

Officer Decision/Mayoral Decision No.	ODN96-2018
DECISION TITLE: Additional Traffic Modelling by Atkins- CAM Strategic Outline Business Case	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: The Transport Director	
DATE OF OFFICER/MAYORAL DECISION: 17/12/2018	

Responsible Director/Mayor:	Chris Twigg
Report Author and contact details:	<i>Mike Kelly 07913 782 085</i>
Is it a key decision?	NO
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	NO
KEY DECISIONS ONLY	This section only needs to be completed if the decision is a key decision. Only the Mayor can make key decisions
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<p><i>Please provide the exact details of the decision taken.</i></p> <p>The Transport Director, Chief Finance Officer and Monitoring Officer agree to</p> <p>(a) A £32k extension to the original contract between CPCA and Steer for delivery of the CAM Strategic Outline Business Case, The appointment of Atkins to carry out the additional traffic modelling studies as detailed below</p>
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<p>Authorisation (<i>delete as appropriate</i>)</p>	<p>This decision has been taken under: General authorisation (<i>those decisions delegated to officers as per the Constitution</i>):</p> <p>Chapter 17 Part 5 for authorisation of additional budget.</p> <p>Existing Contracts can be varied under the CA constitution.</p> <p>The relevant provisions are contained in -</p> <p>Chapter 12 of the Contract Procedure Rules, Part 5: Changes of the contract, Sub Section 4 Varying contracts:</p> <p>The Value of the variation should be within EU thresholds or under 10% of the value of the initial contract being varied.</p> <p>This variation satisfies both of these criteria.</p> <p>.</p>
<p>Background Information</p>	<p>The CPCA are the Transport authority for the key road network in Cambridgeshire and Peterborough and is the body tasked with strategic transport planning initiatives</p> <p>The CAM is a strategic transport priority for CPCA and the Mayor. To progress the scheme a strategic outline business case needed to be developed.</p> <p>A budget was identified of £600,000 in February 2018 to fund the first stage of the process and options were considered on how to move this forward. External expertise would be required because neither the CPCA nor its constituent authorities had the skills or capacity to move this on.</p> <p>In early May 2018, Steer, Davies Gleave, a substantial consultancy business on the CCC procurement framework were approached to put together a costed proposal of work to deliver the SOBC for delivering the CAM.</p> <p>This proposal was submitted to CCC and the Interim Director of Transport (IDT). The proposal was amended and agreed. The contract was then secured under the terms and conditions of ESPO. The contract was between CCC and Steer. There was an e mail exchange on 9 May 2018 that raised two questions one concerned the use of Guided Bus quality ratings in the modelling assessments. The second concerned the transit led Development principle that the CAM was based upon (rather than serving Park and Ride sites). I believe this was confirmed in an email from Keith Mc Williams (IDT) on 20th July 2018.</p>

	<p>A contract Award Notice was prepared retrospectively on 14 November 2018 to authorise the appointment of Steers by the CPCA's Section 151 Officer.</p> <p>The work outlined in the Steers proposal was to be delivered by January 2019 and the cost for this assignment was said to be £450,000. This cost will be met by CPCA.</p> <p>The preparation of an SOB for the CAM has required additional traffic modelling as recommended by Steers and approved by the ITD in May 2018. As well as this earlier work additional modelling work is still required which has been approved by the current Director of Transport Chris Twigg in October 2018.</p> <p>Specialist traffic modellers at Atkins have been brought in to carry out this work and it is ongoing.</p> <p>This ODN seeks formal ratification that the original contract with Steers be extended, funding for this extension to be made available, and Atkins appointed to carry out this modelling work.</p>
<p>Alternative options considered.</p>	<p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.</i></p> <p><u>Do nothing option:</u></p> <p>The CAM project is a high priority initiative and a key element of the Mayors transport strategy. Traffic Modelling is a key component of the Strategic Outline Business Case and used in deciding the preferred route of the CAM and the public s demand for the service.</p> <p>It is not possible to pursue a do-nothing option.</p> <p><u>Commission other consultants:</u> the commission of other consultants will need a new procurement route which will delay the programme.</p> <p>Additionally the proposal to allow Steer to commission the additional support is because they are specialists and to meet timelines of the project.</p> <p><u>The risk of a delay in the programme</u></p> <p>The commercial proposal from Steer benefits from a strong collaborative approach between Steer and Atkins. This collaborative approach, should deliver the Strategic Outline Business Case on time.</p>
<p>Financial Implications</p>	<p>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</p>

	The cost of the additional traffic modelling work is an extra £32,000.	
Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable) – N/A as this is expenditure of already approved sums for scope proposed.</i>
	<i>Chief Executive</i>	N/A
	<i>Responsible Director/Chief Officer</i>	N/A-
	<i>Monitoring Officer</i>	The Monitoring Officer has been consulted given the requirements of the Contract Procedure Rules in relation this variation. Given the circumstances, he agrees that this course of action is necessary
	<i>S151</i>	Noel O'Neill
	<i>Portfolio Holder</i>	N/A
	<i>Other</i>	
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i>	
Supporting documentation	<i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i> <ol style="list-style-type: none"> 1. Constitution of Cambridgeshire and Peterborough Combined Authority 2. Contract between CA and Steer for the commission of a Strategic Outline Business Case May 2018 3. Contract Award Notice 14 November for appointment of Steers 	

Officer/Mayor signature	Noel O'Neill – Acting S73 Officer	Date 17 December 2018
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</p> <p>If a public report, pass to Democratic Services and we will arrange publication.</p>		