgeshire Quality Charter  | Relevant internal and external stakeholders | Paul Raynes,<br>Director of Strategy and Assurance     | Councillor Lewis Herbert,<br>Portfolio Holder for Spatial Planning                                     | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| <b>Combined Authority Matters</b>  |   |   |                                       |                                  |   |   |  |  |  |
| 53.  | <b>£100m Affordable Housing Programme - Scheme Approvals – May 2019</b><br><br>[May include exempt appendices]        | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting<br/>29 May 2019</b> | <b>Key Decision<br/>2019/023</b> | To consider and improve allocations to new schemes within the £100m Affordable House Programme  | Relevant internal and external stakeholders | Roger Thompson,<br>Director of Housing and Development | Councillor Charles Roberts,<br>Portfolio Holder for Housing Chair of Housing and Communities Committee | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 54.  | <b>£70m Cambridge City Council Affordable Housing Programme Budget</b>  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting<br/>29 May 2019</b> | <b>Key Decision<br/>2019/006</b> | To consider and agree the 2019/20 budget for the £70m Cambridge City Council Affordable Housing Programme.  | Relevant internal and external stakeholders | Roger Thompson,<br>Director of Housing and Development | Councillor Charles Roberts,<br>Portfolio Holder for Housing Chair of Housing and Communities Committee | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |
| 55.  | <b>Quarterly Performance Reporting</b>  | <b>Cambridgeshire and Peterborough Combined Authority</b> | <b>Annual Meeting<br/>29 May 2019</b> | <b>Decision</b>                  | To note quarterly performance reporting updates   | Relevant internal and external stakeholders | Paul Raynes,<br>Director of Strategy and Assurance     | Mayor James Palmer   | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |

# SUBMIT YOUR COMMENTS OR QUERIES TO CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY

Please send your comments or query to: Patrick Arran, Interim Monitoring Officer at [patrick.arran@cambridgeshirepeterborough-ca.gov.uk](mailto:patrick.arran@cambridgeshirepeterborough-ca.gov.uk)

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....  
Address .....  
.....  
Tel: .....  
Email: .....

Who would you like to respond?