

## DECISION NOTICE - OFFICER/ MAYORAL

To grant a permission or a licence, affect the rights of individuals, to award a contract or incur expenditure over £250k, to amend budgets, or apply a Key Decision over £500k.

DECISION INFORMATION		
1. DECISION TITLE	Execution of Grant Funding Agreement between the Combined Authority and Peterborough City Council in relation to the preparation of the Outline Business Case Phase 1 for Fengate Phase 2 University Access transport project.	
2. DECISION No.	ODN359-2022	
3. DECISION DATE	08/04/2022	
4. FORM AUTHOR	Anna Graham Anna.graham@cambridgeshirepeterborough-ca.gov.uk	
5. DESCRIPTION OF DECISION	Execution of Grant Funding Agreement between the Combined Authority and Peterborough City Council in relation to the preparation of the Outline Business Case Phase 1 for Fengate Phase 2 University Access transport project.	
6. AUTHORITY FOR DECISION	This decision has been taken under delegated authority granted to the Director of Delivery and Strategy at its meeting of 24 March 2021 when it resolved to, a) Approve the drawdown of £160,000 from the Medium-Term Financial Plan to produce Phase One of the Outline Business Case and to carry forward £120,000 of subject to approval funding into 2021-22 financial year. b) Subject to approving recommendation (a), authorising the Director of Delivery and Strategy to conclude a Grant Funding Agreement with Peterborough City Council on terms approved by Chief Legal Officer.	
7. DECISION TYPE	Officer	
8. DECISION OWNER	Chief Legal Officer – Legal Decision	
9. KEY DECISION INFORMATION	FORWARD PLAN DATE	n/a
	FORWARD PLAN NUMBER	
	DATE OF DECISION	
	DATE REPORT PUBLISHED	
	APPROVAL HYPERLINK	
	IMPLEMENTATION DATE	
	EXEMPT INFO/ ANNEX	
DECISION OVERVIEW		

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10. SUMMARY OF REQUIREMENTS	Execution of Grant Funding Agreement	
11. PROJECT BACKGROUND	<p>The Embankment area is identified as an opportunity area by Peterborough City Council and is expected to attract significant growth in addition to the University.</p> <p>The Strategic Outline Business Case identified two packages of interventions to enable growth in the area and reduce congestion. It was agreed at the Combined Authority Board that further modelling took place to enable a preferred package to be identified.</p> <p>By doing so, would be cost effective ensuring one package is progressed into preliminary design. The modelling work was undertaken as a Phase 1 of the OBC.</p>	
12. FINANCE INFORMATION	VALUE OF DECISION	£160,000
	BUDGET CODE(S)	CX5038
	BUDGET DESCRIPTION(S)	Fengate Access Study - Eastern Industries Access - Phase 2 (University Access)
	FUNDING TYPE	CAPITAL
	FUNDING APPROVAL	24 March 2021 CA Board
	FUNDS AVAILABLE	£160,000
	OTHER COMMENTS	This work has now been completed.
13. PROCUREMENT CONSIDERATIONS	DIRECT AWARD JUSTIFICATION	Peterborough City Council's Highway contract is used.
	REGULATION RISKS	
	VFM JUSTIFICATION	
14. LEGAL CONSIDERATIONS	LEGAL RISKS	The CA Board gave approval for the GFA to be completed in regards to the OBC on 24 <sup>th</sup> March 2021 and this has now been outstanding for some time. The GFA is now with PCC to sign.

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	CONTRACT/ GRANT INFORMATION	CPCA standard GFA is being used here.
15. CONFLICTS OF INTEREST/ MITIGATION		
16. SUPPORTING DOCUMENTATION	<a href="#">Board Paper Fengate Phase 2 University Access 24.3.21.pdf</a>	
17. CONFIDENTIAL INFORMATION		
DECISION APPROVAL/ CONSULTATION		
PROCUREMENT	NAME	Chantel Allott
	DATE	12.04.2022
	COMMENT	Approved
FINANCE	NAME	Lynne Farrow
	DATE	11.04.2022
	COMMENT	Approved. Board approved budget of £161k available in 2021-22.
LEGAL	NAME	Reena Roojam
	DATE	11.04.22
	COMMENT	Standard CPCA GFA
CHIEF OFFICER/ DIRECTOR	NAME	Rowland Potter
	DATE	13/04/2022
	COMMENT	Approved as per Board Decision
OVERALL APPROVAL		
DECISION MAKER	NAME	Rowland Potter

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	DATE	13/04/2022
	COMMENT	Approved as per Board Discussion

### **Officer or Mayoral Decision Notice**

Where an officer or the Mayor makes a decision, including under specific delegation from a meeting of a decision-making body, the effect of which is

- (a) to grant a permission or licence,
- (b) to affect the rights of an individual; or
- (c) to award a contract or incur expenditure, the decision-making officer must produce a written record of the decision as soon as reasonably practicable after the decision has been made.

### **Key Decisions**

1. A “key decision” means a decision, which in the view of the Overview and Scrutiny Committee is likely to:
  - (a) result in the Combined Authority **spending** or saving a significant amount, compared with the budget for the service or function the decision relates to;
  - or (b) have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.
2. When assessing whether or not a decision is a key decision, Members must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will not generally be considered to be a key decision if that amount is less than **£500,000**.
3. A key decision which is considered to have a ‘significant’ effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon: (a) the amenity of the community or; (b) quality of service provided by the Authority
4. Subject as below, a key decision may not be taken by the decision maker unless: (a) it is in the Forward Plan on the Combined Authority’s website; (b) at least 28 clear days’ notice has been given, or if this is impracticable, the decision has complied with the provisions set out in

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paragraph 12 or 13 below as they may apply; and (c) notice of the meeting has been given in accordance with these rules.