



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## **CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY: MINUTES**

**Date:** Wednesday, 31st May 2017

**Time:** 10.00a.m. – 10.25a.m.

**Present:** James Palmer (Mayor)

J Clark – Fenland District Council, S Count – Cambridgeshire County Council, L Herbert – Cambridge City Council, J Holdich – Peterborough City Council, Councillor R Howe – Huntingdonshire District Council, C Roberts – East Cambridgeshire District Council and P Topping – South Cambridgeshire District Council

### **28. THE MAYOR – DECLARATION OF ACCEPTANCE OF OFFICE**

The outgoing Chairman of the Combined Authority Board, Councillor Howe, congratulated the new Mayor, James Palmer, on his election to Office and invited him to make his Declaration of Acceptance of Office.

James Palmer made and signed the statutory Declaration of Acceptance of Office and took the Chair. He thanked Councillor Steve Count and Councillor Robin Howe for chairing the Combined Authority Shadow Board and Board meetings over the last eight months. He also thanked the Board for its support.

The Mayor reported that he was determined to make the Combined Authority a major success in order to improve the lives of the people of Cambridgeshire and Peterborough and make the whole area a fairer and better place to live. He drew attention to his 100-day plan, which had recently been published. The plan proposed connecting the north of the area to the south spreading wealth and opportunity for all.

### **29. MEMBERSHIP OF COMBINED AUTHORITY**

The Board was asked to note a tabled report setting out the Members and substitute Members appointed by the Constituent Councils, and the Member and substitute Member nominated by the Greater Cambridge/Greater Peterborough Enterprise Partnership (GCGP LEP).

It was resolved unanimously to:

- (a) note the Members and substitute Members appointed by Constituent Councils to the Combined Authority for the municipal year 2017/2018; and

- (b) confirm the appointment of the Member and substitute Member nominated by the Greater Cambridge/Greater Peterborough Enterprise Partnership (GCGP LEP) to the Combined Authority for the municipal year 2017/2018.

### **30. DEPUTY MAYORS OF THE COMBINED AUTHORITY**

The Mayor announced the appointment of Councillor Holdich, as the Constitutional Deputy Mayor, and Councillor Howe, as the Statutory Deputy Mayor, of the Combined Authority.

### **31. APOLOGIES AND DECLARATIONS OF INTERESTS**

Apologies received from M Reeve (GCGP LEP), J Ablewhite (Police and Crime Commissioner) and J Bawden (Clinical Commissioning Group). There were no declarations of interest.

### **32. MINUTES – 26TH APRIL 2017**

The minutes of the meeting held on 26th April 2017 were agreed as a correct record.

### **33. APPOINTMENT OF CO-OPTED MEMBER ORGANISATIONS**

The Board was asked to grant co-opted member status to the bodies listed in the report for the municipal year 2017/18.

It was resolved unanimously to:

- (a) agree that the following bodies be given co-opted member status for the municipal year 2017/18:
  - (i) The Police and Crime Commissioner for Cambridgeshire;
  - (ii) Cambridgeshire and Peterborough Fire Authority representative;
  - (ii) Clinical Commissioning Group representative.
- (b) note the named representative and substitute representative for each organisation as set out in the report.

### **34. PETITIONS**

No petitions were received.

### **35. PUBLIC QUESTIONS**

No public questions were received.

### **36. FORWARD PLAN**

The Board noted a revised Forward Plan of Executive Decisions dated 26 May 2017, which had been circulated on the same day. The Mayor commented that the Forward Plan was updated on a regular basis. (A copy of the current version was available at the following link

<https://cmis.cambridgeshire.gov.uk/ccclive/Documents/PublicDocuments.aspx>)

It was resolved unanimously to:

approve the Forward Plan of Executive Decisions.

### **37. PORTFOLIOS - APPROVAL**

The Board was asked to agree the portfolios and note the Mayor's allocation of portfolio responsibilities as set out in Appendix 1 of the report. As a result of these changes, there was also a need to review the membership of the Investment and Delivery Working Groups as set out in the report. The Mayor reported that he would be taking on the governance role for the Combined Authority.

