

10 April 2019



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

With reference to your request to review the response for FOI CA58, please find below the response.

Question:

Email 1 dated: 14 March 2019

Internal review please. You hold information. 'Being reviewed' is not an exemption. I would like the policies in force right now and any other information.

Email 2 dated 14 March 2019

For the avoidance of doubt, my original request stated:
data protection policy and internal guidance
Information security policy and guidance
Records management policy and guidance
Copies of any training resources or courses for the above
Stats on percentage of staff having undertaken training in the last 18 months.
I cannot see how your stats are being reviewed.

Email 3 dated 15 March 2019

Please note that neither the Act nor regulations set out a time limit for internal reviews. The ICO sets out a limit but only in guidance, which is not legally enforceable. Therefore, your commitment to respond in 20 days in line with the Act and regulations is irrelevant. I am sorry to be so grumpy but the original reply was entirely out of line with the Act. Further, your data protection policy is out of date. While there is no statutory deadline for IRs, I will report this to the ICO on the 20th working day after this email.

Answer:

Thank you for your comments regarding the response to the FOI.

The Data Protection Policy which is on the Combined Authority website is in the process of being reviewed. When the policy has been reviewed and approved it will be displayed on our website.

We do not have specific policies at present dealing with the other issues raised in your request. These are all areas which are under review.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, or via their website: <https://ico.org.uk/>

Yours sincerely

A handwritten signature in black ink that reads "Howard Norris". The signature is written in a cursive style with a horizontal line underneath the name.

Howard Norris
Interim Monitoring Officer

