



CAMBRIDGESHIRE  
& PETERBOROUGH  
COMBINED AUTHORITY

Officer Decision/Mayoral Decision No.:	ODN No. ODN151-2019
<b>DECISION TITLE:</b> <b>Capital Grant approval for Dufaylite Ltd</b>	
<b>NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS:</b> <b>Kim Sawyer, Chief Executive</b>	
<b>DATE OF OFFICER/MAYORAL DECISION:</b> <b>to be dated once the decision is made</b>	

Responsible Director/Mayor:	<i>John T Hill, Director of Business and Skills</i>
Report Author and contact details:	<i>Steve Clarke Strategic Funds Manager Cambridgeshire &amp; Peterborough Combined Authority www.cambridgeshirepeterborough-ca.gov.uk E: steve.clarke@cambridgeshirepeterborough-ca.gov.uk M: +44 (0)7715 653901</i>
Is it a key decision?	NO
Is this a public report? If a key decision, it will be a public report and will be published on the CA website.	NO

Decision taken	<i>Please provide the exact details of the decision taken.</i>  <b>To award Dufaylite £70k in grant funding from the Local Growth Fund £3m Capital Grants Scheme</b>
Authorisation ( <i>delete as appropriate</i> )	This decision has been taken under: <b>General authorisation</b> ( <i>those decisions delegated to officers as per the Constitution</i> ):  <b>Chapter 17 para 4.8 – Delegations to the Chief Executive:</b>  <b>To take any action which is required as a matter of urgency in consultation (where practicable) with the Mayor, the Monitoring Officer and the Chief Finance Officer, and in accordance with the Transparency Rules, Forward Plan and Key Decisions (Chapter 6 - Transparency Rules, Forward Plan and Key Decisions).</b>  <b>OR</b>

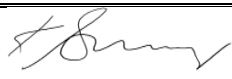


	<p><b>Para 4.13</b></p> <p><b>To take decisions up to £500k, subject to any decisions being reported to the next Board meeting of the Combined Authority.</b></p>
Background Information	<p><i>Dufaylite Developments Ltd is an owner managed business based in the market town of St. Neots in Cambridgeshire.</i></p> <p><i>Their growth is being achieved by providing innovative recycled paper honeycomb board solutions to the industrial packaging sector, display sector and the construction sector that replace established plastic-based products.</i></p> <p><i>This application has been independently appraised and been recommended for approval of £70,000 towards a £186,000 project that will create 7 new jobs.</i></p> <p><i>A future report to Board requesting delegated authority for Directors to sign off small grants is being sought. This is an interim measure.</i></p>
Alternative options considered.	<p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.</i></p> <p>Options:</p> <ol style="list-style-type: none"><li><b>1. Sign-off Grant funding agreement of £70k to Dufaylite Ltd.</b></li><li><b>2. Wait for the November Board to approve the scheme – this would delay funding being received by the recipient and risks reputation damage.</b></li></ol> <p>Option 1 is the chosen to prevent potential reputational damage to the CPCA, and also to allow the company to move forward with their growth plans.</p>
Financial Implications	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>The programme will be funded out of <b>BEIS Local Growth Funding</b>.</p> <p>The Business &amp; Skills Directorate budget code: <b>TO BE SET UP</b></p> <p>The funding of <b>£70,000</b> is within the £3m of Local Growth Funding ringfenced for the Small Capital Grants scheme, as such there are no wider financial implications.</p>



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable) –</i>
	Chief Executive	N/A
	Responsible Director/Chief Officer	John T Hill, 11/10/2019
	Monitoring Officer	Dermot Pearson 11/10/2019
	S73	Rob Emery 11/10/2019
	Portfolio Holder	N/A
	Other - Procurement	N/A
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i>  None	
Supporting documentation	<i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i>  <b>Application form to Capital Grant scheme from Dufaylite, External evaluators report</b>	

<b>Officer/Mayor signature</b>	 Kim Sawyer Chief Executive	<b>Date</b>  <b>04/11/2019</b>
<p><b>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register.</b>  <b>If a public report, pass to Democratic Services and we will arrange publication.</b></p>		