



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Officer Decision/Mayoral Decision No.:	ODN35-2018
OFFICER DECISION TITLE: iMET Growth Deal claim	
NAME OF OFFICER EXERCISING DELEGATED POWERS: Martin Whiteley	
DATE OF OFFICER/ DECISION: 16/08/2018	

Responsible Director:	Harriet Fear, Interim Director of Business and Skills
Report Author and contact details:	Roberta Fulton Roberta.fulton@cambridgeshirepeterborough-ca.gov.uk
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
KEY DECISIONS ONLY	N/A
Insert forward plan ref number	N/A
Date when Mayor intend to make decision.	N/A
Date report published on the website	N/A
Implementation Date	N/A
Does the report have any annex that contains exempt information?	N/A

Decision taken	<i>Please provide the exact details of the decision taken.</i> The Chief Executive and S151 Officer agreed to (a) Approve payment for a Growth Deal claim of £499,196.96, in line with funding agreement approved by the former GCGPLEP in August 2015
Authorisation (<i>delete as appropriate</i>)	This decision has been taken under: General authorisation (<i>those decisions delegated to officers as per the Constitution</i>): 1. Chapter 11, para 9.8 (b) and (C) –



	<p>1.1 The Scheme of Delegation states:</p> <ul style="list-style-type: none">(a) The Head of Paid Service and the Chief Finance Officer shall both authorise and approve all expenditure incurred by the Combined Authority over £100,000.(b) In both the above cases, approval is provided the expenditure is included within the agreed revenue or capital budget and the Combined Authority has approved commencement of the scheme.
Background Information	<p>In 2015, the first of three funding agreements was awarded to Cambridge Regional College and Peterborough Regional College, as a joint venture into the creation of a Skills Centre on Alconbury. This centre was to be known as iMET and would be a business led training centre.</p> <p>Fully funded by the former GCGPLEP, a total of £10,500,000 Growth Deal Funding was awarded to Cambridge Regional College for the construction of the building and purchase of furniture within. This was on the basis of iMET delivering training to over 600 new learners within the next three years.</p> <p>The first funding agreement was for a total of £250,000, whilst the second agreement awarded a further £300,000 funding, although there was £2,160.12 underspend.</p> <p>This underspend was carried forward to the third agreement, where a total of £9,952,160.12 was awarded to the iMET project in August 2016.</p> <p>To date, £8,859,504.07 has been drawn down across 21 claims:</p>



Claim no.	Period	Amount claimed
1	May-Sep 15	£13,511.05
2	Oct-Feb 16	£180,877.12
3a	Feb-Mar 16	£55,611.83
3b	Feb-Mar16	£118,492.24
4	Mar-Apr 16	£84,778.26
5	Apr-May 16	£94,569.38
6	May-Aug 16	£165,112.49
7	Aug-Sep 16	£96,866.20
8a	Oct-Dec 16	£399,893.62
8b	Oct-Dec 16	£50,023.51
9	Jan-17	£406,828.66
10	Feb-17	£494,929.55
11	Mar-17	£790,527.06
12	Apr-17	£612,532.16
13	May-17	£518,194.58
14	Jun-17	£463,583.25
15	Jul-17	£898,225.90
16	Aug-17	£953,139.82
17	Sep-17	£348,031.75
18	Oct-17	£580,151.12
19	Nov-17	£609,074.15
20	Dec-17	£663,931.11
21	Jan-Feb 18	£260,619.26

These claims have generally been submitted monthly, along with a monitoring report and updated budget schedule. Monitoring meetings have taken place as required to ensure the deliverables have been met.

The 22nd claim was submitted to the Combined Authority for payment on 11th June 2018 and is covering the period of March 2018 for a total of £449,916.96. This is for the continued purchase of equipment, for example 3D printers. This officer decision notice is to approve the sign-off of £449,916.96 for continued fit-out costs of the building space

Following the payment of this claim, there will be £1,164,025.54 remaining, which will be drawn down over 4 claims.

Alternative options considered.	No other alternative options in this situation, other than delaying project delivery. As per the terms of the funding agreement, if Cambridge Regional College have complied with all the conditions of the agreement, we are required to pay the grant. If we fail to pay, we are in breach of the funding agreement.	
Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable) – retain emails to show that these officers have noted/commented on your report</i>
	Chief Executive	N/A
	Responsible Director/Chief Officer	Harriet Fear Approved by email (attached)
	Monitoring Officer /Legal Officer	N/A



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	<i>Finance Officer</i>	Robert Emery Approved by email (attached)
	<i>Portfolio Holder</i>	N/A
	<i>Other</i>	N/A
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	N/A	
Supporting documentation	Please find attached: <ul style="list-style-type: none"> - The approved Growth Deal Funding Agreement signed August 2016 - The relevant claim form submitted by the applicant 11th June 2018 	

Officer/Mayor signature			Date
S151	Rachel Musson	Approved by email	03/07/2018
Chief Executive	Martin Whiteley	Approved by email	16/08/2018