




Officer Decision/Mayoral Decision No.:	ODN175-2020
<b>DECISION TITLE:</b> <b>Purchase data from Land Registry and appoint County Council GIS services to interpret and display data.</b>	
<b>NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS:</b> <b>Roger Thompson – Director of Housing &amp; Development</b>	
<b>DATE OF OFFICER DECISION:</b> <b>18 March 2020</b>	

Responsible Director/Mayor:	Roger Thompson – Director of Housing & Development
Report Author and contact details:	Nick Sweeney – Development Manager
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
<b>KEY DECISIONS ONLY</b>	<b>N/A</b>
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<i>Please provide the exact details of the decision taken.</i>  The Director of Housing and Development has agreed to authorise the expenditure of £4,970 including VAT to purchase data from HM Land Registry and to appoint County Council GIS colleagues to interpret the data.
Authorisation ( <i>delete as appropriate</i> )	This decision has been taken under: <b>General authorisation</b> ( <i>those decisions delegated to officers as per the Constitution</i> ): 1. Paragraph 1.6 of Part 3 of Chapter 16 of the constitution.



Background Information	<p>A schedule of land interests needs to be produced in order for the project to proceed and to estimate land assembly costs.</p> <p>The cost of obtaining the information from HM Land Registry will be £3,725 + VAT, but this would only provide a spreadsheet together with electronic data. Colleagues from the County Council's Geographic Information Services (GIS) team could then interpret the data and produce the required plans. County have estimated a cost of circa £500 (inc VAT) for this service, with a turnaround period of around two months from receiving the data.</p> <p>The Combined Authority and FDC have agreed to meet the total costs of £4,970 (inc VAT) on a 50/50 basis. CPCA will commission the work and invoice FDC for half the costs.</p>
Alternative options considered.	The CPCA could do nothing but the project would not progress.
Financial Implications	The costs of the exercise can be met from the Housing Strategy budget CX0064.
Consultation	No consultation is required.
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>None</i>
Supporting documentation	N/A

<b>Officer/Mayor signature</b>	 Roger Thompson, Director of Housing & Development	<b>Date</b> 18 <sup>th</sup> Mar 2020
<b>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</b> <b>If a public report, pass to Democratic Services and we will arrange publication.</b>		