

EXEMPTION REPORT TO CORPORATE DIRECTOR RESOURCES AND DIRECTOR OF GOVERNANCE (OR DELEGATED OFFICER) UNDER SECTION 4 OF THE CONTRACT RULES FOR CONTRACTS UNDER £500,000

Report Title: Cambridgeshire & Peterborough Combined Authority – Housing Programme – DCLG Housing Infrastructure Fund

Date: 18 September 2017

Exemption approval:

Approved by Natalie Moulton for Legal Services on

Approved by Paul Cook for Strategic Finance on

Approved by Andy Cox for Procurement on

Signed:
Section 151 officer

Date:

<p>Exemption required</p>	<p>Award of Contract to: CBRE Capital Advisers Ltd</p> <p>Contract Sum: £10,00.00 plus VAT</p> <p>For the provision of Preparation of the EOI Submissions for one Forward Funding Schemes to the DCLG Housing Infrastructure Fund @ circa £10,000 per scheme.</p> <p>Contract Period: from 3rd August 2017 until completion expected by 28 September 2017</p>
<p>Background Information and reasons for exemption.</p>	<p>Cambridgeshire and Peterborough Combined Authority (CPCA) needs to enter into a contract for the provision of services to support a bid for up to £250M as part of the National Productivity Investment Fund.</p> <p>Peterborough City Council are requested to act on the Combined Authority's behalf to commission this contract and then to recharge the Combined Authority once the Combined Authority's VAT position has been resolved.</p> <p>The interim Chief Finance Officer and Section 151 officer of the CPCA and the Director of Governance of the Council is the interim Monitoring Officer of the CPCA. They have noted this exemption report.</p> <p>Engagement with this supplier will contribute to the CPCA achieving Housing Programme objectives, in line with agreed and required deadlines of the DCLG Housing Infrastructure Fund capital programme.</p> <p>Engagement with CBRE Capital Investment Advisers will consist of:</p> <ul style="list-style-type: none"> • At the outset consider the 'long list' of potential Forward Funding schemes put forward by colleagues from the CA constituent Local

	<p>Authorities to identify an initial list of schemes for consideration and agreement by Leaders.</p> <ul style="list-style-type: none"> • Provide an evaluation of the three schemes to make a recommendation regarding the scheme to be selected for the bid: <ul style="list-style-type: none"> o Cambridge Northern Fringe East o Huntingdon Third River Crossing o Wisbech Garden Town <p>Preparation of the EOIs will involve working with key partners in the collation and review of information for each of the three schemes based on the DCLG's outline delivery plan template and DCLG tools.</p> <p>Due to the urgent nature of this requirement (the DCLG Fund was announced at the end of July with submissions to be made by 28 September 2017, direct awarding to CBRE Capital Investment Advisers provides a quick and effective way for the CPCA to access the specialisation required and expertise at this crucial stage of development.</p> <p>CBRE Capital Investment Advisers possess significant experience in undertaking such exercises; they have reviewed over 200 schemes that have requested government funding on behalf of the HCA. They are known to the CPCA who were therefore able to be assured of the quality of service to be provided.</p>
<p>Alternative options considered.</p>	<p>Do Nothing. This option was discounted on the basis that the CPCA requires the preparation of Expressions of Interest to be undertaken urgently in order to achieve the government deadline.</p> <p>Seek Quotations. This option was discounted on the basis that the advice required by the CPCA is urgent.</p>
<p>Value for Money</p>	<p>This direct award enables the CPCA to draw upon specialist expertise and capacity from a recognised, specialist advisory firm.</p>
<p>Reason for failure to obtain the required quotes (please tick one or more)</p>	<p><input checked="" type="checkbox"/> Option (1): A contract to be placed by direct negotiation with one or more suppliers rather than in accordance with the Contract Rules;</p> <p><input type="checkbox"/> Option (2) Working in partnership with another public body and the Council is satisfied that their contract rules have been followed in the in the letting of the contract.</p> <p><input type="checkbox"/> Option (3) An extension to an existing contract where:</p> <p style="margin-left: 40px;">(i) a change of supplier would cause:</p> <ul style="list-style-type: none"> • disproportionate technical difficulties • diseconomies; and/or • significant disruption to the delivery of works, services or supply; and/or

	(ii) the contract provides for it to be extended in the manner proposed.
Does this report contain exempt information?	No
Declarations/Conflicts of Interest and Dispensations granted	Not Applicable
Background documents used to prepare this report in accordance with the Local Government (Access to Information) Act 1985 and the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012	Not Applicable
Officer requesting approval	Natalie Mout Assistant Lawyer – Legal Services (on behalf of Kim Sawyer – Director Governance)

If contract value is over £25,000, forward the details below to your Serco Procurement Officer for publication of contract award on Contracts Finder.

1. Name of Supplier;
2. Date of Contract;
3. Total Contract value;
4. Confirmation whether the supplier is a small, medium enterprise or a non-governmental organisation that re-invests surplus monies to further social, environmental and cultural objectives.