



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Officer Decision/Mayoral Decision No.:	ODN 102-2019
DECISION TITLE: Skills Brokerage Contract 2019-2020 with Opportunity Peterborough – 3 Month extension (March 1st 2019 to May 31st 2019)	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: The Chief Executive of the Cambridgeshire and Peterborough Combined Authority	
DATE OF OFFICER/MAYORAL DECISION: 21st March 2019	

Responsible Director/Mayor:	<i>Kim Sawyer, Interim Chief Executive</i>
Report Author and contact details:	<i>Neil Cuttell, Programme Manager (Skills)</i>
Is it a key decision?	No
All reports will be published on the CA website. Does your report include exempt or confidential information?	No
KEY DECISIONS ONLY	This section only needs to be completed if the decision is a key decision. Only the Mayor can make key decisions
Insert forward plan ref number	Key Decision No: 102-2019 The key decision must be on the forward plan for at least 28 days before the decision is made. Please insert reference number from the published forward plan. If it is not in the forward plan, please contact the Governance Team for advice. (Debbie Forde or Anne Gardiner)
Date when Mayor intend to make decision.	Not applicable
Date report published on the website	xx/xx/xxx Send copy of report to Scrutiny Manager for circulation to Overview and Scrutiny Committee.
Implementation Date	xx/xx/xxx Insert the proposed date for implementation. The decision cannot be implemented until 5 clear working days after the date the decision was taken and published on the website. The decision is subject to call in during that period, so you need to check with the Scrutiny Manager that it has not been called in at the end of the call in period.
Does the report have any annex that contains exempt information?	No If yes, specify number of exempt annex (eg Annex 1), the




	reason for exemption and explain the application of the public interest test. Keep the exempt information separately from this report on the shared drive.

Decision taken	The Interim Chief Executive authorises funding to Peterborough City Council for the Opportunity Peterborough contract extension for the Skills Brokerage Service Contract for 3 months from the 1 st March 2019 to 31 st May 2019 for the sum of £58,750.
Authorisation <i>(delete as appropriate)</i>	This decision has been taken under delegated authority of the Interim Chief Executive & Director of Finance. The Interim Chief Executive is delegated authority to take decisions subject to any such decisions being reported to the next Board meeting of the Combined Authority. The purpose of this CEX decision is to enable the Board to receive a full report on the Opportunity Peterborough contract which has been subject to recent changes specified in this decision notice.
Background Information	<p>The report recommends approving a 3 month extension to the Skills Brokerage Contract with Opportunity Peterborough.</p> <p>Opportunity Peterborough have been an effective delivery agent for Skills Brokerage in Peterborough, South Holland, South Kesteven, Fenland, East Cambridgeshire, West Norfolk, Kings Lynn and Rutland. They have aimed to support 59 schools, 21 special school and 4 colleges in sign posting between providers, employers and partners to implement strategic and operational plans. This has included a range of activities as outlined within the current contract and includes; work experience, mentoring, CV writing and careers fairs.</p> <p>Opportunity Peterborough cover and deliver to the north of the CPCA area, whilst at present, the Greater Cambridgeshire Partnership (GCP) resource 'Form the Future' to provide a brokerage model in Cambridge and South Cambridgeshire. Officers are reviewing and discussing with the GCP whether a joint model could be delivered in the future. The Skills Strategy 2018 has stated that two different services allow the opportunity to tailor responses to appropriate geographies, sectors and learners, and therefore this model should also be considered when deciding on the future structure of delivery.</p> <p>The CPCA Skills Strategy recommends that the brokerage and facilitation role bringing employers, learners and providers together is an important intervention for the CPCA to undertake.</p>



	<p>The Medium Term Financial Plan (MTFP) reported to Board on the 30th January 2019 identifies on page 43 para 3.14.2 a need to continue skills brokerage across the area in 2019/20. Appendix 1 on page 54 of the MTFP report identifies a sum of £250k for the Skills Brokerage in 2019/20.</p> <p>It is anticipated, following discussion and negotiation around the terms and conditions of the contract that the 12 months will cost £235k. This 3 month extension will form part of the 12 month contract with a Skills Committee Report presented in April 2019 and a CPCA Board Report proceeding in May should Skills Committee recommend it. This is due to the removal of the CEC component and the proposal over supporting the CPCA geography only.</p>	
Alternative options considered.	Do Nothing – This is not a viable option, as the contract completes on the 28 th February 2019, and the Skills Brokerage Service would cease if no resource is provided to Opportunity Peterborough.	
Financial Implications	As stated above, there is an identified budget line for this in the MTFP which covers the commitment. As such this decision constitutes no new financial implication.	
Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable)</i>
	<i>Chief Executive</i>	<i>Kim Sawyer, 1st March 2019</i>
	<i>Responsible Director/Chief Officer</i>	<i>John T Hill, 1st March 2019</i>
	<i>Monitoring Officer</i>	<i>Howard Norris 21st March 2019</i>
	<i>S73</i>	<i>Rob Emery, 20th March 2019</i>
	<i>Portfolio Holder</i>	<i>Not applicable</i>
	<i>Other</i>	<i>Not applicable</i>
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>Not applicable</i>	
Supporting documentation	<i>None</i>	

Officer/Mayor signature	 Kim Sawyer, Interim Chief Executive	Date 21/03/2019
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</p> <p>If a public report, pass to Democratic Services and we will arrange publication.</p>		