

EXEMPTION REPORT TO CORPORATE DIRECTOR RESOURCES AND DIRECTOR OF GOVERNANCE (OR DELEGATED OFFICER) UNDER SECTION 4 OF THE CONTRACT RULES FOR CONTRACTS UNDER £500,000

Report Title: CPCA – Finance Support to the Mayor’s 100 day plan

Date: 8th June 2017

Exemption report 00266 for approval:

Procurement Working Group notified on 08 June 2017

Approved by Howard Russell for Legal Services on 09 June 2017

Approved by Marion Kelly for Strategic Finance on 08 June 2017

Approved by Andy Cox for Procurement on 08 June 2017



Signed:
Corporate Director, Resources

Date: 13th June 2017

<p>Exemption required</p>	<p>Award of Contract to: Penna</p> <p>To provide a Finance resource to support the development of the Mayor’s 100 day plan – to include undertaking financial evaluations of the first wave of Providers submissions for Affordable Housing Schemes</p> <p>Contract Sum: £92,400</p> <p>Contract Period: 12th June 2017 to 12th December 2017</p> <p>6 months x 20 days per month @ £770 per day = £92,400.</p>
<p>Background Information and reasons for exemption.</p>	<p>The Corporate Director of Resources of the Council is the interim Chief Finance Officer and Section 151 officer of the new Cambridgeshire and Peterborough Combined Authority (CPCA). In this capacity he has responsibility for establishing all aspects of financial services provision to the CPCA.</p> <p>Since taking office on 8th May 2017, the new Mayor of the Combined Authority has announced his 100 day plan, which includes a range of programmes for delivery by the Combined Authority in accordance with the area’s devolution deal.</p> <p>The Council are seeking to appoint a resource to support the Chief Finance Officer to provide financial assessment and discipline to the development of the ‘100 day’ programmes.</p>

	<p>It is recommended to award a contract through Penna.</p> <p>Penna has a nationally recognised team specialising in sourcing appropriately qualified Public Sector Finance staff through their close relations with the Chartered Institute of Public Finance Accountants (CIPFA)</p> <p>Reason for exemption: Penna were chosen to provide this service through direct negotiation on the basis that they have the unique skillset and contacts to provide the necessary resource in the given time frame.</p> <p>The urgency of getting support to provide financial rigour to the Affordable Housing Scheme development plan has become critical. Providers are due to deliver detailed submissions to the Combined Authority on 12th June 2017 and a Finance resource needs to be in place to provide financial evaluations on these submissions in order to keep the programme timetable on track.</p> <p>The Combined Authority will also need to be prepared to meet other critical deadlines relating to the '100 day' plan.</p> <p>We recently went out to quotations for the Assistant Director for Legal Services and they proved to be the best value for money through competition and that on that basis, due to the urgency it was decided to go with them for this appointment. Penna are now considered to be the only potential supplier capable of providing the resource required in the timeframe available.</p>
<p>Alternative options considered.</p>	<p>Do Nothing. This option was discounted on the basis that the Council has committed to providing S151 support to the Combined Authority and requires external support to supplement the available resources to carry out the finance related work necessary within the timescale requirements.</p> <p>Seek Quotations. This option was discounted on the basis that the service required is specialist and urgent.</p>
<p>Value for Money</p>	<p>A fixed term contract is suggested in order to avoid the cost of direct recruitment and until such time as the Combined Authority has established its long term resource requirements in this area.</p>
<p>Reason for failure to obtain the required quotes (please tick one or more)</p>	<p><input checked="" type="checkbox"/> Option (1): A contract to be placed by direct negotiation with one or more suppliers rather than in accordance with the Contract Rules;</p> <p><input type="checkbox"/> Option (2) Working in partnership with another public body and the Council is satisfied that their contract rules have been followed in the in the letting of the contract.</p> <p><input type="checkbox"/> Option (3) An extension to an existing contract where:</p> <p>(i) a change of supplier would cause:</p> <ul style="list-style-type: none"> • disproportionate technical difficulties • diseconomies; and/or • significant disruption to the delivery of works, services or supply; and/or <p>(ii) the contract provides for it to be extended in the manner proposed.</p>

Does this report contain exempt information?	No
Declarations/Conflicts of Interest and Dispensations granted	Not Applicable
Background documents used to prepare this report in accordance with the Local Government (Access to Information) Act 1985 and the Local Authorities (Executive Arrangements) Meetings and Access to Information (England) Regulations 2012	Not Applicable
Officer requesting approval	Jon Alsop Project Accountant

If contract value is over £25,000, forward the details below to your Serco Procurement Officer for publication of contract award on Contracts Finder.

1. Name of Supplier;
2. Date of Contract;
3. Total Contract value;
4. Confirmation whether the supplier is a small, medium enterprise or a non-governmental organisation that re-invests surplus monies to further social, environmental and cultural objectives.