



CAMBRIDGESHIRE  
& PETERBOROUGH  
COMBINED AUTHORITY

Officer Decision/Mayoral Decision No.:	
<b>DECISION TITLE:</b> <b>Appointment of SOLACE (Ben Bastable) for interim Finance Manager</b>	
<b>NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS:</b> <b>Rachel Musson</b>	
<b>DATE OF OFFICER/MAYORAL DECISION:</b> <b>2<sup>nd</sup> August 2018</b>	

Responsible Director/Mayor:	<i>Rachel Musson, Section 151 Officer</i>
Report Author and contact details:	<i>Noel O'Neill, 07508 483305</i>
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	<b>NO</b> The report is only public if it is a key decision. If any part of the report is confidential or exempt, you should put exempt information as an appendix which is not for publication and you should include the exemption category.
<b>KEY DECISIONS ONLY</b>	<b>This section only needs to be completed if the decision is a key decision. Only the Mayor can make key decisions</b>
Insert forward plan ref number	<b>Key Decision No: xxxxxx</b> The key decision must be on the forward plan for at least 28 days before the decision is made. Please insert reference number from the published forward plan. If it is not in the forward plan, please contact the Governance Team for advice. (Debbie Forde or Anne Gardiner)
Date when Mayor intend to make decision.	<b>xx/xx/xxx</b> Insert date when the Mayor intends to make the decision. The notice must be published 5 clear working days before the decision is taken. Normally only the Mayor can make a key decision.
Date report published on the website	<b>xx/xx/xxx</b> Send copy of report to Scrutiny Manager for circulation to Overview and Scrutiny Committee
Implementation Date	<b>xx/xx/xxx</b> Insert the proposed date for implementation. The decision cannot be implemented until 5 clear working days after the date the decision was taken. The decision is subject to call in during that period, so you need to check with the Scrutiny Manager that it has not been called in.
Does the report have any annex that contains exempt information?	<b>YES / NO</b> If yes, specify number of exempt annex (eg Annex 1), the reason for exemption and explain the application of the




	public interest test. Keep the exempt information separately from this report on the shared drive.	
Decision taken	Please provide the exact details of the decision taken.  The S151 Officer agreed to appoint Ben Bastable for 6 months in the capacity of interim Finance Manager through the recruitment services of SOLACE.	
Authorisation ( <i>delete as appropriate</i> )	This decision has been taken under: <b>General authorisation</b> ( <i>those decisions delegated to officers as per the Constitution</i> ): <b>1.</b> Chapter 14 para 7.	
Background Information	Give details of background information Give more information about the proposed decision  With the imminent departure of Simon Wasterney, a resource was required immediately to help manage the MTFP development and support the organisation through the next budget process. It was decided that an interim would be best fit for now and allow the new Finance Director to shape the future organisation.	
Alternative options considered.	List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.  Do nothing – Too much pressure on existing staff  Recruit permanently – Take too long and restrict the structure for new Finance Director	
Financial Implications	Please include the total costs and how the project will be funded. Please include budget codes for your directorate  This is revenue and will be funded from the Finance salaries budget  A44195 CX0032	
Consultation	List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.	Name and Date approved (or indicate if not applicable) – <b>Not applicable</b>
	Chief Executive	



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	<i>Responsible Director/Chief Officer</i>	N/A
	<i>Monitoring Officer</i>	N/A
	<i>S73</i>	N/A
	<i>Portfolio Holder</i>	N/A
	<i>Other</i>	
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i>  None	
Supporting documentation	<i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i>  None	

Officer/Mayor signature		Date 3 <sup>rd</sup> August 2018
<b>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register. If a public report, pass to Democratic Services and we will arrange publication.</b>		