



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

14 June 2024

██████████
████████████████████

Dear ██████████

Re: Freedom of Information request ref CA320

Thank you for your request for information received on 29 April 2024. Please give our apologies for the lateness of this response. The response is given below:

Request – Question 1

I hope this message finds you well. I am writing to submit a request under the Freedom of Information Act 2000 to obtain information regarding data on the Sector-Based Work Academy Programme (SWAP) commissioned by your authority.

Specifically, I am interested in acquiring a comprehensive list of the data that your authority holds on the Sector-Based Work Academy Programme they commission, particularly focusing on outcomes/results. Additionally, I would like to know what data your authority sends to the government concerning the Sector-Based Work Academy Programme.

In order to facilitate this request, I kindly request the following information:

1. A detailed list of the types of data that your authority holds on the Sector-Based Work Academy Programme they commission. This should include, but not be limited to, information on participant demographics, training outcomes, job placements, employer engagement, and any other relevant metrics or indicators used to assess the effectiveness of the SWAP.

Response

Individual Learning Record (ILR) Data

The Cambridgeshire and Peterborough Combined Authority dashboard contains all ILR data. This includes Sector-Based Work Academy Programme (SWAP) data. There is no systematic reporting of SWAPs as a separate element of delivery.

For 2023/24, Cambridgeshire and Peterborough Combined Authority has embedded a specific way of providers returning the information within the ILR which will help identify those learners that progress after their SWAP.

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In addition to ILR data, Cambridgeshire And Peterborough Combined Authority holds the following types of personal information, which is standard in the ILR for all MCA/GLA:

- Family Name
- Given Names
- Date of birth
- Ethnicity
- Sex
- LLDD and health problem
- Prior attainment
- Postcode
- Learner employment status
- ESM Type - employment intensity indicator
- ESM Type - benefit status indicator
- Delivery location postcode
- Age at start
- LDFAM type - household situation (A)
- LDFAM type - household situation (B)

There are other fields that help us regarding the learners funding, the course enrolment, and the provider they are enrolled with. Further details can be found by looking at the ILR specification published by the government.

For 2023/24 Cambridgeshire And Peterborough Combined Authority has introduced localised coding which will enable us to see how many learners go to an interview after their SWAP programme, how many get a job and how many get a sustained job outcome. All of which is collected through the ILR.

Destination data

Cambridgeshire And Peterborough Combined Authority partners with Purlos to identify learner destinations. The ILR also collects destination data if the provider completes these fields. This is a set of predefined outcomes (nationally) that will give us some indication of learner outcomes after they have finished the course.

Further general information

Cambridgeshire And Peterborough Combined Authority piloted a new approach to SWAP programmes in 2023-24 with a small cohort of providers. This has informed a new 'Into Employment programme' for 2024/2025 which will include SWAPs.



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Request – Question 2

A description of the data collection methods, processes, and systems used by your authority to gather and manage data related to the Sector-Based Work Academy Programme.

Response

- Data is captured on the Individual Learning Record (ILR).
- Destination data is collected through the ILR and Purlos (for most of our grant providers excluding Local Authority providers)
- The Power BI dashboard provides data reports on the ILR data.

Request – Question 3

An overview of the data reporting requirements imposed by the government on your authority in relation to the Sector-Based Work Academy Programme. Specifically, I would like to know what data your authority is required to send to the government, the frequency of reporting, and any guidelines or templates provided by the government for data submission.

Response

There are no requirements imposed by the Government on Cambridgeshire and Peterborough Combined Authority.

Request – Question 4

Copies of the data sets or reports that your authority sends to the government concerning the Sector-Based Work Academy Programme. This should include any data submitted as part of routine reporting or performance monitoring activities.

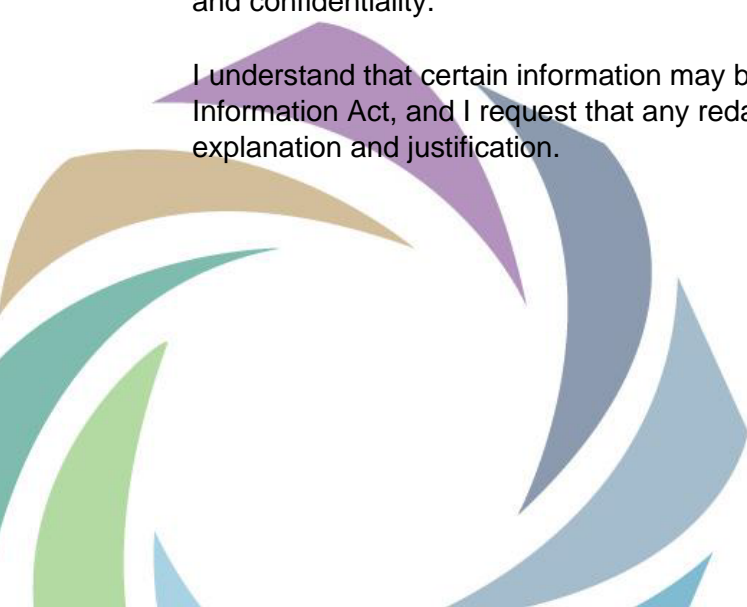
Response

All information can be found in the Annual Return.

Request – Question 5

Any other relevant information or documentation pertaining to the data held by your authority on the Sector-Based Work Academy Programme commissioned by them, including data sharing agreements, data protection policies, and measures taken to ensure data accuracy and confidentiality.

I understand that certain information may be subject to exemptions under the Freedom of Information Act, and I request that any redactions or withholdings be accompanied by a clear explanation and justification.



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Response

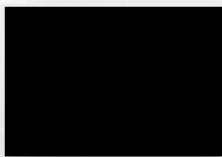
We do not hold this information specifically for the Sector-Based Work Academy Programme. The Cambridgeshire and Peterborough Combined Authority Data Protection Policy can be found on the website. <https://cambridgeshirepeterborough-ca.gov.uk/how-we-deliver/governance/transparency/data-protection/>

I hope this information is helpful but if you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review, you should write to us via our contact us email address: democratic.services@cambridgeshirepeterborough-ca.gov.uk or write a letter to Complaints, Cambridgeshire and Peterborough Combined Authority, 2nd Floor, Pathfinder House, St Mary's Street, Huntingdon, Cambs PE29 3TN within 40 days of the date of this e-mail.


If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, or via their website: <https://ico.org.uk/>

Generally, the ICO will not undertake a review or make a decision on a request until the internal review process has been completed.

Yours sincerely



Sam Garland
Procurement and Governance Assistant

A decorative graphic in the bottom left corner consisting of several overlapping, curved, leaf-like shapes in shades of purple, blue, green, and brown, arranged in a circular pattern.

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