




Officer Decision/Mayoral Decision No.:	189-2020
DECISION TITLE: CAM PROMOTER BODY CONTRACT WITH DELOITTE FOR STAKEHOLDER ENGAGEMENT AND COMMUNICATIONS, ECONOMIC ADVICE AND LOCAL TRANSPORT PLAN UPDATE	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: KIM SAWYER	
DATE OF OFFICER/MAYORAL DECISION: 19/05/20	

Responsible Director/Mayor:	<i>Kim Sawyer, Chief Executive</i>
Report Author and contact details:	<i>Heidi Parker, Procurement Manager.</i>
Is it a key decision?	NO
All reports will be published on the CA website. Does your report include exempt or confidential information?	NO
KEY DECISIONS ONLY	<i>n/a</i>
Insert forward plan ref number	<i>n/a</i>
Date when Mayor intend to make decision.	<i>n/a</i>
Date report published on the website	<i>n/a</i>
Implementation Date	<i>n/a</i>
Does the report have any annex that contains exempt information?	<i>n/a</i>

Decision taken	The Chief Executive agreed to (a) Award a contract to Deloitte to commence the Stakeholder Engagement and Communications, Economic Advice and Local Transport Plan Update in support of work streams 7 & 8 (b) To utilise the CCS MCF Framework and direct award two contracts based on the Framework day rates and this Supplier holding the specific expertise required
Authorisation (<i>delete as appropriate</i>)	General authorisation (<i>those decisions delegated to officers as per the Constitution</i>):
Background Information	<i>As part of the CAM Project there is a requirement to create a Special Purpose Vehicle – The Promoter Body Company - that can both carry out the required research and development to identify a suitable vehicular solution and will then engage with the market to achieve the funding required to deliver the project; as part of this process the CPCA requires input from the market across several work-streams and technical considerations as set out below</i>



	<ol style="list-style-type: none"> (1) Create governance structure (2) Make recommendations of possible candidates to the shadow board in anticipation of the company being formed (3) Developing the organisational structure (Innovation Co.) (4) Establishing the Special Purpose Vehicle company (5) Procuring the smart tech solution through an innovation partnership (6) Delivery of the project through the SOBC to FBC and TWAO requirements (7) Through engagement & promotion, securing funding for the company (8) Through engagement & promotion, securing funding for the CAM <p><i>These requirements will be delivered by way of various appointments from accessible frameworks to achieve the project timescales and deliver against the various technical challenges.</i></p>												
Alternative options considered.	<i>Alternatives included direct recruitment and an OJEU process; the former being unlikely to deliver the required expertise as the recognised expert already works for a potential provider, the latter could not achieve the required timescales.</i>												
Financial Implications	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>These elements of work have been costed at</p> <p>Communications and Stakeholder Engagement £123,700</p> <p>Stakeholder Engagement & Economic Advice £50,000</p> <p>Update to the Local Transport Plan £9,500</p> <p>Costs to be charged to £183,200</p>												
Consultation	<p><i>List any relevant consultation undertaken in relation to the decision. For example, portfolio holders, other Chief Officers.</i></p> <table border="1"> <tr> <td><i>Chief Executive</i></td> <td><i>Kim Sawyer</i></td> </tr> <tr> <td><i>Responsible Director/Chief Officer</i></td> <td><i>N/A</i></td> </tr> <tr> <td><i>Monitoring Officer</i></td> <td><i>Robert Parkin</i></td> </tr> <tr> <td><i>S73</i></td> <td><i>Jon Alsop</i></td> </tr> <tr> <td><i>Portfolio Holder</i></td> <td><i>N/A</i></td> </tr> <tr> <td><i>Other</i></td> <td><i>N/A</i></td> </tr> </table>	<i>Chief Executive</i>	<i>Kim Sawyer</i>	<i>Responsible Director/Chief Officer</i>	<i>N/A</i>	<i>Monitoring Officer</i>	<i>Robert Parkin</i>	<i>S73</i>	<i>Jon Alsop</i>	<i>Portfolio Holder</i>	<i>N/A</i>	<i>Other</i>	<i>N/A</i>
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Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<p><i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i></p> <p><i>none</i></p>												
Supporting documentation	<i>none</i>												

Officer/Mayor signature	Kim Sawyer, Chief Executive 	Date 01/06/2020
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