



Officer Decision/Mayoral Decision No.:	ODN No. ODN84-2018
DECISION TITLE: Membership of key Cluster/Sector networks for Business & Skills Team	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: John T Hill, Director Business & Skills	
DATE OF OFFICER/MAYORAL DECISION: 23/11/2018	

Responsible Director/Mayor:	<i>John T Hill, Director of Business and Skills</i>
Report Author and contact details:	<p>Steve Clarke Inward Investment Manager Cambridgeshire & Peterborough Combined Authority www.cambridgeshirepeterborough-ca.gov.uk E: steve.clarke@cambridgeshirepeterborough-ca.gov.uk M: +44 (0)7715 653901</p>
Is it a key decision?	NO
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	NO
KEY DECISIONS ONLY	N/A
Insert forward plan ref number	
Date when Mayor intend to make decision.	
Date report published on the website	
Implementation Date	
Does the report have any annex that contains exempt information?	

Decision taken	<p><i>Please provide the exact details of the decision taken.</i></p> <p>John T Hill Director of Business & Skills formally agreed to (a) following discussion in Business & Skills Leadership meeting held on 15th November 2018 agreed a decision to renew membership of select list of key cluster/sector networks for one year to deliver strategic access to those network communities for CPCA</p>
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	(b) the total cost for renewal of membership of these networks tool is £5430 (potentially some memberships + VAT)
Authorisation (<i>delete as appropriate</i>)	<p>This decision has been taken under:</p> <p>General authorisation (<i>those decisions delegated to officers as per the Constitution</i>):</p> <ol style="list-style-type: none">1. Officer Scheme of Delegation and Proper Officers. (Ch 13 para 1.3 and Ch 13 Para 3.3) <p>Specific delegation by Board (<i>those decisions delegated to officers by the Board</i>)</p> <ol style="list-style-type: none">2. N/A
Background Information	<p><i>Give details of background information Give more information about the proposed decision</i></p> <p><i>A legacy of the GCGP LEP activity is the membership of some of the local key sector cluster networks. Many of these memberships have or are about to lapse unless renewed and upon recommendation of Director Business & Skills the case was debated amongst the Business & Skills Leadership team with a resulting decision as set out here by Assistant Director Business & Skills:</i></p> <p>Thanks for this Steve.</p> <p>Just to confirm that my position on this was that given the low level of overall spend, we are better to continue this year and squeeze everything out of these networks we can to support our programme and maybe in a year's time when things are more settled we can properly review the value we are getting from these subscriptions.</p> <p>The flip side would be to cancel these now for very little overall saving, and we would send out a negative message that we are entrenching right when we need the support of our stakeholders for our refocussed programme.</p> <p>Dan</p> <p><i>The breakdown of the existing networks GCGP/CPCA had membership of plus an additional two new networks of significance added:</i></p>




	<p style="text-align: center;">Specialist networks – sector (plus a specialist country support network)</p> <table border="1" data-bbox="571 383 1490 533"> <thead> <tr> <th>Organisation</th> <th>Sectors</th> <th>cost</th> <th>Previously member?</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Cambridge Wireless</td> <td>Tech/ICT/Digital/AI</td> <td>£1296</td> <td>Yes (lapsed)</td> <td>Leading ICT/Digital sector strategy</td> </tr> <tr> <td>Cambridge Cleantech</td> <td>Tech/Energy/Environmental</td> <td>£300</td> <td>Yes (renewal Nov 18)</td> <td>Renewal invoice arrived 8/11/18</td> </tr> <tr> <td>One Nucleus</td> <td>Life Sciences/Healthcare</td> <td>£1404</td> <td>Yes (lapsed)</td> <td>Potential to lead LS sector strategy</td> </tr> <tr> <td>Cambridge Network</td> <td>Various</td> <td>£paid</td> <td>Yes (paid for 18/19)</td> <td>Already paid by Comms</td> </tr> <tr> <td>Agritech East</td> <td>Tech/Agritech/Agrifood</td> <td>£990</td> <td>No</td> <td>Need to check view with Martin L</td> </tr> <tr> <td>Cambridge China Centre</td> <td>Various – China market support</td> <td>£1440</td> <td>No</td> <td>New network</td> </tr> </tbody> </table> <p style="text-align: right;">Total £5430</p>		Organisation	Sectors	cost	Previously member?	Notes	Cambridge Wireless	Tech/ICT/Digital/AI	£1296	Yes (lapsed)	Leading ICT/Digital sector strategy	Cambridge Cleantech	Tech/Energy/Environmental	£300	Yes (renewal Nov 18)	Renewal invoice arrived 8/11/18	One Nucleus	Life Sciences/Healthcare	£1404	Yes (lapsed)	Potential to lead LS sector strategy	Cambridge Network	Various	£paid	Yes (paid for 18/19)	Already paid by Comms	Agritech East	Tech/Agritech/Agrifood	£990	No	Need to check view with Martin L	Cambridge China Centre	Various – China market support	£1440	No	New network
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<p>Alternative options considered.</p>	<p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.</i></p> <p>Options:</p> <ol style="list-style-type: none"> 1. Renew memberships for one year for CPCA – LEPs should be active members of all major networks on patch in order to deliver messages and access firms into the LEP services – we should be able to list all our services that would do this and show the cost-effective benefit of this access route for each service, 2. Do not renew any memberships at this time – not preferred option as cancelling these now for a very little overall saving, and this would send out a negative message that CPCA are entrenching right now when CPCA needs the support of key stakeholders and cluster network partners for our refocused business/sector support programme. 																																				
<p>Financial Implications</p>	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>Total memberships of the priority sectors key networks equals total budget of £5,400 + VAT and will be funded from revenue in the Business & Skills Directorate budget.</p> <p>Directorate Cost centres from current Agresso structure are: CXTBC TBC</p>																																				
<p>Consultation</p>	<p><i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i></p> <p>Chief Executive</p> <p>Responsible Director/Chief Officer</p> <p>Monitoring Officer</p> <p>S73</p>	<p><i>Name and Date approved (or indicate if not applicable) –</i></p> <p>Kim Sawyer, xx/xx/2018</p> <p>John T Hill, 23/11//2018</p> <p>N/A</p> <p>N/A</p>																																			



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

	<i>Portfolio Holder</i>	N/A
	<i>Other</i>	N/A
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<p>List the names of any member who has been consulted on and declared an interest in relation to the decision.</p> <p>None to be noted</p>	
Supporting documentation	<p>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</p> <p>Emails related to membership renewal invitations</p> <p>Email exchanges with Director and Assistant Director of Business & Skills</p> <p>Officer Decision Notice</p>	

Officer/Mayor signature	<p>This must be completed. Include name and date report was signed and whether approved by emails (Retain email evidence)</p>  <p>John T Hill</p>	<p>Date</p> <p>28/11/2018</p>
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</p> <p>If a public report, pass to Democratic Services and we will arrange publication.</p>		