

24 November 2021

██████████

Dear ██████████

Freedom of Information Request – CA141

With reference to your Freedom of Information request received on 15 November 2021, reference CA141 please find the response provided below.

Please note that the Combined Authority has only one set of premises, the Head Office at 72 Market Street, Ely and is not responsible for procurement of utilities at any other site. The Combined Authority is not a Local Education Authority, that role is undertaken in our area by Cambridgeshire County Council and Peterborough City Council. Website details are below:

www.Cambridgeshire.gov.uk

www.Peterborough.gov.uk

Question 1: Please complete the table attached.

Answer 1: Table 1 has been completed for Cambridgeshire and Peterborough Combined Authority and is attached.


Table 2 has not been completed. The Cambridgeshire and Peterborough Combined Authority only has one site for which it procures utilities. The address is The Mayor's Office, 72 Market Street, Ely Cambs. CB7 4LS. This building is not owned by the Cambridgeshire and Peterborough Combined Authority.

Question 2: Please confirm the full details of each site within your Local Authority area that are supplied either electricity, gas or water through the Local Authority contract arrangement?

Answer 2: The Cambridgeshire and Peterborough Combined Authority only has one site for which it procures utilities. The address is The Mayor's Office, 72 Market Street, Ely Cambs. CB7 4LS.

Question 3: Do you ask your schools portfolio to “opt in” or “opt out” at the time or prior to the termination window nearing?

Answer 3: N/A. In Cambridgeshire and Peterborough the responsibility of schools is with Cambridgeshire County Council and Peterborough City Council.



The Mayor's Office
72 Market Street
Ely
Cambs
CB7 4LS

Question 4: Please confirm whether the Local Authority charges an annual fee to their sites to access support?

Answer 4: N/A. In Cambridgeshire and Peterborough the responsibility of schools is with Cambridgeshire County Council and Peterborough City Council.

Question 5: Please confirm whether the Local Authority receives any form of commission/rebate or any payment from the supplier or framework provider?

Answer 5: N/A . In Cambridgeshire and Peterborough the responsibility of schools is with Cambridgeshire County Council and Peterborough City Council.

Question 6: If the answer to question 4 is yes, please confirm the amount in p/kWh?

Answer 6: N/A

Question 7: Please advise where the Council register any procurement activities?

Answer 7: All of the Authority's procurement are conducted on Proactis (Due North), which is our e-procurement portal. For tenders that are above the contract threshold, the e-procurement system is used to automatically publish on FMT (FindMyTender) platform.

Question 8: Please advise where the Council register any procurement awards?

Answer 8: All of the awarded contracts are registered on our contract register which is housed on Proactis (Due North), which is our e-procurement portal. Inline with the PRC 2015, depending on the contract threshold, contracts that are above the PCR threshold are automatically publish on contract finder, a public sector contracts platform (formerly known as contract finder)

I hope this information is helpful but if you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review, you should write to us via our contact us email address – contactus@cambridgeshirepeterborough-ca.gov.uk or write a letter to Complaints, Cambridgeshire and Peterborough Combined Authority, the Mayor's Office, 72 Market Street, Ely, Cambs CB7 4LS within 40 days of the date of this e-mail.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, or via their website: <https://ico.org.uk/>

Generally, the ICO will not undertake a review or make a decision on a request until the internal review process has been completed.

Yours sincerely



Sue Hall
Governance Assistant



Utility	Council Contact for Utility contracts	Email address	Phone Number	Current Procurement framework provider used by the Council	Current Utility Supplier	Contract Framework End Date	If there are opportunities for sites to terminate prior to the contract end date, please advise the key termination dates	Do you Procure Green Energy?	Are Academies allowed on the Council contracts?	Will Academies be removed from the Council contracts in the future, if so, please specify the date they will be removed?	Please confirm if the Council provide Bill Validation Services?	If Bill Validation services are provided, please provide details of the provider (put Council, if provided in-house), and provide the framework reference
Water	Jo Whatley (Office Manager)	*		N/A	WAVE	2021		No	N/A	N/A	N/A	N/A
GAS	Jo Whatley	*		N/A	Total Gas	2020		No	N/A	N/A	N/A	N/A
NHH Electricity	Jo Whatley	*		N/A	SSE	2020		No	N/A	N/A	N/A	N/A
HH Electricity	N/A	N/A	N/A	N/A	N/A	N/A		No	N/A	N/A	N/A	N/A

[*jo.whatley@cambridgeshirepeterborough-ca.gov.uk](mailto:jo.whatley@cambridgeshirepeterborough-ca.gov.uk)

With regards to other Energy initiatives, please complete the table below:				
	In-House (YES/NO)	External (please name the provider)	If External, please provide the framework/contract reference)	Please provide an end date for the framework/contract
Decarbonisation Plans				
Net Zero Targets				
Energy Auditing				
Water Audits				
Electric Vehicles				
Solar PV				
DECS				
TM44				
Mechanical and Engineering Designs				