



CAMBRIDGESHIRE  
& PETERBOROUGH  
COMBINED AUTHORITY

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Tel:

<b>OFFICER DECISION TITLE:</b>  <b>Non Statutory Spatial Plan – Phase One</b>  <b>(Exemption from the Contract Procedure Rules in accordance with the Constitution - Chapter 13, Part 3 Contracts and Accounts, Section 3.7)</b>
<b>NAME OF OFFICER EXERCISING DELEGATED POWERS:</b>  Chief Executive
<b>DATE OF OFFICER DECISION: 18102017</b>

Responsible Director:	<i>Martin Whiteley, Chief Executive</i>
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
Does the report have any annex that contains exempt information?	No

Decision taken	The Chief Executive has agreed to the engagement of external support as part of the overall resource needed to develop the Non Statutory Spatial Plan (NSSP), and that the specific requirements of this element of support warrant exemption from the procurement process.
Authorisation ( <i>delete as appropriate</i> )	This decision has been taken under: <b>General authorisation</b> ( <i>those decisions delegated to officers as per the Constitution</i> ):  By virtue of the scheme of delegation, specifically the delegation to the Chief Executive as the Head of Paid Service.  All contracts must be dealt with in accordance with the Contract Rules. However, in accordance with the Combined Authority's Constitution – Chapter 13, Part 3, Section 3.7 – exemption from the Contract Rules may be sought and granted entirely at the discretion of the Chief Finance Officer, in consultation with the Monitoring Officer.
Background Information	The Combined Authority is committed to produce a Non Statutory Spatial Plan (NSSP) for Cambridgeshire and Peterborough as part of the devolution deal signed with Government. At the Combined Authority Board meeting on 28 June



	<p>2017 a process was agreed to deliver the NSSP (in two phases) alongside a budget provision of up to £150,000 for the delivery of phase 1. However, the exemption is for £35,000 as part of this overall programme.</p> <p>In this instance, three quotations have not been sought due to the fact that the delivery of the project means there is a specific urgency requirement, as well as the fact that the specific skills and knowledge required to undertake this work are not broadly available on the market. This has allowed the immediate engagement of expert support, with in-depth knowledge of spatial planning within Cambridgeshire and Peterborough</p> <p>John Williamson has been chosen as the contractor, for a total contract value of up to £35,000 for a period of 25 weeks between October 2017 and March 2018.</p>
<p>Alternative options considered.</p>	<p>It was considered that this project could be fully resourced from within the Combined Authority partnership, however feedback from partners suggested that this was not feasible – hence the process approved by the Board agreed a budget for engaging external support.</p> <p>It should be noted that this support accounts for a small amount of the total budget provided for this project, and further support may be procured at a later date.</p>
<p>Consultation</p>	<p>This decision was taken in consultation with the Portfolio Holder for Spatial Planning, the Chief Executive Workstream Lead for the Non Statutory Spatial Plan And the Monitoring Officer.</p>
<p>Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)</p>	<p><i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i></p> <p>None</p>
<p>Supporting documentation</p>	<p><i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i></p> <p>Combined Authority Board Report – Non Statutory Spatial Plan – 28 June 2017</p>

<p><b>Officer signature</b></p>		<p><b>Date</b></p>
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***Once signed please file in the electronic file Documents/Governance/ office decision notice  
and enter details in the register.***

***If a public report, pass to Democratic Services and we will arrange publication.***