



Officer Decision/Mayoral Decision No.:	ODN207-2020
DECISION – CEC GRANT OFFER LETTER FOR 2020/2021	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWER - Kim Sawyer	
DATE OF OFFICER/MAYORAL DECISION:	

Responsible Director/Mayor:	John T Hill
Report Author and contact details:	Fiona McGonigle, Business Skills Manager fiona.mcgonigle@cambridgeshirepeterborough-ca.gov.uk
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
KEY DECISIONS ONLY	
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<p>Please provide the exact details of the decision taken.</p> <p>The Chief Executive agreed to</p> <p>(a) To sign the Careers Enterprise Contract Grant Offer Letter for the academic year of 2020/2021 with a match funding requirement from CPCA of £75,000, the majority of which will be met by the Growth Company.</p> <p>(b) To approve the net increase of £5,667 to fund the provision of services required by the grant agreement for the 20-21 academic year</p>
Authorisation (delete as appropriate)	<p>This decision has been taken under:</p> <p>General authorisation (those decisions delegated to officers as per the Constitution):</p> <ul style="list-style-type: none"> Chapter 17, Paragraph 3.4 – approval of contracts over £50k under EU threshold by the Monitoring Officer

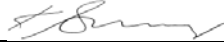


	<ul style="list-style-type: none"> Chapter 17, Section 4 'Delegations to the Chief Exec, paragraph 4.13 - to take decisions up to £500k, subject to any decisions being reported to the next Board meeting of the Combined Authority.
Background Information	<p>The CEC Contract is a legacy contract from the GCGP LEP. The contract had previously been awarded to the GCP LEP in January 2016 and subsequently transferred across to the CPCA in April 2018.</p> <p>Grant confirmation from The Careers & Enterprise Company for funding for the Enterprise Adviser Network (EAN) in Cambridgeshire and Peterborough Combined Authority September 2020 – August 2021</p> <p>The CEC contract delivers the National Careers Strategy in schools and a team of Enterprise Coordinators work with Careers Leaders in schools to support them in developing their Careers Strategy. The team also measure impact via the Gatsby Benchmarks, the national benchmarking for all schools and colleges in the country.</p> <p>The CPCA Growth Service will deliver the outcomes of the contract alongside the Skills Brokerage Service within the STAR Hub.</p>
Alternative options considered.	<p>Alternative options included contract termination or an alternative short time arrangement but neither were considered practical due to TUPE implications and mobilisation costs when the contract deliverables and the current subcontractor team are TUPE'd.</p>
Financial Implications	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>This contract is factored into the Growth Service offering however, due to the delay in the Growth Service initiation, one month's cost of the contract (until the Growth Service is in place) would fall entirely to the CPCA.</p> <p>The effect on the MTFP would be a net increase in costs of £5,667 in 2020-21.</p> <p>These costs will be funded from savings to be identified from within the Business and Skills directorate or by a one off in-year allocation of revenue gainshare from reserves.</p> <p>Once the delivery of this is outsourced to the Growth Company the costs borne by the CPCA for the contract will be fully covered by the grant received by the CEC.</p>



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable) – retain emails to show that these officers have noted/commented on your report</i>
	<i>Chief Executive</i>	<i>Kim Sawyer</i>
	<i>Responsible Director/Chief Officer</i>	<i>John T Hill</i>
	<i>Monitoring Officer</i>	<i>Robert Parkin 04.08.20</i>
	<i>S73</i>	<i>Jon Alsop – 3/08/2020</i>
	<i>Portfolio Holder</i>	<i>Cllr John Holdich</i>
	<i>Finance Manager</i>	<i>Vanessa Ainsworth</i>
	<i>Other</i>	<i>The Skills Committee including; Cllr Holdich, Cllr Graham Bull and Cllr Eileen Wilson</i>
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>Not applicable</i>	
Supporting documentation	<i>CEC Grant Offer Letter Supporting documents for School MOU LEP/CA MOU Terms and Conditions, Guidance, JD's EC roadmap EA Roadmap EAN Roadmap Hub Lead JD and Roadmap</i>	

Officer/Mayor signature	Kim Sawyer, Chief Executive 	Date 05/08/2020