



CAMBRIDGESHIRE  
& PETERBOROUGH  
COMBINED AUTHORITY

Officer Decision/Mayoral Decision No.:	ODN40-2018
<b>OFFICER DECISION TITLE:</b>	
Programme: Growth Deal Project: Whittlesea and Manea Stations Feasibility - claim form for £126,745.36 signed by S151 08/5/18 and Chief Executive 04/06/2018	
<b>NAME OF OFFICER EXERCISING DELEGATED POWERS:</b>	
Kim sawyer	
<b>DATE OF OFFICER/ DECISION: 24/08/2018</b>	

Responsible Director:	Harriet Fear, Interim Director of Business and Skills
Report Author and contact details:	Roberta Fulton <a href="mailto:Roberta.fulton@cambridgeshirepeterborough-ca.gov.uk">Roberta.fulton@cambridgeshirepeterborough-ca.gov.uk</a>
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
<b>KEY DECISIONS ONLY</b>	N/A
Insert forward plan ref number	N/A
Date when Mayor intend to make decision.	N/A
Date report published on the website	N/A
Implementation Date	N/A
Does the report have any annex that contains exempt information?	N/A

Decision taken	<i>Please provide the exact details of the decision taken.</i>  The Chief Executive and S151 Officer agreed to (a) Approve payment for a Growth Deal claim of £126,745.36, in line with funding agreement approved by the former GCGPLEP in August 2016.
Authorisation ( <i>delete as appropriate</i> )	This decision has been taken under: <b>General authorisation</b> ( <i>those decisions delegated to officers as per the Constitution</i> ):



1. Chapter 11, para 9.8 (b) and (C) –  
1.1 The Scheme of Delegation states:
- (a) The Head of Paid Service and the Chief Finance Officer shall both authorise and approve all expenditure incurred by the Combined Authority over £100,000.
  - (b) In both the above cases, approval is provided the expenditure is included within the agreed revenue or capital budget and the Combined Authority has approved commencement of the scheme.

Background Information

In August 2016, approval was awarded to Fenland District Council for a feasibility study into a series of railway improvements in Whittlesea and Manea.

In total, a Growth Deal grant of £395,000 was awarded to this project and £275,960.14 has been drawn down to date, across 4 claims:

Whittlesea and Manea					
Claim no.	Claim date	Spend period	Amount claimed this period	Amount claimed accumulated	
1	Apr-17	Up to March 17	£49,290.64	£49,290.64	
2	Feb-18	Up to June 17	£70,243.30	£119,533.94	
3	Feb-18	Up to September 17	£126,745.63	£246,279.57	
4	Jun-18	Up to December 2017	£29,680.57	£275,960.14	

These claims have been submitted along with a monitoring report and updated budget schedule. Monitoring meetings have taken place as required to ensure the deliverables have been met.

The 3<sup>rd</sup> claim was submitted to the former GCGPLEP on 26<sup>th</sup> February 2018 and covered the period July -September 2017. This was for Network Rail invoices into option assessment and the second set of topographical surveys.

This claim was approved by the Combined Authority finance team on 8<sup>th</sup> May and the reason for this time delay is that the External Project Manager for this project was unavailable for a large period of time and therefore not able to answer Combined Authority's questions on the evidence provided.

A fourth claim for this project has also been submitted to the Combined Authority for payment for £39,680.57 and this was successfully paid to the applicant week commencing 25<sup>th</sup> June. This now leaves £83,039.86 remaining from the original funding agreement, which will be drawn down via one more claim. The Combined Authority Growth Deal Team met with Fenland Council in June to discuss this project and it was



	confirmed by the applicant that this project would be coming in under budget. The final costs are still to be confirmed with Network Rail but total project cost is likely to be £350,883.05, with an underspend of £44,000	
Alternative options considered.	No other alternative options in this situation, other than delaying project delivery. As per the terms of the funding agreement, if Fenland District Council have complied with all the conditions of the agreement, we are required to pay the grant. If we fail to pay, we are in breach of the funding agreement.	
Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable)</i>
	<i>Chief Executive</i>	
	<i>Responsible Director/Chief Officer</i>	Harriet Fear Email approval – 19 <sup>th</sup> July
	<i>Monitoring Officer /Legal Officer</i>	Kim Sawyer Email approved 24 <sup>th</sup> July
	<i>Finance Officer</i>	N/A
	<i>Portfolio Holder</i>	N/A
	<i>Other</i>	N/A
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	N/A	
Supporting documentation	Please find attached: <ul style="list-style-type: none"> <li>- The approved Growth Deal Funding Agreement signed August 2016</li> <li>- The relevant claim form submitted by the applicant 4<sup>th</sup> June 2018</li> </ul>	

<b>Officer/Mayor signature</b>			<b>Date</b>
<b>S151</b>	Rachel Mussen	<b>Approved via email</b>	<b>22/08/2018</b>
<b>Chief Executive</b>	Kim Sawyer	<b>Approved via email</b>	<b>24/08/2018</b>