

Cambridgeshire & Peterborough Combined Authority  
Pathfinder House  
St Marys Street, Huntingdon  
PE29 3TN

4th October 2024

[REDACTED]

[REDACTED]

Dear [REDACTED]

**Re: Freedom of Information request ref CA345**

Thank you for your request for information received on 9th September 2024. The response is given below:

### **Request**

I am writing to request information under the Freedom of Information Act. Specifically, I would like to obtain details regarding the following:

**Internal Graphic Designers:** Do you employ internal graphic designers within your organisation? If so, could you provide details on the number of graphic designers employed and their roles?

**Internal Print Room:** Does your organisation have an internal print room? If yes, could you provide information on its functions, including the type of equipment used and the range of services it provides?

**External Services:** Do you offer graphic design and/or print services to external customers? If so, could you detail the nature of these services, including any relevant pricing information or terms and conditions?

**Yearly Profit:** If you offer services to external customers, could you provide information on your yearly profit from these services?

**External Agencies:** Do you use the services of external graphic design agencies? If so, how much has been spent on these? Can this be broken down by fiscal year for the last 3 years?

## Response

**Internal Graphic Designers:** Our organisation does not employ internal graphic designers.

**Internal Print Room:** Our organisation does not have an internal print room.

**External Services:** We do not offer design and/or print services to external customers.

**Yearly Profit:** N/A

## External Agencies

Below is the breakdown of spend per financial year as the question specified.

£937	2021-22
£258	2022-23
£16,080	2023-24
£28,133	2024-25 (to end of September)

I hope this information is helpful but if you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review, you should write to us via our contact us email address: [democratic.services@cambridgeshirepeterborough-ca.gov.uk](mailto:democratic.services@cambridgeshirepeterborough-ca.gov.uk) or write a letter to Complaints, Cambridgeshire and Peterborough Combined Authority, 2nd Floor, Pathfinder House, St Mary's Street, Huntingdon, Cambs PE29 3TN within 40 days of the date of this e-mail.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, or via their website: <https://ico.org.uk/>

Generally, the ICO will not undertake a review or make a decision on a request until the internal review process has been completed.

Yours sincerely



Sophie Purvis  
Data Protection and Information Governance Assistant