One Member queried the voting arrangements if the Board was required to agree portfolio responsibilities as set out in the Constitution with the Mayor taking responsibility for governance. The Interim Monitoring Officer confirmed that amendments to the Constitution required a vote in favour, by at least two-thirds of all Members present and voting.

It was resolved unanimously to:

- (a) agree the portfolio responsibilities as set out in Appendix 1 and note that the Mayor would be responsible for governance;
- (b) note the Mayor's allocation of portfolio responsibilities to each Member of the seven Constituent Councils as set out in Appendix 1; and
- (c) agree the revised membership of the Investment Working Group and the Delivery Working Group as set out in the report.

### **38. APPOINTMENT OF THE OVERVIEW AND SCRUTINY COMMITTEE**

The Board received a report detailing the political balance on constituent councils following local elections and by-elections. It was asked to agree the size of the Overview and Scrutiny Committee and the political balance on the committee. It was also asked to appoint the Members and substitute Member nominated by Constituent Councils and confirm these appointments as set out in Appendix 2 tabled at the meeting.

It was resolved unanimously to:

- (a) note the political balance on constituent councils following the local elections;

- (b) confirm that the size of the Overview and Scrutiny Committee should be 14 members; two members from each Constituent Councils and two substitute members for the municipal year 2017/2018;
- (c) agree the political balance on the committee as set out in Appendix 1;
- (d) confirm the appointment of the Member and substitute Member nominated by Constituent Councils to the Overview and Scrutiny Committee for the municipal year 2017/2018 as set out in Appendix 2.

### **39. APPOINTMENT OF AUDIT AND GOVERNANCE COMMITTEE**

The Board was asked to agree the size and political balance of the Audit and Governance Committee. It was also asked to appoint the members and substitute member nominated by Constituent Councils to the Committee, to appoint an independent person for the Committee, and appoint the Chair and Vice-Chair to the Committee. It was proposed by the Mayor, and seconded by the Deputy Mayor, Councillor Howe, that the independent person be appointed as Chair, with the Committee electing a Vice-Chair.

It was resolved unanimously to:

- (a) confirm that the size of the Audit and Governance Committee should be 8 members; one member and one substitute from each Constituent Council and one independent person for the municipal year 2017/2018;
- (b) agree the political balance on the committee as set out in Appendix 1;
- (c) confirm the appointment of the Member and substitute Member nominated by Constituent Councils to the Committee for the municipal year 2017/2018 as set out in Appendix 2;
- (d) appoint Mr Alan John Pye as the independent person of the Audit and Governance Committee for a term of four years ending May 2021; and
- (e) appoint Mr Alan John Pye as Chair, and ask the Committee to elect a Vice Chair, of the Audit and Governance Committee for the municipal year 2017/2018.

### **40. EXCLUSION OF PRESS AND PUBLIC**

It was resolved unanimously:

That the press and public be excluded from the meeting on the grounds that the agenda contained exempt information under Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed (information relating to any individual).

*The Mayor asked all officers to leave except for the Interim Monitoring Officer, the Chief Executive of East Cambridgeshire District Council, and the Democratic Services Manager.*

#### **41. CHIEF EXECUTIVE RECRUITMENT UPDATE**

The Board considered an update report on progress toward the recruitment of a permanent Chief Executive and details of the arrangements for the final assessment centre.

It was resolved unanimously:

to note the progress towards the recruitment of a permanent Chief Executive and propose questions for inclusion in the assessment centre interviews.

#### **42. CALENDAR OF MEETINGS 2017/2018**

The Board was asked to agree the date and time of ordinary meetings of the Board (and its Committees) for the coming Municipal Year. It was also asked to agree the calendar of meetings for 2017/18 Municipal Year.

It was resolved unanimously:

to approve the revised Calendar of Meetings for 2017 / 2018 (Appendix 1).

#### **43. DATE OF NEXT MEETING**

It was resolved unanimously to note the date of the next meeting – Wednesday, 28 June 2017 at 10.00am at East Cambridgeshire District Council offices, The Grange, Ely.

Mayor