

23 December 2021

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Dear [REDACTED]

Freedom of Information Act 2000 - Request Reference CA146

With reference to your request for information received on 22 December 2021, reference CA142, please find the response provided below.

Question


Please can you provide details of your procurement policy / requirements when engaging with scaffolding contractors / businesses?

Answer

In response to your request, we can summarise the procurement policy requirements for all Services procured **directly** by Cambridgeshire and Peterborough Combined Authority (including scaffolding services), as follows:

1. All services whose lifetime value is expected to be £9,999 or less can be direct awarded to a suitable contractor. One quote only is required to be obtained by the relevant instructing officer of Cambridgeshire and Peterborough Combined Authority.
2. All services whose lifetime value is expected to be between £9,999 and £49,999 must follow the "Request for Quote" process and at least 3 quotes must be obtained and assessed by the relevant instructing officer of Cambridgeshire and Peterborough Combined Authority.
3. All services whose lifetime value is expected to be between £49,999 and the Find a Tender Service threshold of the Public Contract Regulations 2015, currently at £189,330 must be advertised on Contracts Finder.
4. All services whose lifetime value is expected to be over the Find a Tender Service threshold of the Public Contract Regulations 2015, currently at £189,330 must be advertised on the "Find a Tender Service".

However, there is a "waiver" process by which the internal policy requirements at points 2 and 3 above can be waived subject to all necessary authority being obtained internally and subject to appropriate justification of why it is necessary to deviate from the internal policy requirements.



The Mayor's Office
72 Market Street
Ely
Cambs
CB7 4LS

All values above are exclusive of VAT.

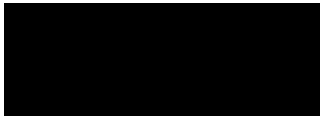
In terms of what is required of the scaffolding companies themselves when Cambridgeshire and Peterborough Combined Authority Is procuring such services, then this would fall within the service specification remit and outside of the procurement policy's scope. The Service specifications are drafted by instructing officers of Cambridgeshire and Peterborough Combined Authority and the requirements are adapted to each project accordingly.

I hope this information is helpful but if you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review, you should write to us via our contact us email address – democratic.services@cambridgeshirepeterborough-ca.gov.uk or write a letter to Complaints, Cambridgeshire and Peterborough Combined Authority, the Mayor's Office, 72 Market Street, Ely, Cambs CB7 4LS within 40 days of the date of this e-mail.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, or via their website: <https://ico.org.uk/>

Generally, the ICO will not undertake a review or make a decision on a request until the internal review process has been completed.

Yours sincerely



Sue Hall
Governance Assistant