



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

ODN17-2018

Report Author: Pearl Roberts, Programme Manager
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OFFICER DECISION TITLE: Combined Authority Housing Strategy
NAME OF OFFICER EXERCISING DELEGATED POWERS: Chief Executive
DATE OF OFFICER DECISION: 19 February 2018

Responsible Director:	Martin Whiteley, Chief Executive
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
Does the report have any annex that contains exempt information?	No

Decision taken	<p><i>Please provide an overview of the decision taken.</i></p> <p>The Chief Executive agreed to engage Campbell Tickell to support the Director of Housing in developing a specification for the Combined Authority Housing Strategy in advance of an exercise to commission a professional services firm.</p> <p>Award of Contract to: Campbell Tickell</p> <p>Contract Sum: £3,400 plus VAT and expenses.</p> <p>For the provision of:</p> <ul style="list-style-type: none">• A specification for the development of the Combined Authority's Housing Strategy.• A short report for the CPCA Board meeting in late March 2018 setting out progress since the Housing Strategy report to the Board on 26 July 2017, and how matters are to be taken forward. <p>Contract Period: From 26 February 2018 until completion for a total of 4 days, at £850.00 per day, billed on completion of the work.</p>
Authorisation (<i>delete as</i>	The Chief Executive has delegated authority under the




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appropriate)	constitution to authorise expenditure up to £500k
Background Information	<p>At its meeting on 26 July 2017, the Combined Authority Board agreed to develop its Housing Strategy.</p> <p>The Combined Authority wants to develop a comprehensive Housing Strategy through to 2030, to meet the Mayor's and the Board's objectives and to ensure that the Authority and the sub-region achieve maximise value from the investment deal that has been concluded with Government. The Strategy crucially needs to link effectively with other Combined Authority strategies and delivery themes e.g. Non Statutory Spatial Plan, Local Transport Plan, Industrial Strategy etc At the same time, it must ensure maximum productive engagement with external partners, such as health, commercial developers and housebuilders, housing associations, neighbouring councils outside the Combined Authority's area (where relevant), and naturally central government through MHCLG and Homes England.</p> <p>In order to ensure that the Housing Strategy is comprehensive, well founded and meets the Combined Authority's expectations, the first stage is to prepare a specification for the Strategy, so that the resulting document clearly sets out how the Combined Authority will use its enabling role to deliver the Mayor's vision and meet the expectations of its member-councils and the communities and neighbourhoods that they serve.</p> <p>The Combined Authority is seeking support to the Director of Housing to develop a specification that will allow the Combined Authority to commission the work required to complete the Housing Strategy.</p> <p>At the same time, the Combined Authority wishes to prepare a short report for the Board meeting in late March providing a position statement, summarising progress since the Housing Strategy report to the Board on 26 July 2017 and setting out how matters will be taken forward over 2018/19.</p> <p>Due to the short timeframe to report to develop the Housing Strategy specification and commission the work to develop the Housing Strategy, direct award to Campbell Tickell provides a quick and effective way for the CPCA to make progress using the specialised experience and expertise required at this crucial stage of development.</p>
Alternative options considered.	<p>Do Nothing. This option was discounted on the basis that the CPCA requires the preparation of the specification in order to commission consultancy support to develop the Housing Strategy</p>



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	<p>in 2018/19.</p> <p>Seek Quotations. This option was discounted on the basis that the advice required by the CPCA is urgent.</p>
Consultation	<p><i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i></p> <p>The Mayor has been consulted about the relative merits of using a specialist consultancy organisation to support development of the specification for the Housing Strategy.</p>
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<p>Campbell Tickell may determine to bid for the work to complete the Housing Strategy. The procurement exercise to commission a professional services firm to undertake this work will clearly signal that Campbell Tickell has provided support to the Director of Housing to develop the specification.</p>
Supporting documentation	

Officer signature		Date 28.2.2018
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</p> <p>If a public report, pass to Democratic Services and we will arrange publication.</p>		