



CAMBRIDGESHIRE  
& PETERBOROUGH  
COMBINED AUTHORITY

Officer Decision/Mayoral Decision No.:	ODN141 -2019
<b>DECISION TITLE:</b> <b>Appointment of consultant to assist with bid preparation</b>	
<b>NAME OF OFFICER EXERCISING DELEGATED POWERS:</b> Roger Thompson	
<b>DATE OF OFFICER DECISION:</b> 13/07/19	

Responsible Director/Mayor:	Roger Thompson
Report Author and contact details:	Nick Sweeney, Development Manager
Is it a key decision?	NO
All reports will be published on the CA website. Does your report include exempt or confidential information?	NO
<b>KEY DECISIONS ONLY</b>	<b>N/A</b>
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<i>Please provide the exact details of the decision taken.</i>  The Director of Housing and Development has agreed to authorise the expenditure of £725 + VAT to appoint consultants Heron Transformation Limited to assist with the preparation of business cases to support two bids for funding from the government agency Homes England.
Authorisation ( <i>delete as appropriate</i> )	This decision has been taken under:  <b>General authorisation</b> ( <i>those decisions delegated to officers as per the Constitution</i> ):




	<p>1. Paragraph 2.18 of Part 3 of Chapter 16 of the constitution.</p> <p>A quotation was obtained and agreed by the Chief Executive prior to commissioning the work.</p>	
Background Information	<p>A time limited window of opportunity arose to submit funding bids to increase support and expand the Affordable Housing programme. Staff resources were limited and additional expertise was required at short notice.</p>	
Alternative options considered.	<p>The option of proceeding without advice was considered and rejected as business cases were required to a high standard to support funding bids and existing staff resource was unable to deliver within the time constraints due to other priorities and commitments.</p>	
Financial Implications	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>Budget of £725 + VAT is required to appoint consultants Heron Transformation Limited to assist with the preparation of business cases.</p> <p>The expenditure will be charged to the Affordable Housing Programme management budget.</p>	
Consultation	<p><i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i></p>	<p><i>Name and Date approved (or indicate if not applicable)</i></p>
	Chief Executive	N/A
	Responsible Director/Chief Officer	Roger Thompson 13/08/19
	Monitoring Officer	Dermot Pearson / /19
	S73	Jon Alsop / /19
	Portfolio Holder	N/A
	Other	N/A
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<p><i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i></p> <p>None</p>	



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Supporting documentation	<i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i>
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Officer signature		Date 13/08/2019
<b>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register. If a public report, pass to Democratic Services and we will arrange publication.</b>		