



Officer Decision/Mayoral Decision No.:	ODN119-2019
DECISION TITLE: Membership of LEP Network	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: John T Hill, Director Business & Skills	
DATE OF OFFICER/MAYORAL DECISION: 13/06/2019	

Responsible Director/Mayor:	<i>John T Hill, Director of Business and Skills</i>
Report Author and contact details:	<p>Steve Clarke Strategic Funds Manager Cambridgeshire & Peterborough Combined Authority www.cambridgeshirepeterborough-ca.gov.uk E: steve.clarke@cambridgeshirepeterborough-ca.gov.uk M: +44 (0)7715 653901</p>
Is it a key decision?	NO
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	NO
KEY DECISIONS ONLY	N/A
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<p><i>Please provide the exact details of the decision taken.</i></p> <p>John T Hill Director of Business & Skills formally agreed to</p> <ul style="list-style-type: none"> (a) Renew the CPCA/Business Board membership of the national LEP Network, (b) the total cost for renewal of membership of this network is £7200 (including VAT)
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<p>Authorisation (<i>delete as appropriate</i>)</p>	<p>This decision has been taken under:</p> <p>General authorisation (<i>those decisions delegated to officers as per the Constitution</i>):</p> <ol style="list-style-type: none"> Officer Scheme of Delegation and Proper Officers. (Ch 13 para 1.3 and Ch 13 Para 3.3) <p>Specific delegation by Board (<i>those decisions delegated to officers by the Board</i>)</p> <ol style="list-style-type: none"> N/A
<p>Background Information</p>	<p><i>Give details of background information Give more information about the proposed decision</i></p> <p><i>A legacy of the GCGP LEP/CPCA is the membership of national LEP Network.</i></p> <p><i>This membership is annually renewed and is currently due so will lapse unless renewed this month.</i></p> <p><i>Business & Skills Director confirmed that renewal should be approved on 20th May 2019 by email.</i></p> <p><i>The membership of the LEP network derives clear benefits for CPCA and its Business Board across a range of areas but very important currently the shared learning and guidance the LEP Network is providing around Board operations, Assurance and Governance frameworks, Delivery mechanisms plus best practice sharing across these and many other stands.</i></p>
<p>Alternative options considered.</p>	<p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.</i></p> <p>Options:</p> <ol style="list-style-type: none"> Renew membership for one year for CPCA – CPCA should be active member of this key national network Do not renew membership at this time – not preferred option as cancelling this now for a very little overall saving, would send out a negative message that CPCA are not engaging in National LEP development.
<p>Financial Implications</p>	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>Total membership of this network for one year equals a total budget of £6,000 + VAT and will be funded from revenue in the Business & Skills Directorate budget.</p>



**CAMBRIDGESHIRE
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COMBINED AUTHORITY

	<p>Directorate Cost centres from current Agresso structure are:</p> <p>CX0045 - A44380</p>	
Consultation	<p>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</p>	<p>Name and Date approved (or indicate if not applicable) –</p>
	Chief Executive	N/A
	Responsible Director/Chief Officer	John T Hill, 20/05/2019
	Monitoring Officer	N/A
	S73	N/A
	Portfolio Holder	N/A
	Other	N/A
<p>Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)</p>	<p>List the names of any member who has been consulted on and declared an interest in relation to the decision.</p> <p>None to be noted</p>	
Supporting documentation	<p>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</p> <p>Emails related to membership renewal invitation</p> <p>Email exchanges with Director of Business & Skills</p> <p>Officer Decision Notice</p>	

<p>Officer/Mayor signature</p>	<p>This must be completed. Include name and date report was signed and whether approved by emails (Retain email evidence)</p>  <p>John T Hill Director Business & Skills</p>	<p>Date</p> <p>13/06/2019</p>
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</p> <p>If a public report, pass to Democratic Services and we will arrange publication.</p>		