



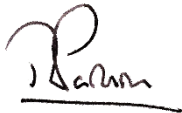
Officer Decision No.:	ODN200-2020
DECISION - SKILLS BROKERAGE CONTRACT EXTENSION JULY - SEPT 2020	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWER – Robert Parkin	
DATE OF OFFICER/MAYORAL DECISION: 2 nd July 2020	

Responsible Director/Mayor:	John T Hill
Report Author and contact details:	Fiona McGonigle, Business Skills Manager fiona.mcgonigle@cambridgeshirepeterborough-ca.gov.uk
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
KEY DECISIONS ONLY	
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<p>Please provide the exact details of the decision taken.</p> <p>The Director of Business & Skills (Chief Officer) agreed to</p> <p>(a) Extend the contract with Opportunity Peterborough by 3 months at a value of £36,609</p>
Authorisation (<i>delete as appropriate</i>)	<p>This decision has been taken under:</p> <p>General Delegation</p> <p>1. Chapter 17, Section 3, item 3.3 to award a contract between £5,000 and £50,000: The Chief Officer can award a contract up to £50,000 in value.</p> <p>Exemption Rules</p> <p>2. Chapter 16 (Contract Procedure Rules Part 2, Exemptions (page 152) para 2.3(b) re the proportion increase against the original contract. Extensions to a contract may be permitted, even where such a provision is not expressly included, where it is impractical (cost or time) to do otherwise (2.7(c)).</p>
Legal Comments (Monitoring Officer)	The extension remains within the ambit of what is permitted under Reg.72 of the Public Contract Regulations 2015, and the value for money justification is described elsewhere in this decision notice



Background Information	<p>Opportunity Peterborough (OP), through a legacy contract of over 5 years, has been delivering Skills Brokerage services to the CPCA. The contract was due to expire at the end of June 2020 and be replaced by the new Growth Service Contract. Due to the delay in this procurement the decision has been made to extend the contract to provide continuity of service until the provision can be transferred. The extension also ensures jobs are protected during this COVID period.</p> <p>The contract had been awarded as an annual contract from 1st March 2019 to 29th February 2020. It was agreed to award an extension of 4 months from the period, 1st March to the 30th June 2020. This extension was agreed by the Skills Committee on the 17th January 2020.</p>	
Alternative options considered.	Alternative options included contract termination or an alternative short time arrangement but neither were considered practical due to TUPE implications and mobilisation costs.	
Financial Implications	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>The extension requires £36,609 this will be made up as follows</p> <ul style="list-style-type: none"> • Skills Brokerage budget line currently has £23,000 in the MTFP • The remaining balance of £13,609 will be met from the current budget, of which £9,000 was carried forward from 2019/20. 	
Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example, portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable) –</i>
	Chief Executive	Kim Sawyer
	Responsible Director/Chief Officer	John T Hill
	Monitoring Officer Deputy Monitoring Officer	Robert Parkin
	S73	Jon Alsop
	Portfolio Holder	Cllr John Holdich
	Other	The Skills Committee including; Cllr Holdich, Cllr Graham Bull and Cllr Eileen Wilson
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	Not applicable	
Supporting documentation	Skills Committee 17 January 2020 Skills Committee 17 January 2020	

Officer/Mayor signature	 Monitoring Officer – Robert Parkin	Date 10 July 2020