

**EXEMPTION REPORT TO CORPORATE DIRECTOR RESOURCES AND DIRECTOR OF GOVERNANCE
 (OR DELEGATED OFFICER) UNDER SECTION 4 OF THE CONTRACT RULES FOR CONTRACTS UNDER
 £500,000**

Report Title: Cambridgeshire & Peterborough Combined Authority – Insurance Cover

Date: 3rd May 2017

Exemption approval:

Procurement Working Group notified on 03 May 2017

Approved by Israr Ahmed for Legal Services on 03 May 2017

Approved by Paul Cook for Strategic Finance on 03 May 2017

Approved by Andy Cox for Procurement on 03 May 2017



Signed:
 Corporate Director, Resources

Date: 4th May 2017

Exemption required

Award of Contract to: Zurich Municipal

The provision of insurance cover for the first year of operation of the
 Cambridgeshire and Peterborough Combined Authority.

Cover to include the following:

- Public Liability
- Officials Indemnity
- Employers Liability
- Libel and Slander
- Fidelity Guarantee

And to include Insurance Premium Tax

Contract Sum: £18,700

Contract Period: One year

<p>Background Information and reasons for exemption.</p>	<p>The Corporate Director of Resources of the Council is the interim Chief Finance Officer and Section 151 officer of the new Cambridgeshire and Peterborough Combined Authority (CPCA). In this capacity he has responsibility for arranging appropriate insurance cover for the CPCA.</p> <p>Due to the urgent requirement to arrange cover for the Combined Authority, it is proposed that the Council in the first instance arranges cover through their existing insurance providers, Zurich Municipal. This is regarded as appropriate since Peterborough City Council (PCC) is a Constituent Authority of the Combined Authority.</p> <p>For background information, the existing PCC contract was awarded to Zurich following a full OJEU-compliant tendering process in 2013. The Combined Authority cannot be included within this contract as it is not open to other Local Authorities. However, Peterborough City Council will commence its own tender exercise later this year for insurance cover from 18/19 onwards. It is proposed that this tender exercise be expanded to include provision for the Combined Authority.</p> <p>Reason for exemption: Zurich Municipal were chosen to progress this work through direct negotiation on the basis that they are uniquely positioned to provide the necessary cover in the given time frame.</p>
<p>Alternative options considered.</p>	<p>Do Nothing. This option was discounted on the basis that the Authority needs to have insurance cover to protect the organisation, the public and its officers as a responsible organisation.</p> <p>Seek Quotations. This option was discounted on the basis that the service required is urgent.</p>
<p>Value for Money</p>	<p>PCC compared cover and premiums with those in place for another Combined Authority. The fee proposed to CPCA is considered to provide reasonable value for money</p>
<p>Reason for failure to obtain the required quotes (please tick one or more)</p>	<p><input checked="" type="checkbox"/> Option (1): A contract to be placed by direct negotiation with one or more suppliers rather than in accordance with the Contract Rules;</p> <p><input type="checkbox"/> Option (2) Working in partnership with another public body and the Council is satisfied that their contract rules have been followed in the in the letting of the contract.</p> <p><input type="checkbox"/> Option (3) An extension to an existing contract where:</p> <p style="margin-left: 40px;">(i) a change of supplier would cause:</p> <ul style="list-style-type: none"> • disproportionate technical difficulties

	<ul style="list-style-type: none"> • diseconomies; and/or • significant disruption to the delivery of works, services or supply; and/or <p>(ii) the contract provides for it to be extended in the manner proposed.</p>
Does this report contain exempt information?	No
Declarations/Conflicts of Interest and Dispensations granted	Not Applicable
Background documents used to prepare this report in accordance with the Local Government (Access to Information) Act 1985 and the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012	Not Applicable
Officer requesting approval	Jon Alsop Project Accountant

If contract value is over £25,000, forward the details below to your Serco Procurement Officer for publication of contract award on Contracts Finder.

1. Name of Supplier;
2. Date of Contract;
3. Total Contract value;
4. Confirmation whether the supplier is a small, medium enterprise or a non-governmental organisation that re-invests surplus monies to further social, environmental and cultural objectives.