



DECISION NOTICE - OFFICER/ MAYORAL

To grant a permission or a licence, affect the rights of individuals, to award a contract or incur expenditure over £250k, to amend budgets, or apply a Key Decision over £500k.

DECISION INFORMATION – to be completed by Project Owner for all Decisions		
1. DECISION TITLE	CPCA consent to a deed of Easement for Emmerson Park	
2. DECISION No.	ODN316-2021	
3. DECISION DATE	14/05/2021	
4. FORM AUTHOR	ROCHELLE TAPPING Rochelle.tapping@cambridgeshirepeterborough-ca.gov.uk	
5. DESCRIPTION OF DECISION	CPCA consent is required for a deed of easement as the CPCA have a registered charge over the estate.	
6. AUTHORITY FOR DECISION	Chapter 17 4.7 To discharge any function of the Combined Authority which: (a) has not been specifically delegated to another Officer, Committee or reserved to the Mayor or the Combined Authority Board;	
7. DECISION TYPE	Officer	
8. DECISION OWNER	Chief Executive	
9. KEY DECISION INFORMATION (only complete where implementing the delegated authority of a Key Decision)	FORWARD PLAN DATE	
	FORWARD PLAN NUMBER	
	DATE OF DECISION	
	DATE REPORT PUBLISHED	
	APPROVAL HYPERLINK	
	IMPLEMENTATION DATE	
	EXEMPT INFO/ ANNEX	
DECISION OVERVIEW – to be completed by Project Owner for all Decisions		
10. SUMMARY OF REQUIREMENTS	The CPCA has a charge over the Emerson Park Site. A Deed of Easement for underground cables to facilitate a new electricity supply to the site is required. The Deed is ready to be completed and will need to be registered on the title. Written consent from the CPCA is required, in compliance of the restriction at entry B4 of title CB333721.	



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11. PROJECT BACKGROUND	<p>The owner is Linton Road (Great Abington) LLP (Company Reg. No. OC423272) of Sycamore Studios, New Road, Over, Cambridge, CB24 5PJ. CPCA have the following charge registered on the title. 'No disposition of the registered estate by the proprietor of the registered estate is to be registered without a written consent signed by the proprietor for the time being of the Charge dated 24 February 2020 in favour of Cambridgeshire & Peterborough Combined Authority referred to in the Charges Register or their conveyancer.'</p> <p>Eclipse Power Networks Ltd (Company Reg. No. 09633506) whose registered office is at Olney Office Park, 25 Osier Way, Olney, Bucks MK46 5FP is the company.</p> <p>The deed is attached.</p>	
	12. FINANCE INFORMATION	
	VALUE OF DECISION	N/A
	BUDGET CODE(S)	N/A
	BUDGET DESCRIPTION(S)	N/A
	FUNDING TYPE	N/A
	FUNDING APPROVAL	N/A
	FUNDS AVAILABLE	N/A
	OTHER COMMENTS	This is business as usual required to install electrical supplies to the site and is not expected to have any adverse effect on the value or saleability of the properties.
13. PROCUREMENT CONSIDERATIONS	DIRECT AWARD JUSTIFICATION	N/A
	REGULATION RISKS	N/A
	VFM JUSTIFICATION	N/A
14. LEGAL CONSIDERATIONS	LEGAL RISKS	N/A
	CONTRACT/ GRANT INFORMATION	N/A
15. CONFLICTS OF INTEREST/ MITIGATION	N/A	
16. SUPPORTING DOCUMENTATION	Deed of Easement Registered Title Plan	



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17. CONFIDENTIAL INFORMATION	None	
DECISION APPROVAL/ CONSULTATION- to be completed by consulted officers for all Decisions		
PROCUREMENT	NAME	Saffron Bamforth
	DATE	12/05/2021
	COMMENT	None
FINANCE	NAME	Robert Emery
	DATE	11/05/2021
	COMMENT	Confirmed the position set out in section 12 with Deputy Monitoring Officer. There are no direct, or anticipated indirect, financial implications on the CPCA.
LEGAL	NAME	Rochelle Tapping
	DATE	07.05.2021
	COMMENT	None
CHIEF OFFICER/ DIRECTOR	NAME	Roger Thompson
	DATE	11.05.2021
	COMMENT	
OVERALL APPROVAL		
DECISION MAKER	NAME	Kim Sawyer
	DATE	14/05/2021
	SIGNATURE	

**Please ensure all red guidance notes are removed before final sign off and adding to the ODN/
Contract Register**

TO BE COMPLETED BY LEGAL/ PROCUREMENT POST APPROVAL

72 Market Street, Ely, CB7 4LS



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ACTION	DATE	COMPLETED BY
Reported to board		
Published on Website		
Contract award notice published on contracts finder		
Contract award notice published FTS		
Notification to Framework Owner		
Decision added to Decision Register		
Contract signed		
Contract added to Contract Register		

Officer or Mayoral Decision Notice

Where an officer or the Mayor makes a decision, including under specific delegation from a meeting of a decision-making body, the effect of which is

- (a) to grant a permission or licence,
- (b) to affect the rights of an individual; or
- (c) to award a contract or incur expenditure, the decision-making officer must produce a written record of the decision as soon as reasonably practicable after the decision has been made.

Key Decisions

1. A “key decision” means a decision, which in the view of the Overview and Scrutiny Committee is likely to:

- (a) result in the Combined Authority **spending** or saving a significant amount, compared with the budget for the service or function the decision relates to;



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or (b) have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

2. When assessing whether or not a decision is a key decision, Members must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will not generally be considered to be a key decision if that amount is less than **£500,000**.
3. A key decision which is considered to have a 'significant' effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon: (a) the amenity of the community or; (b) quality of service provided by the Authority
4. Subject as below, a key decision may not be taken by the decision maker unless: (a) it is in the Forward Plan on the Combined Authority's website; (b) at least 28 clear days' notice has been given, or if this is impracticable, the decision has complied with the provisions set out in paragraph 12 or 13 below as they may apply; and (c) notice of the meeting has been given in accordance with these rules.