




Officer Decision/Mayoral Decision No.:	ODN177-2020
DECISION TITLE: Purchase custom plan for Housing Committee	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: Roger Thompson – Director of Housing & Development	
DATE OF OFFICER DECISION: 7 April 2020	

Responsible Director/Mayor:	Roger Thompson – Director of Housing & Development
Report Author and contact details:	Nick Sweeney – Development Manager
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
KEY DECISIONS ONLY	N/A
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<i>Please provide the exact details of the decision taken.</i> The Director of Housing and Development has agreed to authorise the expenditure of £325 + VAT to commission Arcadis to produce a plan for presentation to the Housing and Communities Committee.
Authorisation (<i>delete as appropriate</i>)	This decision has been taken under: General authorisation (<i>those decisions delegated to officers as per the Constitution</i>): 1. Paragraph 1.6 of Part 3 of Chapter 16 of the constitution.
Background Information	An action form Housing Committee was to produce a plan showing distribution of housing grant funding across the constituency. CPCA does not have a Geographic Information System so Arcadis were asked to quote to undertake the work.



Alternative options considered.	The CPCA could do nothing but the request from the Housing Committee would not be addressed..
Financial Implications	The costs of the exercise can be met from the Housing Strategy budget CX0064.
Consultation	No consultation is required.
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>None</i>
Supporting documentation	N/A

Officer/Mayor signature	 Roger Thompson, Director of Housing & Development	Date 7 th April 2020
Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register. If a public report, pass to Democratic Services and we will arrange publication.		