

DECISION NOTICE - OFFICER/ MAYORAL

To grant a permission or a licence, affect the rights of individuals, to award a contract or incur expenditure over £250k, to amend budgets, or apply a Key Decision over £500k.

DECISION INFORMATION		
1. DECISION TITLE	Service 68	
2. DECISION No.	ODN357-2022	
3. DECISION DATE	28 th February 2022	
4. FORM AUTHOR	Paul Nelson Paul.nelson@cambridgeshirepeterborough-ca.gov.uk	
5. DESCRIPTION OF DECISION	Extend the provision of local bus service 68 by six months to continue to meet the travel needs of local residents.	
6. AUTHORITY FOR DECISION	Chapter 16, Paragraph 54 direct award	
7. DECISION TYPE	Officer	
8. DECISION OWNER	Rowland Potter – Head of Transport	
9. KEY DECISION INFORMATION	FORWARD PLAN DATE	N/A
	FORWARD PLAN NUMBER	N/A
	DATE OF DECISION	N/A
	DATE REPORT PUBLISHED	N/A
	APPROVAL HYPERLINK	N/A
	IMPLEMENTATION DATE	N/A
	EXEMPT INFO/ ANNEX	N/A
DECISION OVERVIEW – to be completed by Project Owner for all Decisions		
10. SUMMARY OF REQUIREMENTS	Provision of local bus service 68 for six months to continue to meet the travel needs of local residents.	
11. PROJECT BACKGROUND	Service previously funded through s106 contribution that has now ended.	

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12. FINANCE INFORMATION	VALUE OF DECISION	£15,000
	BUDGET CODE(S)	CX5133
	BUDGET DESCRIPTION(S)	BUSES CCC
	FUNDING TYPE	REVENUE
	FUNDING APPROVAL	
	FUNDS AVAILABLE	£15,000
	OTHER COMMENTS	
13. PROCUREMENT CONSIDERATIONS	DIRECT AWARD JUSTIFICATION	Awarded under de minimis regulations in the 1985 Transport Act
	REGULATION RISKS	
	VFM JUSTIFICATION	
14. LEGAL CONSIDERATIONS	LEGAL RISKS	
	CONTRACT/ GRANT INFORMATION	
15. CONFLICTS OF INTEREST/ MITIGATION	None	
16. SUPPORTING DOCUMENTATION	None	
17. CONFIDENTIAL INFORMATION	None	
DECISION APPROVAL/ CONSULTATION-		
PROCUREMENT	NAME	Chantel Allott

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	DATE	12/04/2022
	COMMENT	Approved
FINANCE	NAME	Lynne Farrow
	DATE	05/04/2022
	COMMENT	Approved. Budget available to fund the service forms part of the Transport Levy and although this cost was not included in the calculation of the Levy for 2022-23 directly, the cost can be contained within public transport budgets.
LEGAL	NAME	Jonathan Cook
	DATE	12/4/2022
	COMMENT	Approved. Complies with requirements of Transport Act and CPCA Constitution.
CHIEF OFFICER/ DIRECTOR	NAME	Rowland Potter
	DATE	12/04/2022
	COMMENT	Approved in discussion with CEO
OVERALL APPROVAL		
DECISION MAKER	NAME	Rowland Potter
	DATE	12/04/2022
	COMMENT	Approved in discussion with CEO