



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Report Author:
Tel:

OFFICER DECISION TITLE: Vision 2030 project and prospectus (Award of contract & exemption from the Contract Procedure Rules in accordance with the Constitution - Chapter 13, Part 3 Contracts and Accounts, Section 3.7)
NAME OF OFFICER EXERCISING DELEGATED POWERS: Chief Executive
DATE OF OFFICER DECISION: 2 February 2018

Responsible Director:	<i>Martin Whiteley, Chief Executive</i>
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
Does the report have any annex that contains exempt information?	No

Decision taken	<p>This decision notice reflects a decision taken by the Combined Authority to engage external support as part of the overall resource needed to develop the Vision 2030 project and prospectus, and that the specific requirements of this element of support warranted exemption from the procurement process.</p> <p>In principle agreement to this contact was obtained from the Chief Finance Officer. This decision records the decision made and reflected in the budget process agreed by the Combined Authority.</p>
Authorisation (<i>delete as appropriate</i>)	<p>This decision has been taken under:</p> <p>General authorisation (<i>those decisions delegated to officers as per the Constitution</i>):</p> <p>By virtue of the scheme of delegation, specifically the delegation to the Chief Executive as the Head of Paid Service.</p> <p>All contracts must be dealt with in accordance with the Contract Rules. However, in accordance with the Combined Authority's Constitution – Chapter 13, Part 3, Section 3.7 – exemption from the Contract Rules may be sought and granted entirely at the discretion of the Chief Finance Officer, in consultation with the Monitoring Officer.</p>



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Background Information	<p>The Combined Authority is committed to produce and deliver the Vision 2030 and prospectus for Cambridgeshire and Peterborough setting out the long term strategy of the Combined Authority</p> <p>A single quote was sought from EELGA to commission Pearl Rees to undertake this contract. Pearl was previously employed to establish the Combined Authority and had a good understanding of the work, aspirations and membership of the Combined Authority. The work needed to begin at short notice to capture the momentum of the Mayor's 100 day plan and a tendering process would have unnecessarily delayed this. Value for money is considered to be given by dealing with the Local Government Association who seeks to support and enable authorities and therefore is not acting strictly for commercial purpose.</p>
Alternative options considered.	Pearl Rees has been engaged due to her specialised knowledge within this remit and detailed knowledge of the Combined Authority.
Consultation	This decision was taken in consultation with the Chief Finance Officer and Monitoring Officer.
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>None</i>
Supporting documentation	<p><i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i></p> <p>Contract with EELGA</p>

Officer signature	Martin Whiteley	Date 2 February 2018
<i>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register. If a public report, pass to Democratic Services and we will arrange publication.</i>		