

Officer Decision/Mayoral Decision No.:	ODN52-18
DECISION TITLE: Cambridge Autonomous Metro Programme Management Team	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: Chief Executive	
DATE OF OFFICER/MAYORAL DECISION: 1 November 2018	


Responsible Director/Mayor:	Kim Sawyer
Report Author and contact details:	Chris Twigg, Transport
Is it a key decision?	No
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	No
KEY DECISIONS ONLY	N/A
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<p><i>Please provide the exact details of the decision taken.</i></p> <p>The Chief Executive agreed to: award a contract to ARUP to provide for the projected cost of £300,000 for the period August to December 2018 to provide a CAM Programme Management Team.</p> <p>This ODN is retrospective. It is made to reflect the decision to immediately implement the Board's requirement to accelerate delivery of CAM Programme through appointment of an appropriate Management Team.</p>
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	The current CEO is signing the same for and on behalf of the CEO who made the decision
Authorisation <i>(delete as appropriate)</i>	<p>This decision has been taken under:</p> <p>General authorisation <i>(those decisions delegated to officers as per the Constitution):</i></p> <ol style="list-style-type: none"> 1. Chief Executive
Background Information	<p><i>Give details of background information Give more information about the proposed decision</i></p> <p>At the July meeting of the Cambridgeshire and Peterborough Combined Authority Board it approved the following measures and protocols to ensure all CAM projects are integrated and coordinated:</p> <ol style="list-style-type: none"> i. Establishment of an officer programme board of all partners to ensure programme milestones are integrated and coordinated with the overarching CAM project, that meets at least monthly and is chaired by the Combined Authority' ii. That the programme board will review and endorse any key documentation prior to release and/or consideration by either the GCP Board or Combined Authority Board to ensure alignment and coordination across all parts of the CAM project. iii. A Memorandum of Understanding is established between the Combined Authority and Greater Cambridge Partnership to create a simple and flexible framework to enable accelerated delivery of existing and future CA and GCP schemes <p>The implementation of these measures and protocols requires a dedicated CPCA CAM Programme team.</p> <p>It is important that the team is mobilised quickly for the following reasons:</p> <ul style="list-style-type: none"> • to ensure that the Strategic Outline Business Case currently being produced by consultant Steers is coordinated and integrated with the wider CPCA ambitions and functions • to ensure that the GCP CAM schemes for the A428 Cambridge to Cambourne and A1307, due to begin the next stage of technical work in October, are aligned with the overarching CAM approached • to establish and service the CAM officer programme board <p>This time imperative has led to the CPCA taking immediate action to identify and appoint the most skilled and capable team it can find to begin immediately.</p> <p>The CPCA approached two organisations with extensive experience</p>

	<p>and expertise in the delivery of large scale and complex infrastructure projects; Arup and The Nichols Group.</p> <p>Both organisations received the same brief and were asked to submit a proposal to provide a team of sufficient capability and capacity to begin immediately.</p> <p><u>The selection of ARUP</u></p> <p>Arup were selected because of their ability to immediately deploy a multi-disciplinary team of senior and experienced individuals to lead the CAM Programme.</p> <p>The Nichols Group were only able to provide a smaller team for a shorter period of time.</p> <p>The fees proposed for Arup and the Nicholls Group were comparable.</p> <p><u>Value for Money Test</u></p> <p>Arup are being procured through the Crown Commercial Services Consultancy One Framework that has been market tested against competitors of the same skills and capability.</p>
<p>Alternative options considered.</p>	<p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.</i></p> <p>. Do nothing. This was rejected as it would directly affect the Combined Authority's ability to deliver its transport aspirations.</p> <p>Seek quotations. Quotations were sought – see section above.</p> <p>Use alternative organisations. Alternative organisations were approached; this was limited due to the timescales available to make the appointment.</p> <p>Use recruitment agencies. Secondments from established engineering/programme management consultancies offered greater flexibility and agreements can be extended to ad-hoc support. This provides the Combined Authority with much greater flexibility.</p>
<p>Financial Implications</p>	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>The total cost of the CAM Programme team to end December 2018 will be £300,000</p> <p>This cost will be a revenue cost at this stage. A new budget needs to be identified for this work and the Decision in this ODN is to allocate £300,000 for this in 2018/19 budget.</p>

<p>Consultation</p>	<p><i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i></p> <p>The following have been consulted:</p> <ul style="list-style-type: none"> • Kim Sawyer, CEO • Noel O'Neill, Finance
<p>Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)</p>	<p><i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i></p> <p>None</p>
<p>Supporting documentation</p>	<p><i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i></p> <ul style="list-style-type: none"> • Brief issued to consultants • Submission from Arup • Submission from Nichols Group

<p>Officer/Mayor signature</p>	 <p>Kim Sawyer, Interim Chief Executive</p> <p>Retrospective Decision Signature</p>	<p>Date 1/11/2018</p>
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</p> <p>If a public report, pass to Democratic Services and we will arrange publication.</p>		